

Basic Programs Curriculum Committee Minutes

October 16, 2002

I. Course and Program Proposals

1. Alan Wieder requested the committee approve a new course, EDFN 350 Antiracist Education. Ed Dickey moved approval of the course proposal with minor editorial changes. Susan Schramm-Pate seconded the motion. The motion passed unanimously.
2. Undergraduate Degree Proposals
 - Irma Van Scoy presented a curriculum change proposal to establish a new degree program for Early Childhood Education. She indicated that EDEC 344 will be changed to EDRD 345 and the title will be, "Language and Literacy in Early Childhood Education I". EDRD 445 will be titled "Language and Literacy in Early Childhood Education II." Ed Dickey moved to accept the program proposal with this revision and other changes that were discussed. Bud Hult seconded the motion. The motion passed unanimously.
 - Teri Kuhs presented a curriculum change proposal to establish a new degree program for Elementary Education. Ed Dickey moved to accept the program proposal with changes that the committee suggested. Karen French seconded the motion. The motion passed unanimously.
 - Ed Dickey presented a curriculum change proposal to establish a new degree program for Middle Level Education. Cheryl indicated that the EDEX 491 course was changed to "Introduction to the Inclusion of Students with Mild Disabilities". Bud Hult moved to accept the program proposal with changes that the committee suggested. Karen French seconded the motion. The motion passed unanimously and Ed was granted permission to make curricular changes for history and geography once he receives feedback from those faculties.
 - General changes for each degree proposal include:
 - Receive letters of support from programs and departments in other colleges.
 - Recheck the course prefixes for all courses to be consistent on all documents.
 - Recheck course titles for all courses across documents.
 - Edit justification on each curriculum change proposal.
3. Karen French presented a proposal to make changes in the Undergraduate Bulletin that describes programs in the Department of Physical Education. Bud Hult moved acceptance of the proposal, seconded by Susan Schramm-Pate. The motion passed unanimously.

II Future Meetings:

Cheryl will contact committee members via e-mail to schedule the next meeting.

Attending: Dr. Cheryl Wissick, Chair, Drs. Nate Carnes, Ed Dickey (substituting for Kevin Swick), Karen French (substituting for Eva Vadocz), Bud Hult, Susan Schramm-Pate, and Irma Van Scoy, ex-officio. Guests included Drs. Margaret Gamble, Teri Kuhs, and Alan Wieder.

Basic Programs Curriculum Committee Minutes

March 13, 2003

Members of the Basic Programs Committee reviewed the documents submitted for curriculum and course changes. Recommendations are as follows:

I. Department of Physical Education, Curriculum Change Requests

Dr. Rink's request for programmatic changes are warranted. She provides sound justification for decreasing physical education students' credit hour requirements while remaining congruent with NCATE requirements and Praxis I requirements. Approved.

II. Department of Educational Psychology and Education, New Course Request

Dr. Carper's request to add a new course, EDCE 555: Theory and Practice of College Mentoring, taught by Dr. Gold, is warranted. They provide sound justification for a rigorous course on mentoring with well developed course objectives, appropriate readings and assignments. Approved.

III. Department of Instruction and Teacher Education, Course Deletion Request

Dr. Kuhs's request to delete EDEL 460 is warranted. She provides sound justification for deleting the course and includes a letter of support from Dr. French. Approved.

Members voting: Cheryl Wissick, Susan Schramm-Pate, Richard Hult, Ed Cox, Kevin Swick, Eva Vadocz.

Basic Programs Curriculum Committee Minutes

March 27, 2003

Members of the Basic Programs Committee reviewed the documents submitted for curriculum and course changes. Recommendations are as follows:

I. Change in Professional Education Course Requirement MT in Secondary

II. Curriculum change for MT in Secondary Education

The proposed changes for admission to the MT in secondary ed are reasonable and well justified. The praxis II is a good indicator for content knowledge and might be beneficial to students who did not test well on the GRE/MAT, thereby expanding the enrollment opportunities for students who might otherwise not meet the prescribed criteria. We support the proposed changes in the Professional Education Courses as well as the Admission Requirement for the M.T. in Secondary Education.

III. Deletion of courses

EDSE 780B
EDSE 780A
EDSE 502
EDSE 500

We support the proposed deletions for all of the courses: EDSE 500, 502, 780 A&B.

Members voting: Cheryl Wissick, Susan Schramm-Pate, Richard Hult, Ed Cox.

Basic Programs Curriculum Committee Minutes

May 9, 2003

Members of the Basic Programs Committee reviewed the documents submitted for curriculum and course changes. Recommendations are as follows:

I. Discussion regarding problem in the PE department.

Twofold discussion:

1. Should Basic Programs decide the outcome or should the problem be forwarded to the Dean's office.
2. Students auditing PE courses creating safety issues and additional paperwork then they choose or not choose to attend. Specifics include:

Students auditing physical activity courses, then

- i. attending when they choose which creates safety issues for some classes, instructional organization problems in other classes.
- ii. continual paperwork when these students do not follow university policies for audits. It ends up taking additional time and staff time to deal with the problems.
- iii. in the summer, any graduate student on assistantship can audit a physical activity class and PE receives no money for it (no tuition). Essentially, they take the class for free.

Discussion by Basic Programs Committee:

- I think the Dean's office can take care of this matter.
- The rationale is an appropriate one. So, I support the PE department's request to discontinue allowing students to audit all physical activity classes (PE classes numbered 100-199).
- It seems to me that students are taking advantage of the PE department though. please let me know if I can be of further assistance.
- I vote to affirm whatever it is PE needs, You have my yes vote.
- Having seen the effects of activity class audits in my department, I do not think the University should allow activity class audits. I support the change.

Final vote by committee was that the Basic Programs committee agreed to support the P.E. Department to limit students option to audit Physical activity classes.

Members voting: Cheryl Wissick, Susan Schramm-Pate, Nate Carnes, Ed Cox, Eva Valdocz, Kevin Swick.

Basic Programs Committee:

Electronic Discussion between committee December and January, 2004 (due to break)

Department of Physical Education Change Requested

Drop the one credit requirement of EDRD 500 (1 hour) from the required course list for the Master of Arts Degree in Physical Education.

Justification

This course has typically been taken by students during the semester when they are student teaching and they are involved in full time teaching at an elementary (1/2 semester) and a secondary (1/2 semester) school. The course has been difficult to schedule around other duties during this important practicum experience and we have been more successful incorporating topics related to the content of this course into other existing courses throughout the program. Our accreditation guidelines do not require a formal course with the content or designation involved with reading.

Bulletin Change Requested

Graduate Bulletin (2003-04) p. 81. Current Wording

Proposed Wording

Graduate Course Requirements: PEDU 510, 515, 520, 710, 722, 729, 730, 750, 778A, and 778B (36 hours); EDPY (6 hours); EDFN (3 hours); and EDRD 500 (1 hour)

Graduate Course Requirements: PEDU 510, 515, 520, 710, 722, 729, 730, 750, 778A, and 778B (36 hours); EDPY (6 hours); EDFN (3 hours); and ~~EDRD 500 (1 hour).~~

Support from ITE:

ITE supports the deletion of EDRD 500 as a required course in initial certification programs for PE and Art Education. The course is does not fulfill any NCATE expectation in either program and is not longer necessary. ITE will no longer offer the course.

Ed Dickey, Chair
Department of Instruction and Teacher Education

BPGC Committee Electronic Discussion:

“I don't have any particular objection to the proposal. I do think it important that things like reading be integrated into to all areas of the school curriculum. So, Phys. Ed. students having some formal contact with the "hows" of incorporating reading into their instructional activities makes sense to me. If they get it in others ways besides this course, then thats ok with me.

Since PE accreditation does not require this course (and I don't remember EDRD 500 being offered lately), I am inclined to support their request. I contacted Diane Stephens and she is also in support of this request. In addition, I understand that Ed Dickey supported this position.

Committee members electronically voted in support of the proposal.

Committee member participating in discussion:

Eva Valdocz
Amy Donnelly
Ed Cox
Bud Hult
Ken Stevenson

Respectfully submitted,

Cheryl A. Wissick, Chair

Basic Program Meeting April 26, 2004

Amy Donnelly
Ken Stevenson
Eva Monsma

Emma May – for Irma Van Scoy

Course curriculum changes proposed by:

PE: Athletic Training Degree

Discussion of the total credits to be specific. Evaluation of the 129 to 128 and fine tuning of the justification to make clearer and discuss the rationale in terms of current standards and practices in the field and also to list peer institutions with their credit hours for sciences. Suggestion that the justification should not include mention that the total credits changed from 129 to 128, but include a listing of specific credits in each area.

Recommendation: Eva Monsma will revise the justification and the listing of the credit hours and forward changes to chair. Once revisions have been received, the curriculum changes will be considered **approved** and then forwarded to the Associate Dean.

PE: Minor Athletic Training

Approved as submitted with not changes

EDLP/EDHE:

EDLP 569 to EDHE 600 Expand the justification to include the "why" of the title change.

Recommendation: Once revisions have been received, the curriculum changes will be considered **approved** and then forwarded to the Associate Dean.

EDUC 300, 400, 401, & 402:

Discussion of the rationale for the change. Suggestion that these courses be forwarded as a complete packet with letters of support from Department chairs- Jim Carper and Ed Dickey to support the changes to these course prefixes for each other's programs.

Recommendation: Once letters of support have been received, the course changes will be considered **approved** and then forwarded to the Associate Dean.

MAT in Secondary Education:

Discussion: We wanted the course listing to be clear about the number of content courses-EDPY 3; EDFN 3; EDRD 3; Technology 3 (how many hours – not specific – is there a list of possible courses); Methods 6. Then clarify the rationale for the change, but this would also be supported with letters.

Recommendations:

1. Need letters of support from each head of foreign language, health ed
2. Need to be re-submitted as a packet with other changes to those degree programs.
3. Return to Department chair and then resubmit to Basic programs in the fall.
4. Clarification on the content courses.

Additional note- discussion with the department chair that they did not want to list the technology credit hours. Also this is a different course listing from the methods courses.

Dr. Hult has agreed to call the first meeting of Basic Programs in Fall 2004.

