

# Substantive Change Prospectus

## Laurens Site/ USC Union

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- Moving an off-campus instructional site (serving the same geographic area)
- Permission to offer more than 50% of the courses toward an Associates Degree at the new Laurens site

**Program Title:** Associate of Arts and Associate of Science

**List of existing approved off-campus sites and their addresses:**

Lancaster—476 Hubbard Drive, Lancaster SC 29720-5615

Allendale—465 James Brandt Blvd, Allendale SC 29810

Walterboro—807 Hampton Street, Walterboro SC 29488

Sumter—200 Miller Road, Sumter SC 29150

Union—309 E Academy St, Union SC 29379

Beaufort—801 Carteret Street, Beaufort SC 29720-4601

Aiken—Savannah River Site, Building 703 41 A, Aiken SC 29808-0001

Greenville—University Center, 225 S. Pleasantburg Drive, Greenville SC 29607-2544

Charleston—Low Country Graduate Center, 5300 International Boulevard, #100, N. Charleston SC 29418-6937

Charlotte—Charlotte School of Law Building, 2145 Suttle Avenue, Charlotte NC 28208-5237

Greenville—Greenville Hospital System, 701 Grove Road, Greenville SC 29605-5611

**Contact:** Donald Miles, Executive Director and SACSCOC Accreditation Liaison  
Office of Institutional Research and Assessment  
University of South Carolina  
1710 College Street  
Columbia, SC 2922  
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**UNIVERSITY OF SOUTH CAROLINA  
SACSCOC PROSPECTUS – LAURENS SITE/USC UNION**

**Abstract**

The primary mission of the University of South Carolina is the education of the state's diverse citizens through teaching, research, creative activity, and service. Founded in 1801, the University of South Carolina system is the largest university in the state, serving more than 46,000 students from its flagship Columbia campus, three comprehensive campuses (Aiken, Beaufort, and Upstate), and four regional campuses (Lancaster, Salkehatchie, Sumter, and Union).

The University of South Carolina Union, a regional campus of the University of South Carolina, has as its mission to provide higher education and intellectual leadership for its service area, which includes the counties of Chester, Cherokee, Fairfield, Laurens, Union, and York.

To better serve the non-traditional student constituents of Laurens County, an educational site was established in Clinton, South Carolina 1988. The site has since moved to a new location, and the course offerings have increased. Through this prospectus, USC is formally notifying SACSCOC of the new Laurens site for USC Union. Many of the students at the Laurens site take courses to enrich their lives. Course offerings at the Laurens site are determined by student demand and by the availability of qualified faculty. Courses are intended to be completed primarily by non-traditional students. However, in a recent audit of the site, it was determined that three students in the last three years did complete a majority of their Associates Degree at the Laurens site. Therefore, rather than limit the course offerings, which would keep USC Union from serving the growing non-traditional student base, USC is seeking approval from the Southern Association of Colleges and Schools Commission on Colleges to offer more than 50% of the Associates degree at the new Laurens site 507 North Harper Street, Suite L, Laurens, South Carolina, 29360.

*(See **Appendix A**; SC Commission on Higher Education Program Modification Proposal, **Section 4. Purpose**)*

**Background Information**

USC Union was established by an act of the SC state legislature in 1965, which established a local Commission on Higher Education for Union County. The Commission then signed an agreement with the University of South Carolina to offer classes in Union County.

The Union campus, which started with one building on Main Street and a class of 51, grew to include a second academic building, a gymnasium, and a small house that originally was used as a Child Development Center and now, after years of being

vacant, houses Continuing Education and other academic support operations. The student body now hovers around 500. Fall 2013 enrollment was 484 students.

In 1983, USC Union began offering classes in Laurens, SC. In 1988, the USC Union Laurens site operations moved to 102 Spring Street in Laurens, SC. 29360. In 2002, following years of planning based on the county's master plan, a cooperative site, the Laurens County Higher Education Center, opened at 663 Medical Ridge Road, Clinton, SC 29325 and USC Union moved in as a partner with Piedmont Technical College and Laurens County Adult Education. In May of 2013, USC Union received notification that the lease agreement with Piedmont Technical College for the space at the Laurens County Higher Education Center was not going to be renewed (**Appendix B**). USC Union was allowed to stay at the Laurens County Higher Education Center through December 2013. In January of 2014, USC Union relocated its Laurens site from the Laurens County Higher Education Center (663 Medical Ridge Road, Clinton, SC 29325) to 507 North Harper Street, Suite L, Laurens, South Carolina, 29360 (**Appendix C**). After securing the new location for the Laurens site, the University submitted a program modification (**Appendix A**) to the South Carolina Commission on Higher Education (SC CHE). In March of 2014, the University received SC CHE approval for the new Laurens site (**Appendix D**).

Administratively, USC Union is led by a Campus Dean and an Academic Dean. The Campus Dean is assisted by an Academic Coordinator (a member of the faculty) and a leadership team of unit directors (HR, IT, Business/Finance, Financial Aid, etc.).

### **Assessment of Need and Program Planning/Approval**

South Carolina adults are undereducated, with only 24.1% earning a bachelors or graduate degree, and only 51.9% earning any college credits. Both of these numbers are approximately 5% below the national average. While the University of South Carolina's multi-campus system addresses the needs of traditional college students, the Laurens site is geared toward non-traditional students, allowing working adults a chance to take courses in several disciplines at a convenient location and time. The Laurens site was proposed by the Laurens Chamber of Commerce, and was approved by the Dean of Union, the Vice Provost and Executive Dean for Extended University, the Provost, the President, the Board of Trustees in 1983, and the South Carolina Commission on Higher Education in 1983.

The popularity of the new Laurens site, as indicated by the increase in credit hours taught at the site and the demand for more courses to be offered, underscores the need for the site and is the reason for the request to offer more than 50% of the courses required for an Associates Degree at the Union Campus.

*(See Appendix A; SC Commission on Higher Education Program Modification Proposal, Section 5. Justification)*

## Description of Change

Course offerings at the Laurens site are determined by student demand and by the availability of qualified faculty. These courses are intended to be attended primarily by non-traditional students. However, an audit performed in 2012 indicated that some Union students were completing more than 50% of their Associates Degree coursework at Laurens. Therefore, rather than limit the course offerings, we are asking for permission to offer more than 50% of the courses toward an Associates Degree at the Laurens site.

### *Courses*

Course offerings vary based on demand. The intent is not to offer all courses required for an Associates Degree at the Laurens site in any systematic fashion. Rather, course offerings are meant to meet the needs of non-traditional students wishing to take college courses. Courses are offered in the fields of liberal arts, computer science, organizational leadership, and business, and can count toward many different degree programs. **Appendix A, Section 4c** contains the course descriptions for courses taught in the Fall of 2011, Spring 2012, and Fall 2012.

*(See **Appendix A**; SC Commission on Higher Education Program Modification Proposal, **Section 4c**. Discussion of the objective of the modified program)*

### *Admission*

The admissions policies and procedures are the same as at the Union Campus and are published in the Admissions section of the USC Union

Bulletin: <http://bulletin.uscunion.sc.edu/content.php?catoid=42&navoid=4342>

These policies and procedures are presented in **Appendix E**.

### *Curriculum*

There is no set curriculum at the Laurens site. A variety of courses are offered to predominantly non-traditional students. These courses can, however, count toward many different degree programs.

## 5. Faculty

USC Union full-time and part-time faculty members teach all courses at the Laurens site. These faculty members are approved by the appropriate department at USC Columbia on a course-by-course level.

The Faculty Roster for Fall 2011, Spring 2012, and Fall 2012 is included in **Appendix F**.

## **6. Library and Learning Resources**

USC Union Students at Laurens have access to approximately 1,000 volumes onsite, and also have access to all library resources at the Union campus, and to all collections throughout the USC System via Interlibrary Loan. A librarian at the Laurens Learning Resources Center assists students with accessing required library resources.