Respectfully submitted,

Cheryl Wissick, Chair

**Basic Programs Curriculum Committee
Meeting Minutes, October 27, 2004**

- I. Minutes of April 26, 2004 meeting: Action was delayed so that new committee members would have an opportunity to read through the minutes. The minutes are available on the COE web page, under COE documents.
- II. Chair for the Committee: Dr. Ken Stevenson was elected chair of BPCC.
- III. Old Business. None.
- IV. New Business: Course Change Proposals
 - a. EDCO 399: Delete. Approved.
 - b. EDSE 471, 477, 774A, 774B, 779A, 779B, 782A, 782B: Change of designator to EDTE, with accompanying title and description changes. Approved with the recommendations that ITE include letters of endorsement from affected programs and that editorial changes noted by the committee be made (blank spaces, whether change affects other programs, etc.)
 - c. EDIT 230 and 399. Delete. Approved.
 - d. EDCI 110, 399,446, 530. Delete. Approved
- V. Other New Business
 - a. Student representation on BPCC. Dr. Kathleen Marshall agreed to contact students who might serve on the committee.
- VI. Associate Dean's Report
 - a. Dr. VanScoy presented a draft for reconfiguring BPCC. The committee discussed the proposal and gave input.
 - b. Dr. VanScoy asked if the committee wished to have course deletion requests continue to go through the committee, or have deletions handled administratively. The committee indicated it wanted deletion requests to continue to come before BPCC.
 - c. Dr. VanScoy noted that an M.T. degree (secondary education) proposal that normally would be reviewed by BPCC was actually reviewed by APGC. BPCC asked that the proposal be reviewed by BPCC at its next meeting.
- VII. Next Meeting: Noon, on November 17, 2004
- VIII. In Attendance
 - a. Committee Members: Drs. Marshall, Cox, Donnolly, Long, Mensch, Stevenson, and VanScoy (ex officio)
 - b. Guests: Dr. Ed Dickey representing ITE

Submitted by: Ken Stevenson (11/5/04)

**Basic Programs Curriculum Committee
Meeting Minutes, November 17, 2004**

- I. Minutes of April 26, 2004 and October 27, 2004 meetings: Both sets of minutes were approved.

- II. Next Meeting Date: The next meeting of BPCC is set for Wednesday, **December 8, at noon.**

- III. Old Business.
 - a. Student Representatives to BPCC: Dr. Kathleen Marshall reported that Dana Siau has agreed to serve as a student representative on the committee. Dr. Marshall is working to secure a second student member as well. Dr. Stevenson will notify Dr. Cathy Evans, chair of the COE Steering Committee, of the two student appointees. Dr. Marshall will provide Dr. Stevenson with the email addresses of the new student representatives so that they can receive committee agendas, minutes, etc.

- IV. New Business: Course Change Proposals
 - a. PEDU 300: Update of course title and course description to reflect current course content. Approved with the recommendation that the proposal include a new syllabus reflecting the course content before it moves to the next stage of the review process.
 - b. M.T. in Secondary Education: a) Rewrite of the Bulletin description to exclude reference to foreign language because now certification in foreign language is K-12, not secondary and b) Inclusion of EDEX 640 as a Professional Education Course elective. Approved with the recommendation that the Secondary Education faculty discuss with Dr. Ellen Potter whether EDPY 707 (instead of the listed 706) be specified as one of the Professional Education Course offerings.
 - c. M.A.T. in Secondary Education. a) Rewrite of the Bulletin description to exclude reference to foreign language, theatre, and health because certification now in those fields is K-12, not secondary, b) Addition/specification of Professional Education Course options, and c) new Bulletin statements for the M.A.T. in Theater, Foreign Language, and Health. Approved a) with the stipulation that a letter of support must be provided from the Theater Program before the proposal goes forward and b) with the request that minor editorial errors be removed from the proposal.
 - d. Notification of BPCC action to those bringing proposals to the Committee: Dr. Stevenson will copy the Contact Person for proposals and provide them a copy of the minutes related to the meeting in which their proposal was reviewed. He will offer to provide assistance with any changes the committee recommends or requires.

- V. Associate Dean's Report
 - a. Dr. VanScoy reported that Cynthia Colbert is the new Director of the M.A.T. Program. Dr. VanScoy reviewed the job role of the Director with the committee.
 - b. Dr. VanScoy announced that Emmie May of the Office of Student Affairs would be joining the committee in an ex officio capacity to be of assistance as the committee reviews proposals.

- VI. In Attendance
 - a. Committee Members: Drs. Marshall, Cox, Donnolly, Long, Mensch, Stevenson, E. Potter, VanScoy (ex officio), E. May (ex officio).

Submitted by: Ken Stevenson (11/17/04)

**Minutes for Basic Programs Curriculum Committee
December 8, 2004; 12-1:00pm
New Dean's Conference Rm.**

I. Minutes of November 17, 2004 were approved

II. Next Meeting Date

Dr. Mensch suggested this item be tabled until all members of the committee can be reached for an appropriate date and time. After a few minutes of discussion between present committee members, it appeared that Wednesdays around noon or after would be a viable time to meet. The chair will contact all members including the new student representative to set up the next meeting.

III. New student representative

Dana J. Aiau has been appointed student representative to the committee. She may be reached at danajsiiau@yahoo.com to discuss potential meeting times for next spring. Dr. Marshall suggested that a second student representative be appointed after a time is set for the January meeting.

IV. New Business

Item #1: BA in Elementary Education. Changes approved with following corrections.
Dr. Van Scoy suggested that CLIS be bolded prior to sending to Faculty Senate

Item #2: BA in Early Childhood. Changes approved with following corrections.
Dr. Van Scoy suggested that CLIS be bolded and that Kevin's memo be taken out of the proposal.

Item #3: EDEL 790A,B,C. Changes approved with following corrections.
a. Delete change in course description box
b. Take out the course description
c. Include a statement in the rationale that identifies the changes in levels of certification as required by the state.
d. Do not include the syllabus in the proposal

Item #4: PEDU 361. Changes approved with no corrections

V. Associate Dean: No report

VI. Good of the order: No

Meeting adjourned

**Minutes for Basic Programs Curriculum Committee
January 25, 2005; 2:15pm
New Dean's Conference Rm.**

I. Minutes of December 8, 2004 were approved

II. Next Meeting Date

Dr. Stevenson will work with Holly to secure a February meeting date. We need to avoid spring break (week of March 7) for March meeting.

III. New student representative

Tiffany James, a student in the Special Education Program, will join us as our second student representative on the committee.

IV. New Business

Item #1: EDEL 505, changes in prerequisites. Changes approved with following corrections.

- a. a complete current bulletin description showing the currently listed prerequisites;
- b. a clarification of which types of students the new prerequisites apply to. Does the prerequisite 201 only apply to undergraduate students while EDPY 401 and 401p apply to graduate level students? Are both EDPY 401 and EDPY 401p required?
- c. add a page with the current Bulletin statement beside the newly proposed Bulletin statement

The committee agreed that the clarifications did not have to come back before the committee so long as Dr. Stevenson working with ITE approved of the forthcoming changes.

Item #2: BA or BS in Middle Level Education, changes in content electives. Changes approved.

V. Associate Dean Report:

- a. Music Dept. will likely be putting a Master of Arts Program proposal through the approval process shortly.
- b. A degree in Dance has been approved by CHE and is now awaiting approval by the SC Dept of Ed. as a program leading to certification
- c. Dr. VanScoy continues to work on developing a vehicle for enhancing communication and interaction across the various units across USC offering basic programs leading to certification. Will bring the committee an updated proposal after completing conversations with various representatives of such programs.

VI. Good of the order: No

Meeting adjourned

**Minutes for Basic Programs Curriculum Committee
February 23, 2005; Noon
New Dean's Conference Rm.**

I. Minutes of January 25, 2005 were approved

II. Next Meeting Date

March 23, 2005, Noon, New Dean's Conference Room unless informed otherwise

III. New student representative

Dana Siau, a student in the Special Education Program, will join us as our second student representative on the committee.

IV. New Business

Item #1: EDEC 342 and 342P, change in content/hours so both courses are 3 semester hours credit. Changes approved with following editorial revision:

- a. Clarify and highlight what is shifted from 342 to 342P so that it is evident how the work in one course is reduced and the other increased to make each worth 3 hours credit.

The committee agreed that the clarifications did not have to come back before the committee so long as Dr. Stevenson working with ITE approved of the forthcoming changes.

Item #2: EDSE 547, adding a statement about need prerequisite. Changes approved with the following editorial revisions:

- a. Expand the justification so that it is clear what prerequisite is also required for the MAT, or how lesson planning is addressed in another format in that option.
- b. Remove the bulletin description change, since the only alternations will be to the prerequisite.

The committee agreed that the clarifications did not have to come back before the committee so long as Dr. Stevenson working with ITE approved of the forthcoming changes.

Item #3: EDSE 775B, 776B, 778B, 781B, changing the four courses to apply to high school certification only. Changes approved with the following editorial revision:

- a. Reword justifications to more clearly state that the proposals are made to separate middle school and high school certification requirements as required by the South Carolina Department of Education.

The committee agreed that the clarifications did not have to come back before the committee so long as Dr. Stevenson working with ITE approved of the forthcoming changes.

- V. Associate Dean Report:
 - a. Provided update on issues with getting proposals processed through the Graduate Council in a timely fashion.

VI. Good of the order: NA

Meeting adjourned

BPCC
Minutes
Nov. 16, 2005; 2:30 PM
New Dean's Conference Room

I. Minutes of February 23, 2005 were approved. Minutes of April/May, 2005 were amended (as per Dr. Van Scoy's input) and approved. Minutes from the October 19, 2005 meeting were amended to show that the January 17, 2006 meeting would begin at 3:45, rather than 3:30.

II. Old Business:
Kellah Edens volunteered to take notes for minutes, and will request assistance, as needed.

Deidre Clary, a doctoral student from ITE (Literacy), and Lisa Waller, a doctoral student from EDST (Ed. Pysch.) were introduced and obtained final approval as the BPCC committee's new student members.

III. New Business

Special Education M. A. T.

Item #1: Curriculum Change

- Request to remove EDEX 792 from the course sequence was approved.
- Request addition of 3 elective hours was approved.
- Request to change admission deadline from April 1 to March 1 was approved. (Format for bulletin had been revised so that deletions and additions (requested above) were in strikethrough and additions were bolded)

Item #2: EDEX 531, 580, 610, 615, 616, 619, 632, 691, 713, 604, 625

- Request to delete EDEX 604, 625 was approved.
- Request to change the titles and course description to the courses listed below to more appropriate titles reflecting current terminology in the field, was approved, as follows (pending a supporting letter from Psychology for any cross-listed courses):
 - EDEX 531 – Nature of Students with Specific Learning Disabilities; Change in course description approved.
 - EDEX 580 – Direct Instruction in Reading for At-Risk Learners was approved. (note: Typo appeared in the bulletin);
 - EDEX 610 – Instruction of Students with Severe and Multiple Disabilities;
 - EDEX 615 – Curriculum for Students with Severe and Multiple Disabilities
 - EDEX 616 – Instruction of Students with Specific Learning Disabilities; Change in course description approved.

EDEX 632 – Nature of Students with Emotional and Behavioral Disabilities
EDEX 619 – Nature of Students with Mental Retardation
EDEX 691 – Co-teaching Students with Disabilities;
Change in course description approved.
EDEX 713 – Practicum in Instruction of Exceptional Children; Change in course description approved.

Adjournment

Attendance:

Kellah Edens EDST Chair
Kathleen Marshall EDST
Susi Long ITE
Amy Connelly ITE
Deidre Clary, ITE
Lisa Waller, EDST
Emma May, Student Affairs

BPCC

Minutes

Feb. 14, 2006; 3:45 PM

New Dean's Conference Room

- I. Minutes of Jan. 17 were approved.
- II. Old Business: none
- III. New Business
The PE packet of new course proposals and existing course changes were approved unanimously as follows:

Item considerations 1: New course proposal approvals (pending inclusion of Dr. Mitchell's signed cover sheet)

PEDU 275 (03) Functional Musculoskeletal Anatomy

PEDU 466L (01) Therapeutic Exercise Laboratory (pending inclusion of signed cover sheet)

Item considerations 2: Curriculum change approvals

PEDU 263 – change credit hours from 01 to 02

- change to No prerequisites (eliminate 263L)

PEDU 263L – change to 266 L (pending inclusion of rationale for changing PEDU 263L to 266L)

PEDU 348 – Evaluation Athletic Injuries I – changed prerequisites to EXSC 223, PEDU 275

PEDU 349 – Evaluation Athletic Injuries II – changed prerequisites to EXSC 223, PEDU 275

PEDU 392 – change credit hours from 01 to 02

- change prerequisites to PEDU 263, PEDU 266, PEDU 300, and consent of instructor

PEDU 393 – change credit hours from 01 to 02

PEDU 464 – Title change – to Conditioning and Methods in Athletic Performance

(approval pending title correction on form)

-change credit hours from 02 to 03

-change prerequisite to PEDU 275

PEDU 466 – course description change

-change prerequisites to EXSC 223, PEDU 275

PEDU 492 – change prerequisites to PEDU 266, PEDU 466, PEDU 393 (pending inclusion of rationale for prereqs.)

- change to course description

PEDU 493 – change to course description

PEDU 497 – change title from Current Topics to General Medical Concerns in Athletic Training

- change credit hours from 02 to 03

- change prerequisites to PEDU 266

- (inclusion of list of competencies from Dean of Medical school)

To expedite the course packet through subsequent committees, Dr. Van Scoy suggested that an overview statement be included at the front of the packet, explaining why the department is requesting the changes (growing program, accreditation issues)

Next meeting scheduled for Tuesday, March 14, 2006 3:45 PM

Adjournment

Attendance:

Kellah Edens EDST Chair
Susi Long ITE
Ken Vogler ITE (for Amy Donnelly, Spr. 2006)
Deidre Clary, ITE
Lisa Waller, EDST
James Mensch, PE
Lynn Harill, EDLP
Emma May, Student Affairs, Ex officio
Irma Van Scoy, Associate Dean, Ex officio

BPCC

Minutes

April 18, 2006; 3:45 PM

New Dean's Conference Room

I. Minutes of Feb. 14 were approved.

II. Old Business: none

III. New Business

Item considerations 1: Changes to existing courses

EDTE 570 to EDEC 570 and EDEL 570 – passed unanimously.

- Discussion: Drs. Dickey and Van Scoy will ask Dr. Anthony Edwards, The Graduate School, if syllabi should be attached to the Action Request as it proceeds to the next level of consideration.

Item considerations 2: Curriculum change approvals

Education Minor – passed unanimously, pending the following:

- letter of support from SLIS
- In catalogue description, add 3 to 4 hours to 340 and 340-P
- In catalogue description, add an asterisk and notation “1 credit practicum courses (i.e., those with a P suffix), need to be taken concurrently with the related content course of the same number”
- Discussion: Dr. Van Scoy will ask Dr. Freeman if students can take 340 without 340-P. This will be noted in the catalogue description.

IV. Associate Dean's Report

Self-reporting of Praxis sub-scores

Dr. Van Scoy reported that it would be helpful for program areas to have access to the subscores for Praxis II for data collection purposes for program review and improvement. She discussed with the committee the idea to require all students to provide this data prior to certification. The committee was supportive of implementation of this procedure, barring unforeseen obstacles.

V. Other Business

The committee discussed a perceived need for regular and adjunct faculty and GA Teaching Assistants to participate in several informational sessions throughout the 2006-2007 academic year outlining different core courses in terms of content that students are required to take. This could provide more consistency and continuity among courses.

Next meeting date will be scheduled in Aug. 2006 (pending no new business prior to spring semester's end)

Adjournment

Attendance:

Kellah Edens EDST Chair
Susi Long ITE
Ken Vogler ITE (for Amy Donnelly, Spr. 2006)
Deidre Clary, ITE
Lisa Waller, EDST
Lynn Harill, EDLP
Kathleen Marshall, EDEX
Emma May, Student Affairs, Ex officio
Irma Van Scoy, Associate Dean, Ex officio
Ed Dickey, ITE Dept. Chair

Basic Programs Curriculum Committee Minutes
October 9, 2006, 3:00 p.m.
Dean's Conference Room

- I. The Minutes of April 18, 2006 meeting were approved.
- II. Fall semester meeting dates are Thursday, 11-30-2006 and Thursday, 12-14-2006 at 3:30, tentatively in the Dean's Conference Room

Proposals will be due on the 5th of each month, to be consistent with the deadline for APGC

III. There was no Old Business

IV. New Business

A. Selection of 2006-2007 Officers

Kellah Edens, Chair

Lynn Harrill, Secretary

B. Selection of 2006-2007 Student Representatives

A Student Representative from ITE and EDST will be invited to serve on the committee

V. Associate Dean's Report

Announcement of Professional Education Programs Committee (PEPC) on Dec. 1 at 1 PM.

Attendance:

Kellah Edens, EDST

Nate Carnes, ITE (for Amy Donnelly)

Mary Earick, ITE (for Herman Knopf)

Tina Hall, PE

Lynn Harrell, EDLP

Emma May, Student Affairs, Ex officio

Collette Dollarhide, EDST

Holly Rauch, Dean's Office

Basic Programs Curriculum Committee Minutes
November 30, 2006, 3:30 p.m.
Dean's Conference Room

I. The Minutes of October 9, 2006 meeting were approved with one correction.

II. There was no Old Business

III. New Business

Two course changes were approved by the committee:

- A. Course prefix and title for EDSE 448 will change to EDTE 448:
Teaching Internship in Foreign Languages
- B. Course prefix and title for EDSE 474 will change to EDTE 474:
Directed Teaching in Foreign Languages

IV. Associate Dean's Report

Reminder of Professional Education Programs Committee (PEPC) on Dec. 1
at 1 PM.

V. The next BPCC meeting will be held December 14.

BPCC meeting dates for Spring Semester:

- January 23, 2007, 3:30
- February 20, 2007, 3:30
- March 20, 2007, 3:30
- April 17, 2007, 3:30

Attendance:

Kellah Edens, EDST

Rebecca Cibic, ITE

Herman Knopf, ITE

Tina Hall, PE

Lynn Harrill, EDLP

Edward Cox, EDLP

Jenny Gustainis, EDST

Colette Dollarhide, EDST

Emma May, Student Affairs, Ex officio

Basic Programs Curriculum Committee Minutes
December 14, 2006, 3:30 p.m.
Dean's Conference Room

- I. The Minutes of November 30, 2006 meeting were approved with one correction.
- II. The meeting times for the spring semester meetings were changed from 3:00 to 3:30.
- III. New Business
One course proposal was approved by the committee:
 - A. New course EDML 584
- IV. Associate Dean's Report – Irma VanScoy
The PEPC Meeting went well and programs throughout the Professional Education Unit were well represented. Herman Knopf and Tina Hall, who attended the PEPC meeting, gave positive feedback.

New initial certification teacher education programs are being developed in foreign languages (undergraduate) and music (MAT).
- V. The next BPCC meeting will be held January 23, 2007, 3:30 p.m. in the Dean's Conference Room.

Attendance:
Kellah Edens, EDST
Herman Knopf, ITE
Tina Hall, PE
Amy Donnelly, ITE
Irma Van Scoy, ex-officio
Holly Rauch, staff

Basic Programs Curriculum Committee Minutes
February 20, 2007, 3:30 p.m.
Deans Conference Room

- I. New Business
 - A. Changes to the Bulletin for the B.S. in Athletic Training Program were approved
 - B. Review of Curriculum and Bulletin changes were discussed
 - i. PEDU 266L was approved
 - ii. PEDU 300, PEDU 349, PEDU 365, PEDU 392, PEDU 393, PEDU 465-Deletion, PEDU 466, PEDU 466L, PEDU 492, PEDU 493, PEDU 494, PEDU 495-deletion, and PEDU 496 were approved as a package pending revisions.
 - C. EDLM Curriculum Change
 - i. Approved pending revisions
- II. Associate Dean's Report-Irma VanScoy
- III. The next BPCC meeting will be held March 20, 2007 at 3:30 in the Dean's Conference Room.

Attendance:

Kellah Edens, EDST
Emma May
Tina Hall
Herman Knopf
Irma VanScoy
Holly Rauch
Rob Dedmon
Toni Torres-McGehee
Karen French
Rebecca Cibic
Jenny May

Basic Programs Curriculum Committee Minutes

March 20, 2007 3:30 PM

New Dean's Conference Room

- I. Minutes of February 20, 2007 were approved, pending typo corrections.
- II. Old Business: Dr. Van Scoy updated the committee on the PE changes from the previous Feb. 20 meeting. Changes in PE had been made, but did not make it in the new version of the catalogue due to timing. Any other issues will be addressed between Dr. Van Scoy and PE.
- III. New Business
 - Item #1: Review of Curriculum and Bulletin changes were discussed and the following changes and deletions were approved.
 - EDEC 443 was changed to a 4-hour credit, and EDRD 446 was deleted.
 - Early Childhood Education B.A. curriculum change was approved.
 - Item #2: A discussion about ways that EDPY 401 could provide learning experiences on which Early Childhood, Elementary, and Middle level undergraduates could build knowledge and skills for their respective program was initiated. The EDPY 401 team will meet with Dr. Van Scoy, Dr. Donnelly, and a representative from PE to discuss alignment issues.
- IV. The next BPCC meeting will be held April 17, 2007 at 3:30 in the Dean's Conference Room.
- V. Adjournment

Attendance:

Kellah Edens EDST Chair
Herman Knopf, ITE
Rob Dedmon, Student Affairs
Erik Drasgow, EDST
Rebecca Cibic, ITE
Jenny May, EDST
Emmie May, Student Affairs
Amy Donnelly, ITE
Edward Cox, ITE
Holly Rauch, Deans Office
Tina J. Hall, PE
Irma Van Scoy, Assoc. Dean

Basic Program Curriculum Committee

Meeting Minutes

October 1, 2007

Wardlaw Room 272

Attendance: Irma VanScoy, Amy Donnelly, Lynda Tilley, Joseph Flora, Herman Knopf

- I. Approval of Minutes of February 20, 2007:** Approved
- II. Election of Committee Chair:** Amy Donnelly was elected Chair of the committee
- III. EDSE Prerequisite Change:**
 - A. Ed Dickey from ITE submitted a request for the prerequisite (acceptance to the professional program) and co-requisite (EDSE 775A) for EDSE 528 to be removed as requirements for enrollment to allow candidates to take the course prior to internship and to align the requirements of this course with the comparable secondary education methods courses in mathematics and science.
 - B. This request was approved by the committee
- IV. Student representation to BPCC will be requested from the Educational Studies Department.**
 - A. Amy will contact Bud Hult.
 - B. Herman also offered to investigate student representation from Early Childhood.
- V. Meeting Schedule:** Next meeting set for October 24 at 1:00 PM

Basic Program Curriculum Committee

Meeting Minutes

October 24, 2007

Dean's Conference Room

Attendance: Amy Donnelly, Alisa Lowrey, Lynda Tilley, Joseph Flora, Herman Knopf, Tina Hall, Emmie May, Rob Dedmon, Bud Hult, Christian Borkowski (EDST Student Rep.)