The USC Union Library provides a collection consisting of 31,866 volumes both circulating and reference. This is supplemented by Electronic Books numbering 19,204 and Audio-Visual materials totaling 417. The library subscribes to 39 databases in addition to the 35 DISCUS databases, has subscriptions to 29 periodicals and standing orders, and provides full access to the resources on and off campus via the Library website.

The USC Union library staff provides ongoing orientation programs at the Union and Laurens campuses. These programs include live lectures and demonstrations using the multimedia cart or the Smart Classroom, bibliographies, handouts, and library tours. Brief instructions on library use are included in the "Student Privileges at the University of South Carolina Union Library" brochure given to students during orientation. More complete library information pamphlets have been devised for Union and Laurens students, which include basic information about the types of materials available, how to access this information via Millennium in the library or from home, and how to obtain information via the Internet or interlibrary loan. Millennium guides and interlibrary loan forms and pamphlets are available at the Information Desk in the main aisle of the library. Introduction to subject-specific reference materials and advanced database searching is made available upon faculty request.

## **7. Student Support Services**

USC Union offers a variety of Student Support programs, services and activities detailed in the Student Life section of the USC Academic Bulletin. The primary divisions of student support programs are employment skills enhancement, academic and life skills enhancement and academic and social enrichment. These services include Career Start, Financial Aid Student Work-Study, Opportunity Scholars Program (OSP), Student Activities, and Student Disability Services.

USC Union provides a number of programs that enhance employment skills. Career Start provides qualified students with pre-employment skills training, and work experience to enhance their marketability upon graduation. Work-study students gain work experience by working for a University or local governmental office. OSP provides frequent workshops on employment skills such as time-management, resume writing and career research.

The Student Government Association (SGA) and the organizations that it sponsors provide the bulk of academic and social enrichment activities at USC Union. Every student organization meets on a regular, usually weekly or bi-weekly, basis. The SGA directly sponsors day and evening socials and activities open to all students, faculty and staff. Other student organizations sponsor activities related to their mission. The SGA and the organizations often work together on fund-raising and other activities that positively impact the community, such as food drives and volunteer work.

Academic support services are provided through a network of programs and services, including:

**Opportunity Scholars Program.** Students having difficulty in courses can make use of the comprehensive tutoring services provided by the federally-funded TRIO grant Opportunity Scholars Program (OSP). OSP employs Peer Mentor Tutors that provide one-to-one and group tutoring in all courses at USC Union daily at a wide range of times. Computerized tutoring in a variety of disciplines is also provided in the OSP Tutoring Lab. OSP also supports a Writing Satellite Center to aid students in the writing of essays and research papers. Usage statistics of tutors and computers as well as student feedback is used by the OSP Director and Administrative Assistant to make changes as needed. OSP also offers a plethora of counseling services for academic and career success. Program effectiveness is annually reported to the U.S. Department of Education (OSP).

**Information Technology Support.** Students needing information technology have a wide variety of options. There are dedicated computer labs at the main campus and the Laurens site. The USC Union Library has computers for student use. The primary distance learning classroom has laptop computers for classroom use. OSP provides not only a computer lab but also allows students to check out laptop computers for home use. All computers on the USC Union campus are able to access the web. Faculty use of Blackboard course management software is also encouraged to enhance student learning.

**Office of Student Disability Services.** Students with special learning needs are assisted by the Dean's Office with the help of the USC Columbia Office of Student Disability Services. The professionally trained staff works toward accessibility for all University programs, services, and activities in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Some of the services offered include orientation, priority registration, library access, test proctoring, classroom adaptations, and academic, personal, and vocational counseling.

**Counseling Services.** Due to its size, it is not feasible for USC Union to have a wide variety of counseling services apart from those provided by OSP. USC

Union students do have access to the services of Career Center and Student Health Services/Counseling and Human Development Center on the Columbia campus.

**USC Union Library.** Both students and faculty are supported by the services of the USC Union Library. The USC Union library provides access to collections (print and electronic) and databases, circulation of library materials, reference assistance, inter-library loan, consultation and library instruction. Students are given a library orientation in ENGL 101, UNIV 101 and ENCP 101 courses. The library also provides resources for aiding students in the documentation of research for papers. Library personnel are available in-person, by phone and by e-mail for consultation.

## 8. Physical Resources

The new Laurens location occupies 3,000 square feet of space (*Appendix G*):

Classroom (3)	Room 104 (9 seats) two-way capability Room 112 (20 seats) two-way capability Room 113 (15 seats) contains 15 desktops and serves as computer lab when not in use as a classroom
Library Offices (2) Lobby Break room	3 Computers for Student Use

## 9. Financial Support

Upfitting costs of the new Laurens location includes demolition of four interior walls, replacing pocket doors with handicap accessible one, and other finishing. New table and chairs for the three classrooms will be purchased. Smart room equipment for one classroom will be purchased. Library shelving and telephones will also be required. The amount of resources needed to support up fitting cost are identified in year one of the estimated costs (*Appendix A; SC Commission on Higher Education Program Modification Proposal, Section 13. Estimated Costs and Sources of Financing*).

(Also see *Appendix A; SC Commission on Higher Education Program Modification Proposal, Section 9. Physical Plant and Section 10. Equipment*)

Support services for the Laurens location are provided by the Union campus (admission, IT, financial aid, bookstore, HR, etc.). Approximately 90% of the financial support to offer courses at Laurens comes from tuition and fees, while 10% comes from Laurens County. The revenues exceed expenses. *Appendix A; SC*

*Commission on Higher Education Program Modification Proposal, Section 13. Estimated Costs and Sources of Financing*, contains the current estimates of costs and revenues based on current enrollments.

## **10. Evaluation and Assessment**

Assessment of courses is done through course evaluations, observations, and through the USC assessment procedure. The assessment report is prepared by the office of Palmetto College.

Course evaluations address topics such as the quality of instruction, adequacy of facilities, adequacy of library resources, technology, and availability of faculty outside the classroom.

While no programs are offered at Laurens, learning outcomes for students enrolled at Union who take classes at Laurens are included in the annual program assessment of the Associates Degree.



**Appendix A: USC Union Program Modification Proposal to SC  
Commission on Higher Education**

## PROGRAM MODIFICATION PROPOSAL

**Institution:** University of South Carolina Union  
**Program Title:** Associate of Arts and Associate of Science  
**Date of Submission:**

A handwritten signature in cursive script, appearing to read "H. Pastides", is written over a horizontal line.

Harris Pastides, President  
University of South Carolina

**Program Contact:**  
Alice Taylor-Colbert  
Campus Dean  
University of South Carolina Union  
P.O. Drawer 729  
Union, SC 29379  
Phone: 864-427-3681, ext. 7719

## 2. Classification

- a) Program title: Associate in Arts and Associate in Science
- b) Concentrations, options, and tracks: none
- c) Academic unit in which the program resides: University of South Carolina Union
- d) Designation, type, and level of degree (if baccalaureate, specify four- or five-year): Associate's Degree
- e) Proposed date of implementation: Spring 2014
- f) Current CIP code of the program to be modified: 24.0101
- g) Site: 507 North Harper Street, Suite L, Laurens, South Carolina, 29360
- h) This program does qualify for supplemental Palmetto Fellows Scholarship and LIFE Scholarship awards
- i) This program will be delivered through live, face-to-face classes; two-way video streaming classes; and occasional online classes

## 3. Institutional Approvals

USC Union Faculty Organization	Approved November 26, 2013
USC Board of Trustees	(not required for location change)
USC President	

## 4. Purpose

- a) Detailed description of the proposed modification: The modification is being proposed for two reasons: 1) USC Union is relocating its Laurens offering site to a different address; and 2) USC Union seeks CHE authorization to offer more than 50% of the Associate's Degree at the new Laurens location.

The primary mission of USC Union is to provide higher education and intellectual leadership for its service area, which includes the counties of Chester, Cherokee, Fairfield, Laurens, Union, and York. USC Union has offered Associate's Degrees at the Union campus since 1965 and has held classes in Laurens since 1983. Since 2002, USC Union conducted its Laurens classes at the Laurens County Higher Education Center, a cooperative site shared by Piedmont Technical College and Laurens County Adult Education. In May 2013, USC Union learned that Piedmont Technical College required additional space in the Laurens Center, and would not be renewing the USC Union lease. As a result, USC Union identified a new site at 507 North Harper Street, Suite L, in Laurens, where it intends to begin offering classes in Spring 2014.

Course offerings at the Laurens site are determined by student demand and by the availability of qualified faculty. These courses are intended to be completed primarily by

non-traditional students. However, an audit performed in 2012 indicated that some Union students had completed more than 50% of their Associate's Degree coursework at Laurens. Therefore, rather than limit the course offerings, which would keep us from serving our growing non-traditional student base, we are asking for authorization from CHE to offer more than 50% of the courses toward an Associate's Degree at the new Laurens site.

b) Statement of the purpose of the modified program: The purpose of the program modified to allow greater than 50% of the Associate's Degree at the new Laurens site will be much the same as the program's purpose prior to the modification, namely to address the educational needs of the region's citizens. Students at the Laurens site make up approximately 28.9% of total USC Union enrollment, and about 8.5% of regular, non-dual credit enrollment students. Most USC Union students at the Laurens site intend to seek Bachelor's Degrees through USC Columbia's Palmetto Programs, but lack the credit hours required for admission. The majority of these opt for earning the Associate's Degree en route to the Bachelor's.

c) Discussion of the objectives of the modified program: The shorter term objective of the modified program is to provide coursework that continues to correspond with the needs of the professionals and non-traditional students in the Laurens site service area. Course offerings at the Laurens site vary based on demand; there is no set curriculum. The intent of course offerings is to meet the needs of non-traditional students wishing to take college courses. Courses are offered in the fields of liberal arts, computer science, organizational leadership, and business, and can count toward many different degree programs. A list of the course descriptions for courses taught at the Laurens site in Fall 2011, Spring 2012, and Fall 2012 follows below:

### **CSCE 101 – Introduction to Computer Concepts**

Credits: 3

History, application, and social impact of computers, problem-solving, algorithm development, applications software, and programming in a procedural language.

Prerequisites: Two years of college preparatory mathematics or equivalent

Note: Open to all majors

### **CSCE 102 – General Applications Programming**

Credits: 3

Introduction to systematic computer problem-solving and programming for a variety of applications.

Prerequisites: Two years of college preparatory mathematics or equivalent

Note: Open to all majors

### **ECON 221 - Principles of Microeconomics**

Credits: 3

Microeconomic analysis: theory of the firm, cost and output determination, market pricing, theory of consumer and income distribution.

### **ENGL 102 – Rhetoric and Composition**

Credits: 3

A course offering structured, sustained practice in researching, analyzing and composing arguments. Students will read about a range of academic and public issues and write researched argumentative and persuasive essays.

Prerequisite: ENGL 101

**HIST 111 – United States History to 1865**

Credits: 3

A general survey of the United States from the era of discovery to 1865, emphasizing major political, economic, social, and intellectual developments.

**MGMT 371 – Principles of Management**

Credit: 3

A comprehensive survey of the basic principles of management applicable to all forms of business. The course provides the student with a basis for thinking about complex business situations in the framework of analysis of the management process.

**MGMT 374 - Management of Human Resources**

Credits: 3

A survey of the major approaches used in managing human resources. Covers selection, compensation, legal compliance, discipline, organizational restructuring, TQM, motivation, labor relations, and performance management.

Prerequisite: MGMT 371

**MGMT 376 – Organization Behavior**

Credits: 3

Introduction to human behavior in organizations. Emphasis on factors that contribute to the effectiveness of individuals and groups in organizations.

Prerequisite: MGMT 371

**MSCI 210 - Oceans and Society**

Credits: 3

A nontechnical introduction to human interactions with the marine environment: marine organisms, marine systems, and the physical and chemical characteristics of oceans and estuaries. Not available for marine science major credit.

**PSYC 227 – Psychological Statistics**

Credits: 3

Introduction to statistical methods essential for psychological research.

Prerequisites: PSYC 226 and MATH 111 or placement out of MATH 111

**PSYC 420 - Survey of Developmental Psychology**

Credits: 3

Psychological development from conception to late adulthood. Topics include physical, cognitive, and social processes associated with development at each stage of the life cycle.

Prerequisites: PSYC 101 or EDPY 335 or SCHC 130

**SPAN 109 - Beginning Spanish I**

Credits: 3

Introduction to grammar and practical vocabulary necessary for fundamental communication skills.

Note: Restricted to those who have never studied Spanish or placed by examination into SPAN 109. Fall and Summer I only.\* Credit may be received only for one of the following: SPAN 109/110; 111; or 121.

\*Columbia course description. USCU offers SPAN 109 in Spring semesters as well.

### **SPAN 110 – Beginning Spanish II**

Credits: 3

Introduction to grammar and practical vocabulary necessary for fundamental communication skills.

Note: Restricted to those who have completed SPAN 109. Spring and Summer II only. Credit may be received only for one of the following: SPAN 109/110,111, or 121

### **SPAN 122 - Basic Proficiency in Spanish**

Credits: 3

Practice and further development of essential listening, reading, speaking, and writing skills.

Prerequisites: Admission either by placement examination or successful completion of SPAN 109/110, 111, or 121.

### **SPCH 140 – Public Communication**

Credits: 3

Introduction to theory and practice of oral communication in public, social and institutional contexts. Includes foundational and cumulative training in the invention, performance, and critical analysis of oral communication, with emphasis on argumentation, persuasion, audience analysis, delivery, and ethical forms of engagement.

### **THEA 200 - Understanding and Appreciation of Theatre**

Credits: 3

An introduction to the understanding and appreciation of theatrical experience. Attendance at theatrical performances required.

## **5. Justification**

a) Discussion of the need and rationale for the proposed modification: While the University of South Carolina's multi-campus system addresses the needs of traditional college students, the Laurens site is geared toward non-traditional students, allowing working adults a chance to take courses in several disciplines at a convenient location and time. A site in Laurens was first proposed by the Laurens Chamber of Commerce, and was approved by the Regional Campus Dean of Union, the Vice Provost and Executive Dean for Extended University, the Provost, the President, the Board of Trustees, and CHE in 1983. The popularity of a Laurens location is indicated by the increase in credit hours taught there in recent years, and by the demand for more courses to be offered. This underscores the need for relocating the site, and is also the reason for the request for authorization to offer more than 50% of the courses required for a USC Union Associate's Degree.

As noted above, the efforts to meet the course needs of professionals in the Laurens service area has had the unintended consequence of enabling a small number of students to be able to earn more than half the coursework needed for an Associate's Degree. This discovery, in addition to the physical relocation of the site, necessitates formal action by the institution to comply with CHE and SACSCOC regulations.

b) Discussion of the centrality of the modified program to the Commission-approved mission of the institution: The mission of USC Union is to provide higher education and intellectual leadership to its service area, which it accomplishes by offering Associate's Degrees and preparing students for transfer to baccalaureate degree programs. Authorization for relocating the Laurens site, and allowing it to provide more than 50% of Associate Degree credits, is integral to that mission, and will allow USC Union to continue serving its non-traditional

student clientele, affording these students the same opportunities as are provided to its traditional students in all offering locations.

## **6. Enrollment**

We foresee no additional enrollment attributable to this program modification. USC Union is relocating to this facility in order to better serve the Laurens County segment of the USCU service area. The new location will allow for better student access and accommodation for the seven bachelor degree completion programs being introduced to Laurens through Palmetto College.

## **7. Curriculum**

There are no changes in the curriculum for this program modification.

## **8. Faculty**

Faculty members teaching at the Laurens site have been USC Union faculty from the Union campus or local temporary faculty. We anticipate no changes because of this proposed modification.

## **9. Physical Plant**

Upfitting costs of the new Laurens location may be found in the table of first year costs. The work includes demolition of four interior walls, replacing pocket doors with handicap accessible ones, and other finishing.

## **10. Equipment**

New tables and chairs for three classrooms will be purchased. Smart room equipment for one classroom will be purchased. Library shelving and telephones will also be required.