- 1 Amy Donnelly, committee chair, called the meeting to order at 1:00pm and the minutes of the October 1 meeting were approved as written.
- 2 **Next Meeting Date:** The next committee meeting is scheduled for November 28, 2007 at 1:00pm in the Travelstead Room (Wardlaw 125-A). Subsequent meetings will be held in the Dean's Conference Room.
- 3 **Old Business:** The two student committee members are: Reginald Williams (ITE) and Christian Borkowski (EDST).
- 4 **New Business:**
 - A) After brief discussion, the proposed course number change from EDEC 610 to EDEC 510 was approved with the qualification of a suggested change in the wording of the rationale which Amy Donnelly will communicate directly to Kevin Swick.
 - B) Herman Knopf explained to the committee the rationale for the proposed bulletin changes regarding the MAT program in early childhood. These proposed bulletin changes were then approved by the committee as written.
 - C) Dr. Richard Hult volunteered to serve as committee secretary.
- 5 **Good of the Order:** There were no items for the Good of the Order.
- 6 **Adjournment:** The meeting was adjourned at 1:25pm.

Respectfully Submitted

Bud Hult, Committee Secretary

**Basic Program Curriculum Committee
Meeting Minutes**

**February 27, 2008
Dean's Conference Room**

Attendance: Amy Donnelly (Chair), Irma VanScoy (Associate Dean), Alisa Lowrey, Lynda Tilley, Joseph Flora, Herman Knopf, Tina Hall, Emmie May, Rob Dedmon, Bud Hult (Secretary), Christian Borkowski (EDST Student Rep.), Gary Nave, Toni Torres-McGehee, Murray Mitchell (Guests from P.E.)

1 Amy Donnelly, committee chair, called the meeting to order at 1:00pm and the minutes of the October 24 meeting were approved as written.

2 **Old Business:** None

3 **New Business:**

a. Report from the Associate Dean: No Report

b. ITE Natural Science Curriculum Change:

Although it appeared early on the agenda, this item was placed at the end to allow for Nate Carnes to address any questions on the proposed change. Nate was ultimately not available for the meeting. In order to improve the proposal and address committee concerns, it was suggested that Nate first speak with Lynda Tilley concerning the use of correct forms and that he also speak with Rob Dedmon concerning selected language issues, specifically the use of the word "recommended". Finally, it was agreed that Herman Knopf would consult with faculty in early childhood concerning the proposed changes in earth science so that they could consider whether to make a similar change to the Early Childhood general studies requirements. Pending any changes resulting from these meetings, the committee approved this proposed ITE Natural Science Curriculum Change.

c. PE Activity Course Changes:

In this category, the committee addressed proposed changes involving five PEDU courses- PEDU 100, PEDU 101, PEDU 102, PEDU 109, and PEDU 134. It was agreed that the committee would consider the proposed course changes in somewhat of a reverse order with respect to how the courses appeared on the agenda. Gary Nave provided further explanation for the rationale of the proposed changes.

After some discussion, the committee approved the proposal for PEDU 134 (involving the deletion of an old course and creating a new one) conditional that the following be added to the rationale: 1) The course (as is) has not been offered since 1996; 2) Both the respective titles and descriptions of the two courses are completely different; 3) The proposed new course is a natural fit in the category with other PEDU 130 number series courses and no other number (other than 134) would be available.

The committee then considered the proposal for PEDU 109-ROTC Conditioning. After brief discussion, this proposal was approved with the condition, as suggested by Dean VanScoy, that the proposers seek a letter of support from the ROTC faculty, and that this letter be added to the proposal package. The committee next addressed the proposal for the new course PEDU 101-Self Defense for Women. This proposal was approved with no recommended changes.

The committee next focused upon the proposals for PEDU 100 and 102. Dean VanScoy raised the question if both new courses would be necessary since the title of PEDU 102, *Special Topics in Physical Education*, would appear to logically subsume PEDU 100, *Experimental Physical Activity*. After some discussion, the proposal for PEDU 100 was approved with the condition that the bulletin description be modified to include a statement of the development of skills in an identified area. Initially, it was agreed that the PEDU 102 proposal be sent back for clarification on two matters: 1) the students who would be allowed to take the course; and 2) the credit hours allowed for the course. Later in the meeting, Murray Mitchell addressed both of these concerns. He stated that PEDU 102 would be proposed as a 2-3hr credit course and that the line under registration stating that enrollment be *restricted to Athletic Training Majors* be deleted. With these clarifications, the committee approved the PEDU 102 proposal. It was agreed that Murray Mitchell and Dean VanScoy would consult on bulletin description issues regarding these courses.

d. PE Athletic Training Course Changes:

The committee next addressed the numerous proposed changes involving twenty three PEDU courses- PEDU 292, PEDU 293, PEDU 348L, PEDU 349L, PEDU 263, PEDU 266, PEDU 266L, PEDU 300, PEDU 348, PEDU 349, PEDU 365, PEDU 366, PEDU 366L, PEDU 392, PEDU 393, PEDU 464, PEDU 466, PEDU 466L, PEDU 492, PEDU, 493, PEDU 494, PEDU 496, PEDU 497. These included proposals for new courses, course description changes and title, prerequisites, and description changes for some courses. Toni Torres-McGehee provided further explanation for the rationale for these proposed changes.

After some discussion, the committee approved the proposed changes in these courses pending the completion of the following. First, Dean VanScoy suggested that any proposed changes in the bulletin descriptions involving the deletion of text should be clarified by marking through the proposed deletions. Next, Dean VanScoy noted that both the title and description of PEDU 492 needed some revision for purposes of clarification. Rob Dedmon raised several concerns about the clarification of prerequisite courses involved in the proposed changes. It was agreed that Toni Torres-McGehee would consult with Rob about these concerns and make the necessary modifications.

- 4 **Next Meeting Date:** The next committee meeting is scheduled for March 19, 2008 at 1:00pm.in the Dean's Conference Room. Herman Knopf will serve as acting chair.
- 5 **Good of the Order:** There were no items for the Good of the Order.
- 6 **Adjournment:** The meeting was adjourned at 1:55pm.

Respectfully Submitted

Bud Hult, Committee Secretary

**Basic Program Curriculum Committee
Meeting Minutes**

**April 23, 2008
Dean's Conference Room**

Attendance: Irma VanScoy (Associate Dean), Alisa Lowrey, Lynda Tilley, Joseph Flora, Herman Knopf, Tina Hall, Emmie May, Rob Dedmon, Bud Hult (Acting Chair and Secretary), Christian Borkowski (EDST Student Rep.)

1 Bud Hult, acting committee chair, called the meeting to order at 1:00pm and the minutes of the March 19 meeting were approved as written.

2 Old Business:

Discussion focused on part one of the curriculum change for BA in EDEC which was approved at the March 19 meeting. (Please refer to the March 19 meeting minutes). At this meeting, Dean VanScoy had recommended that all other undergraduate programs may want to initiate the same requirement and regulation. Tina Hall stated that the faculty in Physical Education did not want to make these changes for their undergraduate program.

3 New Business:

a. Report from the Associate Dean:

***Conversion to Electronic Distribution of Paperwork:** Dean VanScoy reported that the Advanced Programs and Governance Committee wants to change to a communication format involving electronic posting and thus eliminate much of the paper distribution of the committee work. She asked if the committee would be in favor of such a change for future meetings. This idea for a change in format was generally supported by the committee.

***Schedule Meeting for May:** Dean VanScoy also mentioned that the committee may need to meet in May pending the results of the upcoming ITE department meeting. The meeting date was set for May 7 at 1:00pm in the Dean's Conference Room.

b. EDPY 401, Change Course Number

Discussion then focused on the proposed change in course number from EDPY 401 to EDPY 201. Dean VanScoy suggested that the change from EDPY 401 to EDPY 205 might be better to avoid confusion with already existing course numbers. It was noted that such a change should be supported by all programs (such as music and art education) whose students are required to take this course for certification. Given this concern, Dean VanScoy suggested that the committee postpone any action on this proposal until such communication is completed next fall.

c. EDTE 335, New Course Proposal

The committee next considered the new course proposal, EDTE 335, Culturally Relevant Pedagogy. Several questions and concerns were raised: 1) Is the course required or an

elective? 2) What is the targeted population and what should be the appropriate course title? 3) Early Childhood Education needs to clarify how this new course would fit into that program. 4) The selected topics of the proposed course need to be more clearly identified and aligned with the proposed course title. After further discussion, it was decided that the committee would not take action on the proposal until these questions and concerns were adequately addressed. It was also suggested that Dr. Boutte should be present at the next committee meeting when this proposal would again be considered.

d. Curriculum Change - Middle Level Education

Two changes were proposed in section 4. Content Area Specialization (36-41) of the Middle Level Education Curriculum of the current (2007-2008 Undergraduate Bulletin). First, *MATH 531 Foundations of Geometry (3)* **should be changed to:** *MATH 602 An Inductive Approach to Geometry 222 Basic Concepts of Elementary Mathematics II or MATH 531 Foundations of Geometry (3)*. Second, *STAT 516 Statistical Methods II (3)* (if *STAT 506 was not taken* **should be added after** *STAT 515 Statistical Methods I (3)*)

After brief discussion, the committee approved this proposal as worded.

- 4 Next Meeting Date:** The next committee meeting (if needed) is scheduled for May 7, 2008 at 1:00pm.in the Dean's Conference Room. Joseph Flora agreed to call the first committee meeting in the fall of 2008.
- 5 Good of the Order:** As a concern for next fall, Dean VanScoy mentioned that we need to think about whether or not we want students to have minors in their programs. This would apply to both undergraduate students in education programs as well as students in other colleges seeking minors in education.
- 6 Adjournment:** The meeting was adjourned at 1:55pm.

Respectfully Submitted

Bud Hult, Committee Secretary

**Basic Program Curriculum
Committee**

Meeting Minutes: September 10, 2008

Members in attendance: Irma Van Scoy (Associate Dean) Lynn Harrill, Joe Flora, Amy Donnelly, Emmie May, Rob Dedmon, Kathy Evans, Jeanna Rathel, Ken Vogler, Collin Webster, Vic Oglan, Lynda Tilley

I. The minutes of the April 23, 2008 meeting were approved

II. New Business

1. The committee approved the selection of Amy Donnelly and Joe Flora as co-chairs/secretaries for the committee.
2. Alex Steedley was selected as one of the student representatives on the committee. Committee members will nominate the other student via email to the chair.

3. Future Meeting Dates

The committee decided to meet every second Wednesday of the month at 11 AM.

4. Associate Dean's Request

Dr. Van Scoy informed the committee that members would receive a link to a new site for sharing course proposals and tracking committee issues. The tracking chart will be used to monitor committee proposals. The chairs will decide whether the charts will be printed for committee meetings. During the meeting a whiteboard may be used to project the chart. Lynda will update the tracking chart. The committee approved the process.

Dr Van Scoy reported that our Quality Assurance Committee will evaluate the committee structure at the College.