## **11. Library Resources**

a) There are no expected impacts on the library's ability to support the program attributable to this program modification. USC Union students at Laurens continue to have access to the Union library's resources, and to the facilities of the Laurens Center library.

b) No additional library resources will be required for this modification except for shelving.

c) USC Union participates in PASCAL, and students at the Laurens site have the same access as students on the main campus in Union.

## **12. Accreditation, Approval, Licensure, or Certification**

We anticipate no changes in accreditation due to this modification. There are no requirements for any approvals, licensure, or certification for this program.

## **13. Estimated Costs and Sources of Financing**

The table below indicates current estimates of costs and revenues based on current enrollments, including students enrolled in Palmetto Programs.

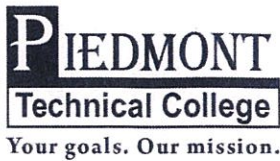
**ESTIMATED COSTS BY YEAR\***

<b>CATEGORY</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>TOTALS</b>
Program Administration	N/A	N/A	N/A	N/A
Faculty Salaries	\$103,178.00	\$103,178.00	\$103,178.00	\$309,534.00
Graduate Assistants	N/A	N/A	N/A	N/A
Clerical/Support Personnel	\$84,999.00	\$84,999.00	\$84,999.00	\$254,997.00
Supplies and Materials	\$1,500.00	\$1,500.00	\$1,500.00	\$4,500.00
Library Resources	\$5,000.00	N/A	N/A	\$5,000.00
Equipment (Furniture & Technology equipment)	\$42,543.06	N/A	N/A	\$42,543.06
Facilities (space rental & utilities)	\$51,461.25	\$49,350.00	\$49,350.00	\$150,161.25
Other (Space renovation)	\$25,000.00	N/A	N/A	\$25,000.00
(Technology moves)	\$30,668.00	N/A	N/A	\$30,668.00
<b>TOTALS</b>	<b>\$344,349.31</b>	<b>\$239,027.00</b>	<b>\$239,027.00</b>	<b>\$822,403.31</b>
<b>SOURCES OF FINANCING BY YEAR</b>				
Tuition Funding	\$203,047.00	\$219,291.00	\$219,291.00	\$641,629.00
Program-Specific Fees				
State Funding				
Reallocation of Existing Funds	\$121,322.31			\$121,322.31
Federal Funding				
Other Funding (County millage)	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00
<b>TOTALS</b>	<b>\$344,369.31</b>	<b>\$239,291.00</b>	<b>\$239,291.00</b>	<b>\$822,951.30</b>

\*These costs and revenues represent projections based on current costs and revenue.



## **Appendix B: Piedmont Tech Eviction Letter**



L. RAY BROOKS, Ed.D. • President

May 15, 2013

Dr. Chris Plyler  
University of South Carolina  
102 Osborne Admin Building  
Columbia, SC 29208

Dear Dr. Plyler,

As stipulated in the lease agreement between Piedmont Technical College and the University of South Carolina, Union, we are hereby providing sixty days' notice that we will not be renewing the lease for your institution's space at the Laurens County Higher Education Center.

Due to enrollment growth over the past five years and projected increases, Piedmont Technical College will be in need of additional space in Laurens County going forward. Attendance at PTC's Laurens Campus has grown by 38 percent over the last six years, to 584 students enrolled in Fall 2012.

Additionally, we will begin implementing three full industrial programs during the 2013-2014 academic year, and plans are in place to add several new programs over the course of the next two academic years.

To meet growing demand in Laurens County, Piedmont Technical College will require the use of the office and classroom space currently occupied by USC Union on Piedmont Technical College's Laurens campus.

July 31, 2013 will be your institution's last day of occupancy in the current configuration. On or prior to this date, you will need to vacate the office space currently in use. As stipulated in the lease agreement, one final monthly payment of \$3,436 will be due on August 10, 2013 for the use of the space for the month of July.

We recognize that USC Union may already have teaching commitments for your summer and fall terms. We will work with you to try to accommodate your needs.

Please notify Dr. Jennifer Wilbanks of your space needs for the summer and fall terms within 30 days of receipt of this letter. Additionally, a USC Union representative must be on site while these classes are meeting to supervise the use of the facilities.

Piedmont Technical College is open in the future to providing access to USC Union on our Laurens Campus on a space available basis, and at a mutually agreed upon rental rate.

Sincerely,

L. Ray Brooks, Ed.D  
President  
Piedmont Technical College

cc: Dr. Stephen Lowe

620 N. Emerald Rd.  
PO Box 1467  
Greenwood, SC 29648  
www.ptc.edu

Abbeville • Edgefield • Greenwood • Laurens • McCormick • Newberry • Saluda

## **Appendix C: USC Union New Laurens Site Lease**

# UNIVERSITY OF SOUTH CAROLINA

**PURCHASE ORDER**

**No. 81862 L**  
 SHOW THIS NUMBER ON ALL  
 INVOICES, PACKAGES, PAPERS  
 IN CONNECTION WITH THIS  
 PURCHASE ORDER.

REQ#  
 DATE 11/14/2013 VENDOR NO. 28750  
 PC# (571114480V)

PLEASE DELIVER THE FOLLOWING TO:

NA

FIELDSTONE PROPERTIES LLC  
 PO BOX 311  
 LAURENS SC 29360

ANY QUESTION CONCERNING THIS P.O. CALL (803) \*\*\*777-4115 AND ASK FOR LANA WIDENER

DEPT. NUMBER	FUND	CLASS	ANALYTICAL	AMOUNT	REQUISITIONED BY
17770	A003	54034	LW/AT	\$39,462.50	MICHELE LEE USC UNION BUSINESS OFFICE 800 768 5566

ITEM	QUANTITY	U/M	COMM. CODE	DESCRIPTION	UNIT PRICE	EXTENSION
01	11.00	MOS		BLANKET ORDER EFFECTIVE 11/15/13 THRU 10/14/14  RENTAL OF BUILDING SPACE LOCATED IN THE OAKS SHOPPING CENTER - UNIT L 507 N HARPER ST LAURENS SC 29360 LEASE FOR 5 YEARS @ \$37,500.00 PER YEAR; MONTHLY RENT \$3125.00 X 11 MONTHS FOR THE FIRST YEAR EST \$462.50/MONTH X 11 MONTHS - \$5087.50	3125.00	34375.00
02	11.00	MOS		MONTHLY CAMIT FEES (PER LEASE)  YEAR 1 OF 5 YEAR LEASE  TERMS NET 30	462.50	5087.50
						39462.50

**SEND ALL INVOICES TO ACCOUNTS PAYABLE DEPARTMENT**

1. Submit invoice **IN DUPLICATE** to **ACCOUNTS PAYABLE DEPT.**, University of South Carolina, Columbia, S.C. 29208.
2. Please render separate invoices to cover each Purchase Order Number.
3. Contact Accounts Payable Dept., University of South Carolina, Phone No. (803) 777-4818 for any questions concerning invoices.

UNIVERSITY OF SOUTH CAROLINA

*Lana Widener*  
 Authorized Signature  
*Charles Johnson*

PURCHASE ORDER NUMBER

81862

FOR PURCHASING OFFICE USE ONLY

VENDOR NUMBER

28750

FOR PURCHASING OFFICE USE ONLY

NAME

Fieldstone Properties LLC

ADDRESS

PO Box 311

Laurens SC 29360

CONTACT INFO: PHONE / FAX / EMAIL

864 681 7365

UNIVERSITY OF SOUTH CAROLINA

PRE-COMMITMENT NUMBER

PURCHASE REQUISITION

THIS IS NOT A PURCHASE ORDER

1. This purchase requisition is used to request all goods and services to be provided by outside vendors and the University Central Supply. 2. This Form is not to be used for requisitioning services or supplies from other University Departments.

SUGGESTED SUPPLIER

APPROVAL

DATE

Initiated By

Ann Marie Alexander 10-29-13

Dept. Head

Michelle S. Lee 11-11-13

Dean or VP

Kim Taylor-Cole 11-11-13

Research Actg.

DEPT. NO.

FUND

OBJECT

ANALYTICAL

AMOUNT

DEPARTMENT NAME / CONTACT NAME

17770

A003

54034

#43,050.00

#39,462.50

Michele Lee- Business Office

ST. ADDRESS / BUILDING NAME / ROOM

USC Union

PO Box 729

Union SC 29379

CONTACT INFO: PHONE / FAX / EMAIL

800-768-5566

DELIVERY

ITEM QUANTITY UNIT

DESCRIPTION

CATALOG #

UNIT PRICE

TOTAL AMOUNT

1

1

Lot

Rental of Building Space

34,375.00

located in The Oaks Shopping Center- Unit L

0.00

507 N. Harper Street, Laurens SC 29360

0.00

(Lease for 5 yrs. \$37,500.00 per year)

0.00

(Monthly rent - \$3,125.00 x 11 mo for 1 year)

0.00

2

1

Lot

Monthly CAMIT Fees (per lease)

5,087.50

est. \$462.50/month (\$5550/yr)

0.00

x 11 mo

0.00

Blanket Purchase Order

0.00

Year 1 of 5yr Lease

0.00

Nov 15, 2013 - Oct 14, 2014 (11 months)

0.00

Changed dated per M. Lee  
Kana 11/14/13

0.00

0.00

TAX: Non-Taxable

0.00

Note: move in expected 11/15/13

\$39,462.50 TOTAL: 43,050

BELOW THIS LINE FOR PURCHASING OFFICE USE ONLY

Terms

net 30

Confirmation-PO No. \_\_\_\_\_ Material [ has / has not ] been received

Est. Delivery

Attach enclosed form to original purchase order

F.O.B.

Invoice attached - forward to Accounts Payable Dept. for payment

Approval

[Signature]

Price is fair and reasonable

Date Approved

11/14/13

# The Oaks Shopping Center

## COMMERCIAL LEASE AGREEMENT

This Commercial Lease Agreement ("Lease") is made and effective this date of Oct 2, 2013, 2013 by and between Fieldstone Properties, LLC, herein called "Landlord", and the University of South Carolina - Union, herein called the "Tenant". Tenant hereby offers to lease from Landlord the Premises, being 3,000 sq. ft., situated in the City of Laurens, County of Laurens, State of South Carolina, described as Unit 'L', The Oaks Shopping Center, located at 507 N. Harper Street, Laurens, South Carolina 29360 upon the following TERMS and CONDITIONS:

### 1. Term and Rent.

Lessor demises the above premises for a base term of 5 years (60 months), commencing no later than Forty Five (45) days from September 1<sup>st</sup>, 2013, or sooner, [the Delivery Date], beginning October 1<sup>st</sup>, 2013, or the day Tenant is open for business [Lease Commencement Date], but no later than October 15<sup>th</sup>, 2013, and terminating on September 30<sup>th</sup>, 2018, or 60 months from the Lease Commencement Date, or sooner as provided herein, at the annual rental of:

1<sup>st</sup> yr. - \$ 37,500.00  
2<sup>nd</sup> - 37,500.00  
3<sup>rd</sup> - 37,500.00  
4<sup>th</sup> - 37,500.00  
5<sup>th</sup> - 37,500.00

*Handwritten initials*

*Handwritten signature*

payable in equal monthly installments of:

1<sup>st</sup> yr. - \$ 3,125.00  
2<sup>nd</sup> - 3,125.00  
3<sup>rd</sup> - 3,125.00  
4<sup>th</sup> - 3,125.00  
5<sup>th</sup> - 3,125.00

And, paid in advance on the first day of each month for that month's rental, during the term, or any renewals, of this lease. Payments made after the 10<sup>th</sup> of the month will be charged \$25.00 late fee per day. All rental payments shall be made to the Landlord, and mailed to Fieldstone Properties LLC, P.O. Box 311, Laurens, SC 29360.

This Lease may be renewed for one (1) extended term of five (5) years at the below stated annual rent, with 180 days prior written notification to Landlord.

1<sup>st</sup> renewal: years 6 thru 10 at a NNN Annual Lease Rate of \$ 39,750.00 per annum, \$ 3,312.50 per month.

2. **Use.**

Tenant shall use and occupy the premises for the purpose of "General Offices and Class Room Space". Any other use is strictly prohibited without the prior written consent of Landlord, which shall not be unreasonably denied. The premises shall not be used for the purpose of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance, chemical, thing or device.

3. **Care and Maintenance of Premises.**

Tenant acknowledges that the premises are in good order and repair, unless otherwise indicated herein. Tenant shall, at its own expense and at all times, maintain only the interior premises in good and safe condition, including plate glass, electrical wiring, plumbing, air conditioning, heating and any other system or equipment upon the premises, and shall surrender the same at termination hereof, in as good condition as received, normal wear and tear excepted. Regarding HVAC only, Tenant shall be responsible for the first \$ 1,000.00 of repair and / or replacement if necessary, and Landlord shall be solely responsible for the balance of any costs in excess of \$ 1,000.00. Additionally, Tenant shall be responsible for all repairs required, excepting the roof, exterior wall, and structural foundations and areas exterior of the premises. Landlord shall have the HVAC system checked & serviced prior to Tenant's occupancy. Landlord requires Tenant to have an annual HVAC service contract on said HVAC units in the premises during the term, or any extensions hereof.

4. **Alterations.**

Tenant shall not, without first obtaining the written consent in advance from Landlord, make any alterations, additions, or improvements, in, to or about the premises, which consent will not be unreasonably withheld. The initial build-out plans as submitted to governmental authorities and provided to Landlord's agent are hereby acknowledged by Landlord as approved.

5. **Ordinances and Statutes.**

Landlord warrants that the premises comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force. Tenant shall comply with all statutes and requirements post dating whose commencement affecting the premises.

6. **Assignment and Subletting.**

Tenant shall not assign this lease or sublet any portion of the premises other than to an affiliate of Tenant without prior written consent of the Landlord, which shall not be unreasonably withheld. Any such assignment or subletting without consent shall be void and, at the option of the Landlord, may terminate this lease.

7. **Utilities.**

All applications and connections for necessary utility services on the demised premises shall be made in the name of the Tenant only, and Tenant shall be solely liable for utility charges as they become due, including those for sewer, water, gas, electricity, and telephone services.

8. **Entry and Inspection.**

Tenant shall permit Landlord or Landlord's agents to enter upon the premises at reasonable times and upon reasonable notice, for the purposes of inspecting the same, and will permit Landlord at any time within sixty (60) days prior to the expiration of this Lease, to place upon the premises any usual "To Let" or "For Lease" signs and permit persons desiring to lease the same to inspect the premises thereafter.

9. **Possession.**

If Landlord is unable to deliver possession of the premises on the Delivery Date hereof, Tenant shall not be liable for any rent until said actual Delivery, or Tenant is open for business. **Tenant accepts the existing as-built Premises in "as-is" condition, with the exception of those interior renovations agreed to by both parties in a construction amendment, or Special Stipulations attached hereto.**

10. **Insurance.**

Tenant, at its expense, shall maintain plate glass, if covered by the South Carolina State Reserve Fund, and commercial general liability insurance for the premises including bodily injury and property damage insuring Tenant with a minimum of \$1,000,000 per occurrence, and \$2,000,000 aggregate coverage.

11. **Destruction of Premises.**

In the event of a partial destruction of the premises during the term hereof, from any cause, Lessor shall forthwith repair the same, provided that such repairs can be made within sixty (60) days under existing governmental laws and regulations, but such partial destruction shall not terminate this lease, except that Lessee shall be entitled to a proportionate reduction of rent while such repairs are being made, based upon the extent to which making the repairs cannot be made within sixty (60) days, Lessor, at his option, may make the same within a reasonable time, this lease continuing in effect with the rent proportionately abated as aforesaid, and in the event that Lessor shall not elect to make such repairs which cannot be made within sixty (60) days, this lease may be terminated at the option of either party. In the event that the building in which the demised premises may be situated is destroyed to an extent of not less than one-third of the replacement cost, Lessor or Lessee may elect to terminate this lease in which the premises may be situated.