As part of our quality assurance effort, Dr. Van Scoy suggested that a new committee be established to review initial certification programs, including those programs outside the COE.

Dr. Van Scoy asked the committee to consider a name change. After sober discussion, it was decided to retain our current name.

5. Curriculum Changes

The following curriculum changes were approved pending recommendations noted:

- Middle –level ELA majors will take ENGL 431, rather than 432
- The hours of concentration for middle –level English majors are reduced from 18 to 15 hours
- A new class, EDML 572, Middle –Level Literacy Assessment, will be a required course for the ELA program, Middle Level
 - Recommendations, to be shared with program area by Vic Oglan:
 - Include SPA standards in rationale for the development of EDML 572
 - Under proposed bulletin changes
 - move EDML 572 Middle Level Literacy Assessment (3) under the header, **Courses for Specialization A and B**
 - under the header, **English Specialization** change 15 to 18 hours
 - As a friendly amendment, the committee suggested that the program consider adding the course SLIS 325 as an option for ENGL 431 Children’s Literature

6. Next Meeting

October 8, 2008 at 11:00 a.m.

Basic Programs Curriculum Committee Meeting

October 8, 2008 11:00 AM

Dean's Conference Room

Members in attendance: Irma Van Scoy (Associate Dean) Lynn Harrill, Joe Flora, Amy Donnelly, Emmie May, Rob Dedmon, Kathy Evans, Jeanna Rathel, Ken Vogler, Collin Webster, Lynda Tilley

Joe called the meeting called to order.

I. The minutes of the September 10, 2008 meeting were approved

II. New Business

- Due to conflicts, meeting times and dates were revisited. The committee agreed to the following meeting dates at 11 AM: Nov 12, Dec 3, Jan 21, Feb 18. Mar 11, April 15
- Amy reported that students, Alex Steedly and Katie LeBlanc, declined to serve as representatives due to scheduling conflicts.
- Collin volunteered to seek student representatives.

III. Curriculum Changes

- Cheryl Wissick presented MAT Special Education course change proposals and answered committee members' questions. The course changes dealt with course title changes EDEX 615, EDEX 659, and EDEX 685, revising course goals and language to reflect current content and terminology used in special education as well as providing students with options congruent with the track of special education which focuses their programs of study.
- The committee approved the changes suggested for EDEX 615, EDEX 659, and EDEX 685 with the following recommendations: 1) resubmit changes using the standard two-column format, underlining changes, and 2) revise the title of EDEX 615 to reflect current language as well as the rationale.

IV. Associate Dean's Report

- Irma requested feedback regarding the use of our new electronic system for sharing committee agenda and course proposals. Committee members suggested that 1) the tables be revised to add clarity and 2) that the body of emails reminding members of meetings list the link to the course proposals, along with the courses proposed for review.
- Irma shared that program areas might be interested in knowing that representatives from SDE and CHE will visit the COE this month in preparation for our October, 2010 NCATE visit. Our colleges having programs reviewed are visited 2 years in advance of reviews in an effort to come to agreement on the programs reviewed. Program reports are due August 1, 2009.

V. Good of the Order

- Rob requested clarification on the wording used to approve course proposals. Irma replied that our minutes should read "approved with the following recommendations."
- Committee chairs should make sure the program submitting proposals makes recommended changes before signing off.

Next Meeting:

- November 12, 2008 11AM - Dean's Conference Room

Basic Program Curriculum Committee

Meeting Minutes: December 3, 2008

Attendees: Irma Van Scoy (Associate Dean), Joe Flora, Amy Donnelly, Emmie May, Rob Dedmon, Kathy Evans, Jeanna Rathel, Ken Vogler, Collin Webster, Lynda Tilley

- I. The minutes of the October meeting were approved.
- II. Student member of the committee: Dr. Van Scoy recommends Allanda McKinney, who will be contacted.
- III. Associate Dean's Report:
The Extended Graduate Campus Office has been eliminated. A strategy for contracts and registration is needed.

The Professional Education Program Committee will be reconstituted into two committees: an Initial Certification and Advanced Program committee.

The General Education Committee for undergraduates has recommended an outcomes approach to general education. This change is under consideration.

The Advanced Policies and Procedures Committee is considering web-based guidelines for program management, as opposed to written procedures.

- IV. Curriculum Changes:
The PE Department proposes that the Athletic Training and Teacher Education programs, now options under one degree, become two separate degrees. Separate programs are more marketable and the accrediting agency wants a separate program. The two new degrees need to be clarified in the bulletin. The committee approved these changes.

Our next meeting: January 21, 2009.

Basic Programs Curriculum Committee Minutes

January 21, 2008, 11:00 AM

Dean's Conference Room

Present: Joe Flora, Brianna Proctor, Alanda McKinney, Emmie May, Kathy Evans, Ken Vogler, Lynda Tilley and Panayiotis Doutis

Dr. Joe Flora called the meeting to order.

I. Minutes of December 3, 2008 were approved.

II. No Old Business

III. New Business

Welcome to new students Alanda McKinney and Brianna Proctor

Fall meeting dates were revisited due to teaching schedule conflicts. The new Spring 2009 meeting dates are scheduled as follows:

February 23, 2008 at 1:00

March 23, 2008 at 1:00

April 27, 2008 at 1:00

May 11, 2008 at 1:00

These dates generally reflect the fourth Monday of each month.

Elementary program curriculum changes presented by Amy Donnelly:

EDEL 440 – Prerequisite/Co-requisite changes: Delete “P” in the rationale for 441.

Amy/Ken will talk to Megan about the deletion.

EDEL 441 – Co-requisite change; Delete EDEL 440 as co-requisite

EDEL 451 – Course deletion ML course

EDEL 452 – Course deletion ML Course

EDEL 501 – Course deletion

EDEL 506 – Prerequisite/Co-requisite change; name prerequisite

EDEL 520 – Course deletion

EDEL 570 – Course description and prerequisite changes

EDEL 571 – Co-requisite change

All course changes were approved with the exception of the “P” being removed from EDEL 441.

IV. Good of the Order

Clarification of role of student members: student members serve in an advisory capacity and do not vote.

Next meeting date: February 23, 2008 1:00

Respectfully submitted,
Amy Donnelly

Basic Programs Curriculum Committee Minutes
February 23, 2009 1:00 PM
Deans' Conference Room

Present: Joe Flora, Kathy Evans, Collin Webster, Jeanna Rathel Ken Vogler, Rob Dedmon, Emmie May, and Irma Van Scoy

Dr. Joe Flora called the meeting to order.

I. Minutes of January 21, 2009 were approved

II. No Old Business

III. New Business

Program curriculum changes presented by Jeanne Rathel:

EDEX 531- Course delivery method to on-line

EDEX 691- Course delivery method to on-line

All course changes were approved

Next meeting date: March 23, 2009 at 1:00 PM

Submitted,
Ken Vogler

Basic Program Curriculum Committee Meeting
March 23, 2009
1 PM

Members in Attendance: Irma Van Scoy, Associate Dean, Lynn Harrill, Joe Flora, Amy Donnelly, Emmie May, Rob Dedmon, Jeanna Rathel, Collin Webster, Alanda McKinney, Brianna Proctor

Amy called the meeting to order.

Old Business: None

I. The minutes of the February 23, 2009 meeting were approved.

New Business

II. The Associate Dean's Report: No report

III. Curriculum Changes:

- UNIV 101 has been a requirement. It is recommended that this course become an elective because many of our students enter the education program as upper classmen when the course is not appropriate.
- It is proposed that the following new PE activity courses be included in the program:
 - a. PEDU 123
 - b. PEDU 150
 - c. PEDU 160
 - d. PEDU 170

It is also proposed that these new courses be described in the Early Childhood, Elementary and Middle Level bulletins.

The committee approved these changes.

Next meeting: April 27th at 1 PM.

Basic Programs Minutes 2/20/2012

Attendance: Emmie May, Rob Dedmon, Renee Connolly, Bethany Bell, Christine Lotter, Zach Kelehear, Jim Mensch, Erin Miller and Lynda Tilley

Course and Program changes for discussion:

PEDU 310: New Course Proposal

We approved this course proposal with minor edits to the proposal paperwork:

NCP form: Need to check “No” for the question “Does the proposed course affect the curriculum, students or academic interest of any other unit at USC...”

Course description, the first sentence in the description is missing a “to” as in “the knowledge and skills necessary **to**...”

JUS form:

Degree Program: Bachelor of Science Major Athletic Training (remove Bachelors of Athletic Training)

several typos in the course justification box (need first (after CAATE, “IT” (should be It), course (should be courses), “course will included”—(should be include)

Remove the dashes in PEDU-310 and PEDU-300

Syllabus:

The dates on the syllabus for withdraws and incompletes do not seem to correspond to the calendar of the course (course is in the Fall, withdraws seem to be in the late Spring/Summer).

Need to also complete paperwork and submit with these changes the Bulletin changes needed to remove PEDU 300 and add PEDU 310 as a requirement for Athletic Training majors

Course Progression Changes: ITE and PE

We approved the paperwork proposing a progression requirement change through the deletion of the requirement for references for admission to the Professional programs in the BA Early Childhood, BA Elementary, BA and BS Middle Level and undergraduate PE programs.

We also approved changes to the Bulletin that removed the requirement of University 101 for the BA and BS in Middle Level Education. The changes to the degree requirement were previously made in 2009 and this change was just to align the Bulletin with the 2009 changes.

ITE Early Childhood proposal

Erin Miller presented the following course change paperwork:

Rationale for All Changes: Early Childhood Undergraduate Program

The Early Childhood Program within the College of Education is revising our curriculum in light of the Carolina Core, the need for focused attention to issues of linguistic diversity in public schools, and NAEYC's focus on building content area knowledge. The new courses and course and programmatic changes we propose are itemized below:

New Courses:

- 1. EDEC 444 - Teaching Social Studies in Early Childhood Education (3 credits).** This course has been developed in response to a call from our accrediting body (the National Association for the Education of Young Children) to bring a focus on discrete content areas to programs of early childhood education. Prior to this, the teaching of Social Studies was integrated within a course which also focused on Science. This new course allows us to provide more specific Social Studies content for prospective teachers of young children.
- 2. EDEC 344 - Linguistic Pluralism Across the Content Areas (3 credits).** Speakers of languages other than English and speakers of African American Language make up a large percentage of students in our schools, but teachers are ill-prepared to meet their needs. This course will focus on issues, theory, and practice to prepare educators for teaching in linguistically diverse classrooms, embracing and building home and heritage languages while helping students acquire expertise in Academic English.
- 3. EDEC 592: Internship in Curriculum, Assessment, Teaching and Professional Roles in Early Childhood Education (9 credits).** This course is proposed to replace three 3-credit hour courses currently being used to cover our students' fulltime internship experience (EDTE 590 A, EDTE 590 B, and EDTE 590 C). Replacing these three courses with the proposed one 9-hour course (EDEC 592) will ensure a seamless student teaching experience in terms of student perception, ease in registration, and clarity in grading for faculty and adjunct instructors (internship supervisors). By changing to the prefix EDEC, we also make a clear distinction between generic courses used across the department (EDTE) and this early childhood internship (EDEC)

Course Changes:

- CURRENTLY: EDEC 442: Teaching Science and Social Studies in Early Childhood**
CHANGE TO: EDEC 442: Teaching Science in Early Childhood Education

We propose to change EDEC 442 from its focus on *both Science and Social Studies* to a course focusing *solely on Science*. This is in response to a call from our accrediting body (the National Association for the Education of Young Children) to bring a focus on discrete content areas to programs of early childhood education. Prior to this, the teaching of Science was integrated within the course also focused on Social Studies. This new course allows us to provide more specific Science content for prospective teachers of young children.