12. **Lessor's Remedies on Default.**

(a) **Nonmonetary Default.** If Lessee defaults in the performance of any of the other covenants or conditions hereof, Lessor may give Lessee notice of such default and if Lessee does not cure any such default within **30 days**, after the giving of such notice (or if such other default is of such nature that it cannot be completely cured within such period, if Lessee does not commence such curing within **30** such days and thereafter proceed with reasonable diligence and in good faith to cure such default), then Lessor may terminate this lease on not less than **30** days' notice to Lessee, On the date specified in such notice the term of this lease shall terminate, and Lessee shall then quit and surrender the premises to Lessor, but Lessee shall remain liable as hereinafter provided. This lease shall have been so terminated by Lessor; Lessor may at any time thereafter resume possession of the premises by any lawful means and remove Lessee or other occupants and their effects. No failure to enforce any term shall be deemed a waiver.

(b) **Monetary Default.** If Lessee is in default in the payment of rent or additional rent and Lessee has failed to pay same in full within ten (10) business days (excluding holidays) of notice of nonpayment to Lessee either by hand delivery or common carrier (UPS, FedEx, etc.) or refusal of receipt of such notice, Lessor has the right to change the door locks on all exterior doors until such time as all such sums are paid in full. Such notice of monetary default shall not be effective unless Landlord provides in such notice either account information at a local (to the premises) financial



institution sufficient to allow Tenant to make a deposit of sums then owing or wiring instructions for such payment. In addition, upon the expiration of the five (5) day grace period set forth above without payment being received, Lessor may accelerate all rent for a period of one (1) year or the balance of the Lease whichever is shorter, provided Lessee has received a notice of acceleration according to the terms set forth in the first and second sentence of this paragraph. This shall not be construed to obviate any remaining obligations of Tenant that shall accrue in due course.

13. **Security Deposit.** None

14. **Common Area Maintenance Costs (CAM Costs), Taxes & Insurance (CAMIT Costs)**

Tenant agrees to reimburse Landlord, as additional rent, for Tenant's pro-rata share of the costs of property insurance and common area maintenance (hereinafter "CAMIT Costs"). Landlord shall maintain in good condition and repair, and shall carry public liability insurance for all of the common areas of the Shopping Center. The common areas of the Shopping Center shall include all parking areas, driveways, sidewalks, common trash storage areas, landscape areas, pylon / monument areas, any common systems / areas necessary in maintaining the common area of the Shopping Center, public areas, public hallways and entrances to the Shopping Center. CAM costs shall mean all reasonable direct, actual costs and expenses incurred by Landlord in the operation and maintenance of the common areas of the Shopping Center inclusive of the following; general repairs, maintenance, security costs, parking lot line painting, parking lot seal coating, exterior building security lighting, parking lot lighting, pylon lighting, removal of snow, ice, trash, lawn and tree / shrubbery care, rubbish, garbage and other refuse, exterior building pest control, administrative costs, misc. exterior electrical costs, pressure washing of walkways, and costs of common area public liability insurance. Landlord shall not include any Shopping Center capital costs associated with the building or center in general. Landlord agrees to operate and manage its common area maintenance responsibilities in an efficient and economical manor for said Tenants. Tenant shall initially pay at Lease Commencement an **'estimated' CAMIT amount of \$ 462.50 per month** for Landlord's projected CAMIT costs. Each calendar year thereafter, and any renewals thereof, Landlord shall furnish Tenant with an annual statement by March 31<sup>st</sup> of the following year in reasonable detail of all actual costs included in the CAMIT costs, as well as details for the prior lease year. If Tenant's actual CAMIT billing is greater than Tenants prior year estimated payments, Tenant shall reimburse Landlord for said difference. If Tenant's estimated CAMIT payments are greater than Landlord's actual CAMIT costs, Landlord shall reimburse Tenant. Both Landlord and Tenant shall have Thirty (30) days from receipt of Landlord's CAMIT billing to reconcile Landlord's CAMIT billing of Tenant's pro-rata share of said CAMIT costs. (Upon request from Tenant, Landlord shall provide Tenant copies of specific invoices, bills and other receipts detailing Tenants CAMIT billing). **(2012 CAM costs were \$ 1.85 per sq. ft., {Insurance = \$ 1.04 & CAM = \$ 0.81} exclusive of Taxes).**

15. **Signs.**

Following Landlord's consent, Tenant shall have the right to place on the Leased Premises, at locations selected by Tenant, any signs which are permitted by applicable zoning ordinances and private restrictions. Landlord may refuse consent to any proposed signage that is in Landlord's opinion too large, deceptive, unattractive or otherwise inconsistent with or inappropriate to the Leased Premises or use of any other tenant. Landlord shall assist and cooperate with Tenant in obtaining any necessary permission from governmental authorities or adjoining owners and occupants for Tenant to place or construct the foregoing signs. Tenant shall repair all damage to the Leased Premises resulting from the removal of signs installed by Tenant.

**16. Building Rules.**

Tenant will comply with the rules of the Building adopted and altered by Landlord from time to time (so long as such changes do not materially affect the Lessee use of the property or change the financial obligations of Lessee) and will cause all of its agents, employees, invitees and visitors to do so; all changes to such rules will be sent by Landlord to Tenant in writing.

**17. Quiet Possession.**

Landlord covenants and warrants that upon performance by Tenant of its obligations hereunder, Landlord will keep and maintain Tenant in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the Leased Premises during the term of this Lease.

**18. Condemnation.**

If any legally, constituted authority condemns the Building or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and Landlord and Tenant shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

**19. Subordination.**

Tenant accepts this Lease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the Leased Premises, or upon the Building and to any renewals, refinancing and extensions thereof, but Tenant agrees that any such mortgagee shall have the right at any time to subordinate such mortgage, deed of trust or other lien to this Lease on such terms and subject to such conditions as such mortgagee may deem appropriate in its discretion. Landlord is hereby irrevocably vested with full power and authority to subordinate this Lease to any mortgage, deed of trust or other lien now existing or hereafter placed upon the Leased Premises of the Building, and Tenant agrees upon demand to execute such further instruments subordinating this Lease or attorning to the holder of any such liens as Landlord may request. ~~In the event that Tenant should fail to execute any instrument of subordination herein required to be executed by Tenant promptly as requested, Tenant hereby irrevocably constitutes Landlord as its attorney in fact to execute such instrument in Tenant's name, place and stead, it being agreed that such power is one coupled with an interest.~~ Tenant agrees that it will from time to time upon request by Landlord execute and deliver to such persons as Landlord shall request a statement in recordable form certifying that this Lease is unmodified and in full force and effect (or if there have been modifications, that the same is in full force and effect as so modified), stating the dates to which rent and other charges payable under this Lease have been paid, stating that Landlord is not in default hereunder (or if Tenant alleges a default stating the nature of such alleged default) and further stating such other matters as Landlord shall reasonably require. No such subordination shall materially effect the terms of this agreement.

**20. Notice.**

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, FedEx, UPS, or other common U.S. carrier, return receipt requested. If said notice is denied by either party, said delivery of notice constitutes acceptance of notice, addressed as follows:

If to Landlord to: **Fieldstone Properties LLC**  
P.O. Box 311  
Laurens, SC 29360

If to Tenant to: **University Of South Carolina -- Union**  
**Suite 'L'**  
**507 N. Harper Street**  
**Laurens, SC 29360**

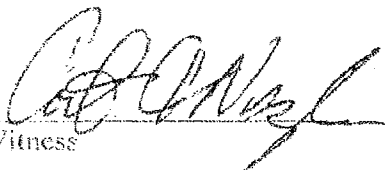
21. Entire Agreement.


The foregoing constitutes the entire agreement between the parties and may be modified only in writing signed by both parties. The following Exhibits, if any, have been made a part of this lease before the parties' execution hereof:

207  
107  


Executed as of the date stated above;

Landlord: Fieldstone Properties LLC

  
Witness

By: 

8/22/13  
Date

Printed name: **E. HARRISON AHENEW**  
His: **MEMBER / MGR.**

**Tenant:** University of South Carolina - Union

*Paul Kosostin*  
Witness

By: *Amy E. Stone*

9/16/13  
Date

Printed name: AMY E. STONE  
Its: SECRETARY, UNIVERSITY OF S.C.

Subscribed and sworn to before me  
on 9/16, 2013:

*Deni G. Sr*  
Notary Public for South Carolina  
My commission expires on My Commission Expires January 28, 2015

## Special Stipulations

These special stipulations are attached hereto and are made part of this lease dated Oct 2, 2013, 2013 between **Fieldstone Properties LLC & the University of South Carolina - Union**.

- 1) Pursuant to Lease paragraph # 18 Signs: Tenant's premises fascia signs, two (2), shall be channel letters on a raceway and subject to prior approval by Landlord.
- 2) Tenant shall submit to Landlord the final Certificate of Occupancy and Fire Marshall's Inspection Report for the premises prior to Tenant opening for business to the general public.
- 3) Landlord and Tenant will mutually agree on all interior finish requirements for the Premises in a construction amendment to this lease when that construction document is complete. Said amendment will define all interior finish requirements and the costs associated therewith, along with both parties responsible costs. Landlord will generate this construction amendment.

**This lease will not be enforceable until this amendment or construction paragraph is incorporated / added into said lease.**

- 4) Tenant has 30 days written notice to terminate if sufficient funds aren't available to appropriately sustain this lease.

**Appendix D: SC CHE Program Modification Approval Letter**



# South Carolina Commission on Higher Education

Brig Gen John L. Finan, USAF (Ret.), Chair  
Dr. Bettie Rose Horne, Vice Chair  
Ms. Natasha M. Hanna  
Ms. Elizabeth Jackson  
Ms. Dianne C. Kuhl  
Ms. Leah B. Moody  
Vice Admiral Charles Munns, USN (Ret.)  
Mr. Kim F. Phillips  
Mr. Y. W. Scarborough, III  
Dr. Jennifer B. Settlemyer  
Mr. Hood Temple

Dr. Richard C. Sutton  
Executive Director

March 7, 2014

Dr. Harris Pastides, President  
University of South Carolina Columbia  
Osborne Administration Bldg.  
Columbia, South Carolina 29208

Dear Dr. Pastides:

I am pleased to inform you that, in keeping with the authority granted by the Commission, the Academic Affairs staff approved the program modification for the University of South Carolina Union to offer associate degree programs at the new Laurens location. This action is based upon staff review and the recommendation for approval of the Advisory Committee on Academic Programs.

Beginning in Spring 2014, associate degree programs will be offered through a blend of traditional, streaming, and online courses at the University of South Carolina Union's Laurens campus and will be noted as such on the Commission's *Inventory of Approved Programs* with the following information: CIP code **24.0101** and site identifier **51702**.

Sincerely,

A handwritten signature in cursive script, appearing to read "Richard C. Sutton".

Richard C. Sutton  
Executive Director

cc: Dr. Michael D. Amiridis  
Dr. Kristia Finnigan  
Dr. Chris Plyler  
MIS file  
Inventory file  
Program file



# South Carolina Commission on Higher Education

Brig Gen John L. Finan, USAF (Ret.), Chair  
Dr. Bettie Rose Horne, Vice Chair  
Ms. Natasha M. Hanna  
Ms. Elizabeth Jackson  
Ms. Dianne C. Kuhl  
Ms. Leah B. Moody  
Vice Admiral Charles Munna, USN (Ret.)  
Mr. Kim F. Phillips  
Mr. Y. W. Scarborough, III  
Dr. Jennifer B. Settlemyer  
Mr. Hood Temple

Dr. Richard C. Sutton  
Executive Director

March 31, 2014

Dr. Harris Pastides, President  
University of South Carolina Columbia  
Osborne Administration Bldg.  
Columbia, South Carolina 29208

Dear Dr. Pastides:

This letter serves as a revision to a letter originally sent on March 7, 2014, as it includes additional information about a new site of instruction for the University of South Carolina Union.

I am pleased to inform you that, in keeping with the authority granted by the Commission, the Academic Affairs staff approved the program modification for the University of South Carolina Union to offer associate degree programs at the new Laurens location: 507 North Harper Street, Suite L, Laurens, S.C. 29360. This action is based upon staff review and the recommendation for approval of the Advisory Committee on Academic Programs.

Beginning in Spring 2014, more than 50% of associate degree programs may be offered through a blend of traditional, streaming, and online courses at the University of South Carolina Union's Laurens campus and will be noted as such on the Commission's *Inventory of Approved Programs* with the following information: CIP code **24.0101** and site identifier **51702**.

Sincerely,

A handwritten signature in black ink, appearing to read "RC Sutton".

Richard C. Sutton  
Executive Director

cc: Dr. Michael D. Amiridis  
Dr. Kristia Finnigan  
Dr. Chris Plyler  
MIS file  
Inventory file  
Program file



## **Appendix E: USC Union Admission Policies and Procedures**

## Union Campus

[\[Archived Catalog\]](#)**Admissions** [Print this Page |](#)

[General Information](#)  
[Categories of Admission](#)  
[Freshman Admission](#)  
[Transfer Admissions](#)

[Transfer: State Policy and Procedures](#)  
[Other Admissions Opportunities](#)  
[Placement Examinations](#)

**General Information**

An application for admission must be submitted and approved and an official notification of acceptance issued by the Office of Undergraduate Admissions before any person may enroll in an undergraduate course. Before action can be taken on an application for admission, all credentials required by University policy must be received by the Admissions Office, which has responsibility for evaluation of credentials for the purpose of admission.

First-time applications must be accompanied by a nonrefundable application fee specified on the application form. Application forms may be obtained from the Admissions Office or completed online through the USC Union website.

Selected applicants who present evidence of special talents for University programs requiring such special talents may be evaluated on the basis of these talents as well as high-school grades and entrance examination scores. The University reserves the right to place conditions on the admission of any student. In the event such action is taken, the conditions will be clearly explained in the letter of acceptance.

Proof of immunization as well as proof of U.S. citizenship or qualification as an international student is required before enrolling at USC Union.

Campus visits can be arranged through the Admissions Office. The Admissions Office is usually open year-round except for Independence Day, Labor Day, Thanksgiving day and the following Friday, and 10 days at Christmas.

**Categories of Admission**

In keeping with its mission to provide accessible higher education to students in a seven-county service area (Cherokee, Chester, Fairfield, Laurens, Newberry, Union, and York counties), USC Union is committed to an admissions policy which ensures access while only admitting students who have a reasonable chance of academic success. As a means to this end, we have developed specific policies to govern admission to the various admissions categories.

**Freshman Admissions**

Freshman applicants must have either a high-school diploma or its equivalent (GED) prior to enrolling. Accepted applicants must have senior grades and a verification of graduation sent as soon as they are available. Applicants who did not graduate from high school must send transcripts of all available work and a copy of a GED certificate or satisfactory GED test scores.

Freshman applicants must submit:

1. completed application
2. specified nonrefundable application fee
3. official high-school record complete up to the time of application
4. official entrance examination scores (either SAT or ACT).

Prospective students must have adequate preparation for the curriculum in which they plan to enroll. At a minimum, applicants for admission are required to complete a college preparatory program with units distributed among the following academic subjects:

**College Preparatory Course Prerequisite Requirements**

**Four Units of English:** At least two units must have strong grammar and composition components, at least one must be in English literature, and at least one must be in American literature. Completion of College Preparatory English I, II, III, and IV will meet this criterion.

**Four Units of Mathematics:** These include Algebra I (for which Applied Mathematics I and II may count together as a substitute, if a student successfully completes Algebra II), Algebra II, and Geometry. A fourth higher-level mathematics course should be selected from among Algebra III/trigonometry, precalculus, calculus, statistics, discrete mathematics, or a capstone mathematics course and should be taken during the senior year.