- CURRENTLY: EDRD 345: Language and Literacy in Early Childhood Education, Part I** Examination of key concepts in language and literacy theory (birth through age 8) and implications for educators.
CHANGE TO: EDRD 345: Teaching Reading in Early Childhood Education Theory and practice in the teaching of reading for children from birth through age eight for undergraduate majors in early childhood education.

We propose to change the title and bulletin description for EDRD 345 to more accurately reflect the focus of the course on methods for Reading Instruction.

3. **CURRENTLY:** **EDRD 445: Language and Literacy in Early Childhood Education, Part I**
Examination of key concepts in language and literacy theory (birth through age 8) and implications for educators.
- CHANGE TO:** **EDRD 445: Teaching Writing in Early Childhood Education and Literacy Practicum**
Theory and practice in the teaching of writing for children from birth through age eight for undergraduate majors in early childhood education including a literacy practicum.

We propose to change the title and bulletin description for EDRD 445 to more accurately reflect the focus of the course on methods for Writing Instruction.

Program Changes:

Add Speech 140 (Public Communications) as a required course. This course will be added as a requirement to be consistent with Carolina Core Requirements. SPCH 140 will take the place of one elective in the Early Childhood undergraduate program. The EC program is in agreement with Carolina Core committee that skill in Public Communications is essential for well-educated citizens in the 21st Century.

Replace ENGL 431 (Children's Literature) with a choice between ENGL 431a and ENGL 431b. This change is in response to changes made in the English department replacing ENGL 431 with an option of two courses appropriate for Early Childhood majors.

Change the fine arts course requirement from 3 required courses to 2 required courses. Students are currently required to choose three fine arts courses, one of which must be either ARTE 520 or ARTE 530. The other two courses may be selected from a range of courses (THEA, DANC, MUSC, ARTE, MUED). With this change, ARTE 520 and 530 would join the overall list of fine arts courses and from that range, students would choose two. This is an essential change that still allows students to choose ARTE courses, but makes room for a new course in *Linguistic Pluralism* (EDEC 344, listed under "New Courses"), an essential course for prospective teachers in a State with the one of the most rapidly growing populations of English language learners in the country). We have support from the ART department for this change.

Delete EDEC 570 - Internship in the First Three Weeks of Teaching This course is no longer necessary in our program. It was developed to create a credit-bearing 3-week student teaching experience for Early Childhood majors prior to the start of USC's academic year. However, the schedule for local schools has changed and schools are no longer in session in early August so our students are not required to return to campus three weeks early to begin student teaching.

Delete:

EDTE 590 A - Internship in Curriculum

EDTE 590 B - Internship in Assessment

EDTE 590 C - Internship in Teaching and Professional Roles

These are the three 3-credit courses covering students' fulltime internship that we propose to replace with one 9-hour course (EDEC 592, described under "New Courses"). EDEC 592 will replace these three courses to ensure a seamless student teaching experience in terms of student perception, ease and clarity in registration and faculty grading.

We discussed whether it was too early to be proposing courses for the Carolina Core speech requirements, but decided that the Speech 140 course was the most appropriate choice but suggested that the program also add “or equivalent speech identified Carolina Core course” to the paperwork.

We also suggested that the paperwork reflect that the course deletions are only to the ITE Early Childhood program and not deletions of the courses themselves

EDEC 570 Internship in the First Three Weeks of Teaching : we discussed the consistency of the students internship experiences and also whether it was appropriate for students to return to USC before the start of the semester if they were not receiving credit through this course.

We also discussed the removal of the “language and literacy” language in the course name changes for EDRD 445 Part I and II and were assured that language and literacy experts had been contacted and approved the new course names in ITE.

Documents will be reviewed and voted on by all committee members once they are submitted to the BPC Blackboard site.

Next meetings: 2-3pm

March 19, April 16, May 21 (if needed)

Minutes for 3/19/12

Attendance: Rob Dedmon, Christine Lotter, Zach Kelehear, Erin Miller (by phone), Michelle

ITE Early Childhood proposal

Erin Miller presented the following course change paperwork:

Rationale for All Changes: Early Childhood Undergraduate Program

The Early Childhood Program within the College of Education is revising our curriculum in light of the Carolina Core, the need for focused attention to issues of linguistic diversity in public schools, and NAEYC's focus on building content area knowledge. The new courses and course and programmatic changes we propose are itemized below:

New Courses:

- 1. EDEC 444 - Teaching Social Studies in Early Childhood Education (3 credits).** This course has been developed in response to a call from our accrediting body (the National Association for the Education of Young Children) to bring a focus on discrete content areas to programs of early childhood education. Prior to this, the teaching of Social Studies was integrated within a course which also focused on Science. This new course allows us to provide more specific Social Studies content for prospective teachers of young children.
- 2. EDEC 344 - Linguistic Pluralism Across the Content Areas (3 credits).** Speakers of languages other than English and speakers of African American Language make up a large percentage of students in our schools, but teachers are ill-prepared to meet their needs. This course will focus on issues, theory, and practice to prepare educators for teaching in linguistically diverse classrooms, embracing and building home and heritage languages while helping students acquire expertise in Academic English.
- 3. EDEC 592: Internship in Curriculum, Assessment, Teaching and Professional Roles in Early Childhood Education (9 credits).** This course is proposed to replace three 3-credit hour courses currently being used to cover our students' fulltime internship experience (EDTE 590 A, EDTE 590 B, and EDTE 590 C). Replacing these three courses with the proposed one 9-hour course (EDEC 592) will ensure a seamless student teaching experience in terms of student perception, ease in registration, and clarity in grading for faculty and adjunct instructors (internship supervisors). By changing to the prefix EDEC, we also make a clear distinction between generic courses used across the department (EDTE) and this early childhood internship (EDEC)

Course Changes:

- 1. CURRENTLY: EDEC 442: Teaching Science and Social Studies in Early Childhood
CHANGE TO: EDEC 442: Teaching Science in Early Childhood Education**

We propose to change EDEC 442 from its focus on *both Science and Social Studies* to a course focusing *solely on Science*. This is in response to a call from our accrediting body (the National Association for the Education of Young Children) to bring a focus on discrete content areas to programs of early childhood education. Prior to this, the teaching of Science was integrated within the course also focused on Social Studies. This new course allows us to provide more specific Science content for prospective teachers of young children.

2. **CURRENTLY:** **EDRD 345: Language and Literacy in Early Childhood Education, Part I**
Examination of key concepts in language and literacy theory (birth through age 8) and implications for educators.
- CHANGE TO:** **EDRD 345: Teaching Reading in Early Childhood Education**
Theory and practice in the teaching of reading for children from birth through age eight for undergraduate majors in early childhood education.

We propose to change the title and bulletin description for EDRD 345 to more accurately reflect the focus of the course on methods for Reading Instruction.

3. **CURRENTLY:** **EDRD 445: Language and Literacy in Early Childhood Education, Part I**
Examination of key concepts in language and literacy theory (birth through age 8) and implications for educators.
- CHANGE TO:** **EDRD 445: Teaching Writing in Early Childhood Education and Literacy Practicum**
Theory and practice in the teaching of writing for children from birth through age eight for undergraduate majors in early childhood education including a literacy practicum.

We propose to change the title and bulletin description for EDRD 445 to more accurately reflect the focus of the course on methods for Writing Instruction.

Program Changes:

Add Speech 140 (Public Communications) as a required course. This course will be added as a requirement to be consistent with Carolina Core Requirements. SPCH 140 will take the place of one elective in the Early Childhood undergraduate program. The EC program is in agreement with Carolina Core committee that skill in Public Communications is essential for well-educated citizens in the 21st Century.

Replace ENGL 431 (Children's Literature) with a choice between ENGL 431a and ENGL 431b. This change is in response to changes made in the English department replacing ENGL 431 with an option of two courses appropriate for Early Childhood majors.

Change the fine arts course requirement from 3 required courses to 2 required courses. Students are currently required to choose three fine arts courses, one of which must be either ARTE 520 or ARTE 530. The other two courses may be selected from a range of courses (THEA, DANC, MUSC, ARTE, MUED). With this change, ARTE 520 and 530 would join the overall list of fine arts courses and from that range, students would choose two. This is an essential change that still allows students to choose ARTE courses, but makes room for a new course in *Linguistic Pluralism* (EDEC 344, listed under "New Courses"), an essential course for prospective teachers in a State with the one of the most rapidly growing populations of English language learners in the country). We have support from the ART department for this change.

Delete EDEC 570 - Internship in the First Three Weeks of Teaching This course is no longer necessary in our program. It was developed to create a credit-bearing 3-week student teaching experience for Early Childhood majors prior to the start of USC's academic year. However, the schedule for local schools has changed and schools are no longer in session in early August so our students are not required to return to campus three weeks early to begin student teaching.

Delete:

EDTE 590 A - Internship in Curriculum

EDTE 590 B - Internship in Assessment

EDTE 590 C - Internship in Teaching and Professional Roles

These are the three 3-credit courses covering students' fulltime internship that we propose to replace with one 9-hour course (EDEC 592, described under "New Courses"). EDEC 592 will replace these three courses to ensure a seamless student teaching experience in terms of student perception, ease and clarity in registration and faculty grading.

All changes were approved with some minor edits to APA bulletin program change form—number of credits in part 3 changed to 72 instead of 75 and the addition of Speech 140 needed to be deleted and number of electives put back to the original number of 6 credits (instead of 3).

Minutes for 4/23/12

Attendance: Rob Dedmon, Christine Lotter, Zach Kelehear, Erin Miller, Michelle Jay, Beth White, Lynda Tilley, Emmie May

EDTE 201:

Beth White came and presented course changes to EDTE 201 in the BA program in Elementary Education. The submitted paperwork was to change the title from Classroom Inquiry with Technology to Issues and Trends in Teaching and Learning to better align with the focus of the course and new accreditation requirements. All changes were approved with some minor edits to the JUS form to simplify the justification and to add a Bibliography section to the course syllabus and change the grading scale.

Carolina Core curriculum adjustments

Rob Dedmon presented paperwork to align all the undergraduate programs with the new Carolina Core that is set to go into effect in Fall 2012. Approval was obtained from all relevant program chairs in early childhood, middle level, athletic training, elementary education, early childhood education and physical education. Program faculty evaluated their current general education course requirements and determined that in some cases a broadening of course selection to include any Carolina Core approved courses would be possible. In selected cases, the program maintained a more restricted set of requirements due to accreditation, curriculum standards and the needs of students in their programs. All paperwork was approved with no changes.

COE Basic Programs
September 20th 2012/10:00 a.m.
Dean's Conference Room

Members Present: Michelle Bryan, Steven Thompson, Zach Kelehear, Rob Dedmon, Erin Miller,
Emmie May

Approval of Minutes:

Minutes were approved from the last Basic Programs Committee meeting.

Old Business:

EDUC 360, Global and Multicultural Perspectives on Education in International Settings, was approved via email/blackboard discussion by the committee on Monday, September 10th.

New Business:

The committee had a discussion about the only new business item – EDSE 547. A proposal was submitted by Mary Styslinger to Change Prerequisites/Corequisites to: Prereq or Coreq for M.T. applicants: EDSE 402; and Prereq for M.A.T. applicants: Admission to M.A.T. program. The language in the justification program proved to be confusing to the committee members who were unfamiliar with whether this course proposal change would be considered an undergraduate change or a graduate level change. Emmie May offered to suggest some rewording of the proposal and the committee accepted the proposal pending the editing of the language in the justification form. Emmie emailed the proposed new language in the justification to the committee following the meeting and Steven sent the message to Mary. The new wording, suggested by Emmie, is as follows:

Currently, EDSE 402 (formerly, EDTE 402) is listed as a prerequisite for undergraduate students to enroll in EDSE 547. We want to provide undergraduate students who are planning to pursue the 5th Year M.T. (Master of Teaching) Secondary Education degree program, the option of taking EDSE 402 concurrently with EDSE 547.

EDSE 402, Teachers and Teaching, explores teaching as a reflective and ethical practice. Topics in this course include professional standards, teacher leadership, school culture and organization, and roles of a professional educator. The course content is a necessary prerequisite or corequisite for EDSE 547 which builds on the foundation provided by EDSE 402 with an eye towards teaching English language arts. Allowing our students who are planning to pursue the 5th Year M.T. degree to take EDSE 402 either as a prerequisite or a corequisite will provide students with greater flexibility in scheduling.

For M.A.T. (Master of Arts in Teaching) applicants, we are continuing to include admission to the M.A.T. degree program as a prerequisite for taking EDSE 547.

Next Meeting:

The next meeting date will be on **October 11th @ 10:00**. Rob reminded us that this is an important meeting as it will likely be the last opportunity for approval of courses that will be offered in the 2013-2014 academic year.

COE Basic Programs
October 11th 2012/10:00 a.m.
Wardlaw 274N

Members Present: Steven Thompson, Jim Mensh Erin Miller, Emmie May

Approval of Minutes:

Pending (after minutes are reviewed online)

Old Business:

None

New Business:

- Proposal submitted by Chrsitine Lotter to removed two pre-requisite courses from EDSE 402, Teachers and Teacher, course was approved in a unanimous vote by the committee.
- Last date for curriculum proposals to be submitted for next fall is November 1st.

Next Meeting:

The next meeting date will be on **November 15th @ 10:00**. We also have another scheduled meeting on **December 13th @ 10:00**. **Locations TBA**

BPCC
February 26, 2014
Minutes

ATTENDEES: Steven Liu, Moody Crews, Beth White, Steve Thompson, Collin Webster, Rob Dedmon, Emmie May, Lynda Tilley

Guests: Christine Christle and Katie Wolfe (Special Ed.), Wendy Valerio (Music)

Minutes from the December 12, 2013 meeting approved

EDEX 692 NCP (New Course Proposal)

- Remove special permission requirement
- Syllabus needs to say “learning outcomes” instead of “objectives”
- Approved pending revisions

MAT – Music

- Change date from 12/9/2103 to 2/9/2013
- Change BCH form to say “see attached” and submit only the double column “before and after” page
- Change effective date on APA form to fall 2015
- Needs signatures
- Approved pending revisions

EDEX 582

- On the syllabus change “objectives” to “learning outcomes”
- Add bibliography
- In the justification, change wording to “additional elective”
- Remove language referencing ITE
- On the NCP note the following
 - Choose prerequisites
 - Required Resources = No
 - Proposed effective term should be fall 2014
 - Needs Kathleen Marshall’s signature
- Approved pending revisions

Discussion continued about creating a website with instructions for completing course actions.

Basic Programs

Rob Dedmon, Steve Thompson, Emmie May, Erin Miller, Jim Mensch,

3-26-13

- Committee Approved Athletic Program Changes if minor recommendations were made (i.e., learning outcomes, grading scales, etc.). Rob will work with program to revise and resubmit changes. Summary of proposals:
 - Course Title Changes - PEDU to ATEP
 - Credit hour changes (i.e. PEDU 275) to accurately reflect nature of the courses
 - ATEP 300 – change to reflect content; opens up course to more populations
 - Changes to reflect lab components of courses (i.e., ATEP 300L)
 - Changes to separate content for medical professionals and general audiences (i.e., ATEP 310)
 - Changes to reflect new distance education options (ATEP 300, 310, 263, 265)
 - It was stressed that all changes are basic housekeeping items to keep program current and courses in accordance with content/hours taught.
- Rob will work with Secondary Education to tighten up proposal submitted for EDSE 584/EDSE 784. Pending revisions are made, committee approved.
- Changes in the scoring scale for the GRE were shared with the group. Elna and Emmie came up with a conversion chart when reviewing applications to graduate school programs. Please share this information with program areas.
- Next meeting April 23rd @ 3:15

Basic Program Curriculum Committee
Minutes
September 25, 2013

ATTENDEES: Collin Webster, Steve Thompson, Steven Liu, Moody Crews, Beth White, Emmie May, Rob Dedmon, Zach Kelehar, Lynda Tilley and Gary Nave (Course Proposer)

The committee convened and introductions were made. The following courses were reviewed and recommendations made as follows:

New Course Proposals

PEDU 147: Approved

PEDU 151: Approved

PEDU 152: Approved

PEDU 155: Approved (Committee recommends following up on a previous request for letter of concurrence from Exercise Science. Proposal will move forward and may be withdrawn if it is contested.)

PEDU 168: Approved

PEDU 169: Approved (Committee recommends obtaining a letter of concurrence from Geography)

PEDU 171: Approved

PEDU 172: Approved

Distance Education Delivery

EDEX 619: Approved pending revisions as follows: As recommended by the Faculty Senate Curriculum and Courses Committee, 100% web based course proposals should include an accounting of at least 6300 total minutes spent by the student to complete the class. Therefore, the committee recommends that the proposer (Katie Snyder) provide a table that indicates the assignments, tasks and an estimate of the number of minutes necessary to complete those tasks. Time spent on the final exam should not be computed as part of the total.

Zach Kelehear announced that the COE blueprint will be posted on all committee Blackboard sites. He asked that the committee review those goals to determine exactly how this committee aligns with those goals. How does the BPCC contribute to moving the College forward?

Basic Program Curriculum Committee
Minutes
October 30, 2013

ATTENDEES: Collin Webster, Steve Thompson, Beth White, Emmie May, Rob Dedmon, Lynda Tilley and guests, Kellah Edens and Tony Plotner (Course Proposers)

Minutes from the September 25, 2013, meeting approved with the amendment of adding the approved course, PEDU 172.

The following courses were reviewed and recommendations made as follows:

EDEX 691-DED: Approved Pending Changes

EDPY 401-CCP: Approved Pending Changes

The committee discussed Zach Kelehear's charge to determine how the activities of the committee align with the goals of the blueprint. He also requested that they determine whether the functions of the committee should be expanded to further serve the college. The discussion will continue at the November 30, 2013 meeting.

Basic Program Curriculum Committee
Minutes
November 20, 2013

ATTENDEES: Collin Webster, Steve Thompson, Steven Liu, Beth White, Emmie May, Rob Dedmon, Zach Kelehear, Lynda Tilley

Minutes from the October 30, 2013, meeting approved.

The following course proposals were reviewed and recommendations made as follows:

EDEL 440-DED: Revise the list of minutes students spend on course to reflect the full 6300. Proposal approved with revision.

EDEL 506-CCP: Recommendations: Reconsider title; include new syllabus and course description; change number of times course can be taken to one; in prerequisites, correct typo on admissions; in the justification, the first sentence should include the course title and description change; change effective term to fall, 2015. Proposal tabled for reconsideration. Collin will notify the proposer.

Collin Webster provided a handout with ideas for ways the committee might assist the College in meeting the goals established in the blueprint. After discussion, the committee agreed that they will begin by increasing the efficiency of the course proposal process by developing an online system designed to direct, streamline and simplify submission of course proposal materials. As part of that system, faculty will be urged to consider ways in which courses may align with college/university diversity goals. The committee is charged with looking over the tracking chart to determine which proposals are the most commonly submitted and to begin planning the online modules to be developed.

Collin will contact committee members with possible dates for the spring meeting schedule.

Basic Program Curriculum Committee
Minutes
December 12, 2013

ATTENDEES: Collin Webster, Steve Thompson, Steven Liu, Beth White, Emmie May, Rob Dedmon, Zach Kelehear, Lynda Tilley, Michelle Jay (Guest)

Minutes from the October 30, 2013, meeting approved.

The following course proposals were reviewed and recommendations made as follows:

EDFN to EDFI – Michelle Jay explained the rationale for changing the EDFN designator to EDFI. Because these courses impact multiple areas, Rob Dedmon contacted Arts & Sciences and the School of Music to notify them of the change. Dr. Knapp, from A&S, suggested that the forms reflect the different areas in which the designators appear within the bulletin. Rob will contact Dr. Virtue regarding textual changes in the ITE portion of the bulletin. The effective date will be changed to fall, 2015.

Proposal approved with recommendations.

APA – Add Minors:

Rob Dedmon submitted a proposal to allow College of Education students to declare a minor. That option was overlooked when the undergraduate programs were initially created.

Proposal approved.

The committee discussed development of an undergraduate degree alternative for those students who completed requirements but were unsuccessful in the classroom.

For the next meeting, the committee should identify a range of the most common curriculum actions to begin constructing the process for the online tutorial. Lynda Tilley will pull model proposals to be used as examples (with proposer names redacted) as the various actions are identified.

Meeting adjourned at 11:57.

Basic Programs Committee Meeting

5-8-14

In attendance- Collin Webster, Beth White, Steve Thompson, Rob Dedmon, Emmie May, and Steven Liu.

Kim Smoak and Daniella Cook were present to represent their program submitting the paperwork.

- Minutes for April were approved.
- **EDRD 431 Proposal-** This paperwork was already approved for Fall 2015 for this course to change from a 2 hour course to a 3 hour course; however, with Palmetto College the need for this change needed to be effective for Spring 2015 instead of the Fall. Approved.
- **EDSE 500 NCP Approved with the following changes to the paperwork.**
 - Effective date needs to be Spring 2015 instead of Spring 2014.
 - Catalog description needs to match verbatim what is in the syllabus.
 - Number of times course can be taken was left blank. This needs to be 1.
 - All 500 paperwork will need to be changed from EDSE 300 to EDSE 302.
 - On the JUS change “provides” to “allows”.
- **EDSE 402 Approved with the following changes to the paperwork.**
 - On the CCP Delete EDFN 300 and EDTE 400 as Course Prerequisites/Co-requisites because they are not listed in the bulletin.
 - On the BCH and CCP change the effective date to Fall 2015.
 - EDSE will be 302 instead of 300.
 - On the JUS remove Graduate-Should only be Undergraduate.
 - Delete paragraph on EDSE 500.
 - (It was recommended that Kim Smoak see Rob Dedmon about syllabus requirements.)
- **APA MT Secondary Graduate Approved with the following changes to the paperwork.**
 - All references to EDSE 300 need to be changed to EDSE 302.
 - On the BCH reorder the courses in the New Language column to reflect the order in which the students are to take the courses.
 - Make changes to Current Bulletin Language column EDFN 300 to be EDFI 300 in the New Language column, and make it bold.
- **APA MT Secondary Undergraduate Approved with the following changes to the paperwork.**
 - Degree- write in prerequisite in undergraduate bulletin.
 - Change EDSE 300 to 302.
 - Change EDFN 300 to EDFI 300.
 - On JUS add a note about this APA proposal is addressing the undergraduate program and a similar proposal went to Graduate Council.

**BPCC
October 8, 2014**

Minutes

In Attendance

Collin Webster (Chair), Daniella Cook, Tony Plotner, Steven Liu, Beth White, Rob Dedmon (Ex Officio), Herman Knopff (guest – representative for Early Childhood)

Proposals Reviewed and Decisions Made

Proposal Reviewed	Decisions Made
1. BA Early Childhood (proposed by Margaret Gamble)	Approve pending minor revisions
2. EDEC 342, 342P, 344, 347, 345 (proposed by Margaret Gamble)	Approve pending minor revisions
3. PEDU 341 (proposed by Lynda Nilges)	Approve pending minor revisions
4. PEDU 361 (proposed by Lynda Nilges)	Approve pending minor revisions
5. PEDU 462 (proposed by Lynda Nilges)	Approve pending minor revisions
6. PSPE Physical Education (proposed by Panayiotis Doutis)	Provisionally approve – can be left as is or changed in consultation with Rob; any changes would need approval only by Rob and Collin
7. Professional Program and Admission GPA Change	Approve as is

Proposals Noted

EDEL 441 (DED)
PEDU 545 (DED)

Other Business

- Scheduled the next meeting tentatively for **Wednesday, October 29 at 10am** in the Dean's Conference Room.
- Decided to table all work related to creating an online flow chart for completing BPCC proposal forms until further notice from Rob about new university process for curriculum submissions.

BPCC
October 29, 2014

Minutes

In Attendance

Collin Webster (Chair), Tony Plotner, Steven Liu, Beth White, Rob Dedmon (Ex Officio)

Absent

Daniella Cook

Approval of Minutes from Previous Meeting

Minutes approved with no amendments.

Proposals Reviewed and Decisions Made

Proposal Reviewed	Decisions Made
1. BA/BS Middle Level Education (proposed by Nate Carnes)	Approve with no amendments
2. BA Elementary Education (proposed by Beth White)	Approve with no amendments
3. PEDU 545 (proposed by Eva Monsma)	Approve with no amendments

Other Business

None.

**BPCC
Minutes
9-22-15**

In Attendance

Committee Members: Daniella Cook, Christie Martin, Katie Wolfe
Ex Officio: Rob Dedmon

The first action taken by the committee was the election of a chair. Daniella Cook was unanimously voted chair.

Proposals Reviewed

Both proposals to be voted on were proposed by Dr. Susi Long who was not able to be present at the meeting. Mr. Dedmon explained that Dr. Long let him know that she could not attend and that she tried to get another representative to attend.

EDRD 445 Course Change Proposal – Approved with following corrections:

- Correct typos in proposal that were noted by the committee

BA-Early Childhood Education Change to Existing Program– Approved with the following corrections:

- Remove “and Literacy Practicum” from the title for EDRD 445 in the changes to program to be consistent with the EDRD 445 proposal.
- Correct typo in the proposal that was noted by the committee

Noted Proposals

- 2 DED proposals - EDEC 336 and EDEL 591

Other Business

- Dr. Martin agreed to send out a meeting request for the next meeting.
- Mr. Dedmon noted that there will likely be a number of proposals related to the SC Read to Succeed Act to be reviewed at the next meeting.

The meeting was adjourned.

**BPCC
Minutes
10-19-15**

In Attendance

Committee Members: Daniella Cook (Chair), Christie Martin, Katie Wolfe, Panayiotis Doutis; Ex Officio: Rob Dedmon

The committee approved the minutes from 9/22/15.

Proposals Reviewed

PEDU 107 Course Change Proposal (course title and description change -

Approved with the following corrections:

- Correct typos in proposal that were noted by the committee

EDEX 581 New Course Proposal

Approved with the following adjustments:

- Remove the words “This course will address” from the course description
- Add disability statement to the syllabus
- Correct typos in the proposal that were noted by the committee

EDRD 500 Course Change Proposal (change credit hours to three, change course title, change course description)

Approved with the following adjustments:

- Add disability statement to the syllabus
- Add course schedule to the syllabus
- Indicate “none” for pre-requisites instead of leaving blank
- Indicate for “Undergraduate and Graduate students” under intended audience

MT Secondary Education (change to major/degree program)

Approved with no changes needed

MAT Secondary English (change to major/degree program)

Mr. Dedmon shared a handout showing a new double column change for this program than what was on the tracking chart. He indicated that ITE Department Chair, David Virtue, did not want the proposal as originally posted to move forward yet as it needs more vetting in ITE. The alternate change simply adds a note to the existing bulleting entry indicating the courses which must be taken to meet the SC Read to Succeed requirement. This new change was approved with no changes needed. Mr. Dedmon indicated that he will not move these forward without a final go ahead from Dr. Virtue.

MAT Secondary Social Studies, Science, and Math (3 separate proposals, change to major/degree program)

Approved with the following adjustment:

- Change “Select the two following courses” to “Reading and Literacy Courses (6 Hours)”

MAT in Physical Education (change to major/degree program)

Approved with no changes needed

Minor in Physical Education (change to minor requirements)

Approved with no changes needed

BS in Physical Education #1 (change to major/degree program)

Approved with the following adjustments:

- Enter concurrence email from HPEB into system
- Enter request for concurrence email from EXSC into system

BS in Physical Education #2-R2S change (change to major/degree program)

Approved with no changes needed

EDML 471 New Course Proposal

Approved with the following adjustments:

- A few editorial changes to the Justification as noted by the committee
- Add “be able to:” to Learning outcomes statement

BA and BS in Middle Level Education (change to major/degree program)

Approved with the following adjustments:

- Remove the first two sentences in the justification that refer to AMLE
- In the justification, mention that the changes are related to Read to Succeed

MAT in Art, Foreign Language, and Music-3 proposals (change to major/degree program)

All three were approved with no changes needed

MAT in Theatre Education

Mr. Dedmon reported that Dr. Duffy in Theatre Education plans to simply change EDRD 730S to EDRD 732 as a requirement. The paperwork for this change is making its way through the College of Arts and Sciences. Since this change is simply reflecting the change in course number that the College of Education has already approved, the committee agreed to approve this change so that Mr. Dedmon can move it forward once the paperwork is submitted from Arts and Sciences.

Other Business

The committee agreed that the next meeting will be on November 16 at 1:00

The meeting was adjourned.

**BPCC
Minutes
1-22-16**

In Attendance

Committee Members: Daniella Cook (Chair), Panayiotis Doutis, Christie Martin, Anthony Plotner, Katie Wolfe; Ex Officio: Rob Dedmon

Proposals Reviewed

EDEL 591 Course Change Proposal (course number change)

Approved with the following adjustments:

- Change effective term to Fall 2017
- Include a change to co-requisite to now reflect EDEL 490A, 490B, and 490C
- Include a statement in justification about the co-requisite change

EDEL 440 Course Change Proposal (prerequisite change)

Approved with the following adjustments:

- Change effective term to Fall 2017
- Correct typo in the justification

Other Business

The committee agreed to meet at 10:30am on the following dates: February 19, March 18, and April 22

The meeting was adjourned.

College of Education Basic Programs Curriculum Committee (BPCC)
Minutes
8-31-2016

In Attendance

Committee Members: Christine Lotter (Chair), Panayiotis Doutis, Moody Crews, William Morris, Christie Martin
Ex Officio: Rob Dedmon

The committee discussed the purpose of the Basic Programs Curriculum Committee. Mr. Dedmon described the types of proposals that the committee will review and the approval process for various types of proposals.

The first action taken by the committee was the election of a chair. Christine Lotter was unanimously voted as committee chair.

Proposals Reviewed

The proposal to be voted on was proposed by Dr. Julia Lopez-Robertson who was not able to be present at the meeting.

EDRD 500 Course Change Proposal (removal of co-requisite)

Approved with the following adjustments:

- Correct typo in justification

Other Business

- The committee set the following dates for future Fall 2016 meetings:
 - 10:00am on September 21
 - 10:00am on October 19
 - 9:00am on November 16

The meeting was adjourned.

College of Education Basic Programs Curriculum Committee (BPCC)
Minutes
10-19-2016

In Attendance

Committee Members: Christine Lotter (Chair), Panayiotis Doutis, Moody Crews, William Morris, Christie Martin

Ex Officio: Rob Dedmon

Guests: Peter Duffy and Thomas Hodges

Proposals Reviewed

New Theatre Courses for the MAT in Theatre Education.

Dr. Peter Duffy proposed six new THEA courses to be used in the MAT in Theatre (THEA 776B, THEA 776A, THEA 775, THEA 747, THEA 599, THEA 540). Dr. Duffy described the courses and why they are being created. One of the primary reasons for these new courses is so that the Theatre department can use the THEA designator instead of an ITE designator for courses that originate out of Arts and Sciences-Department of Theatre and not the College of Education.

The committee approved the proposals for THEA courses.

Mr. Dedmon made the recommendation that the MAT in Theatre program should consider adjusting the curriculum for the program in the Graduate Bulletin to be more detailed and to better reflect the courses required for the degree.

Elementary Education – New Courses and Curriculum adjustment

Dr. Thomas Hodges described four EDEL course proposals and a corresponding curriculum change for the BA in Elementary Education.

- EDEL 306 – New Course Proposal (to replace EDEL 506)
- EDEL 471 – New Course Proposal (to replace EDEL 570 and EDEL 571)
 - The Committee requested the following changes to this proposal:
 1. Add course title to first page of syllabus
 2. Fix numbering under the Professional Leadership heading
 3. Change the text referring to the number of parts to the assignment from “three” to “two”
- EDEL 490 – New Course Proposal (to replace EDEL 490A, 490B, and 490C)
- EDEL 505 – Course Change Proposal (changing to EDEL 305)
- Curriculum Change – This proposal makes the appropriate adjustments to the curriculum to include the EDEL course proposals into the curriculum, adds GEOG 201 as an Earth Science option, reduces the total number of credit

hours for the degree to 120-126, and makes credit hour adjustments in sections of the curriculum where appropriate.

-The only change to the proposal requested by the committee was to adjust the total number of elective credit hours in the "Total semesters hours" section from 6 to 3. Three credits of elective is what is actually listed in curriculum. The totals section just needs to be corrected to reflect this.

The committee approved the minutes from the 8-31-16 meeting.

Next meeting will be 9:00am on November 16

The meeting was adjourned.