**Three Units of Laboratory Science:** Two units must be taken in two different fields of the physical or life sciences and selected from among biology, chemistry, or physics. The third unit may be from the same field as one of the first two units (biology, chemistry, or physics) or from any laboratory science for which biology and/or chemistry is a prerequisite. Courses in earth science, general physical science, or introductory or general environmental science for which biology and/or chemistry is not a prerequisite will not meet this requirement. It is strongly recommended that students take physical science (taught as a laboratory science) as a prerequisite to the three required units of laboratory science outlined in this section. It is also strongly recommended that students desiring to pursue careers in science, mathematics, engineering or technology take one course in all three fields.

#### **Two Units of the Same Foreign Language**

**Three Units of Social Science:** One unit of U.S. History is required; a half unit of Economics and a half unit in Government are strongly recommended.

**One Unit of Fine Arts:** One unit in Appreciation of, History of, or Performance in one of the fine arts.

**Elective:** One unit must be taken as an elective. A college preparatory course in Computer Science (i.e., one involving significant programming content, not simply keyboarding) is strongly recommended for this elective. Other acceptable electives include college preparatory courses in English; fine arts; foreign languages; social science; humanities; laboratory science (excluding earth science, general physical science, general environmental science, or other introductory science courses for which biology and/or chemistry is not a prerequisite); or mathematics above the level of Algebra II.

#### **One Unit of Physical Education or ROTC**

#### **Total Units: 19**

In addition to completion of the above units, students must meet requirements based on entrance examination scores and weighted core GPA.

Applicants must complete additional units to meet or exceed state and local high-school graduation requirements. In choosing these electives, students should consider the recommendations given in the preceding listing for specific prospective majors.

Freshman applicants are encouraged to apply in the fall prior to the fall for which they seek admission. Applicants must apply for and take the required entrance examinations well in advance of the term for which they seek admission, and they are responsible for having the results of these examinations sent to the University. Applicants over the age of 25 may not be required to submit entrance examination results; however, they must submit other credentials which give evidence of reasonable academic potential. Entrance examination scores may be required in the absence of satisfactory credentials or evidence of potential. Some programs require entrance test scores for all students, regardless of age.

#### **Assessment of Academic Records**

Freshman applicants who satisfy the course requirements listed above will be evaluated on the basis of high-school grades, class rank, and entrance examination scores. These factors will be used to determine the applicant's probability of completing the requirements for the desired degree. Exceptions to admission requirements will be considered for applicants who present extenuating circumstances.

#### **Transfer Admissions**

An applicant who, having graduated from high school, has attended another regionally accredited postsecondary institution and attempted one or more courses is a transfer student, regardless of credit earned. If fewer than 30 semester hours (45 quarter hours) of college-level work have been attempted, the applicant must meet both transfer and freshman entrance requirements.

Transfer applicants for admission must submit:

1. completed application forms
2. specified nonrefundable application fee
3. complete official transcripts from postsecondary institutions through the time of application; these must be supplemented by final transcripts that reflect complete academic work prior to beginning classes in the University
4. complete high-school records including entrance exam results if less than 30 semester hours (45 quarter hours) of college-level work have been attempted in a regionally accredited college or university.

Applications should be submitted before these deadlines:

Fall term: August 1

Spring term: December 1

Summer terms: two weeks prior to registration for the term.

All applicants for transfer admission must be eligible to return to the last institution attended as a degree-seeking student.

All applicants for transfer admission must be eligible to return to the last institution attended as a degree-seeking student.

The applicant must submit official transcripts of all previous college courses attempted whether or not credit was earned and regardless of whether the applicant wishes to transfer any credit. An official transcript must be sent directly to the admissions office from each institution attended. Failure to report all attempted college courses may constitute sufficient cause for later dismissal from the University.

Transfer applicants from regionally accredited colleges and universities are required to have a minimum grade point average of 2.25 (on a 4.00 scale) on all college-level courses attempted.

Evaluation of transfer credits. Transfer credits to USC must be from regionally accredited institutions for academic courses completed with grades of C- or better. Applicability of credits toward a particular degree is determined by the college or major in which the student enrolls. The number of credits acceptable to the University and the number which may apply toward a particular degree may differ.

Students transferring from nonaccredited colleges may be allowed to validate credit after admission to the University. Details of the validation procedure may be obtained from the admissions office.

Original records are required for courses exempted at a previous college. Exemption credit or acceptance of transfer credit by another college has no bearing on the evaluation of transfer credit at the University of South Carolina.

Generally, credits earned in courses that fall into one or more of the following categories are not acceptable in transfer to the University:

1. courses that are occupational or technical in nature
2. courses that are essentially remedial in nature
3. courses from a two-year institution which are considered upper division or upper level at the University
4. courses from a two-year institution that are not listed as part of that institution's college parallel program.

Exceptions to this rule may be made only by the designated academic official(s) on the campus where the student is majoring and only in specific cases where such courses are judged to be uniquely relevant to the student's degree program.

A maximum of 30 semester hours of credit by correspondence and credit awarded for educational experiences in the military may be applied toward meeting the requirements for a baccalaureate degree. The 30 semester hours of credit which may be awarded for educational experiences in the military should be in accordance with recommendations published by the American Council on Education and be consistent with University policy on the transfer of credit but will only be applied to a degree program upon the approval of the dean of the college from which the degree is to be awarded.

Veteran students may receive credit toward graduation for training received under many of the armed forces college training programs. University credit also may be given for specialized and technical training done under the auspices of the armed forces and for courses taken through the United States Armed Forces Institute/DANTES. This training may be accepted by the University for credit only if it is at the college level, if it is approved by the University, and if it is appropriate to the particular University course of study in which the student enrolls. Armed forces training will not be evaluated until the applicant has been accepted for admission; however, credentials should be submitted with the admission application. No credit is given for high-school or college-level GED tests.

(Information regarding educational benefits to veterans and the children of deceased or disabled veterans may be found in the section on financial aid. Additional information for veterans is available from the Office of Veteran Student Services, University of South Carolina Columbia.)

A maximum of 30 semester hours of credit earned while classified as a nondegree special student in the University may be applied toward meeting the requirements for a baccalaureate degree.

A student planning to pursue work at other institutions or through correspondence must complete this work before attaining senior classification (90 semester hours). Courses completed at any institution while the student is suspended by the University will not be accepted toward a degree at USC.

## Transfer: State Policy and Procedures

### Background

Section 10-C of the South Carolina School-to-Work Transition Act (1994) stipulated that the Council of College and University Presidents and the State Board for Technical and Comprehensive Education, operating through the Commission on Higher Education, develop better articulation of associate and baccalaureate degree programs. To comply with this requirement, the commission upon the advice of the Council of Presidents established a Transfer Articulation Policy Committee composed of four-year institutions' vice presidents for academic affairs and the Associate Director for Instruction of the State Board for Technical and Comprehensive Education. The principal outcomes derived from the work of that committee and accepted by the Commission on Higher Education on July 6, 1995, were:

- An expanded list of 86 courses which transfer to four-year public institutions of South Carolina from the two-year public institutions;
- A statewide policy document on good practices in transfer to be followed by all public institutions of higher education in the

State of South Carolina, which was accepted in principle by the Advisory Committee on Academic Programs and the commission;

- Six task forces on statewide transfer agreements, each based in a discipline or broad area of the baccalaureate curriculum.

In 1995 the General Assembly passed Act 137 which stipulated further that the South Carolina Commission on Higher Education “notwithstanding any other provision of law to the contrary, shall have the following additional duties and functions with regard to the various public institutions of higher education.” These duties and responsibilities include the commission’s responsibility “to establish procedures for the transferability of courses at the undergraduate level between two-year and four-year institutions or schools.” This same provision is repeated in the legislation developed from the Report of the Joint Legislative Study Committee.

Act 137 directed the commission to adopt the following procedures for the transfer of courses from all two-year public to all four-year public institutions of higher education in South Carolina.

### Statewide Articulation of 86 Courses

1. The Statewide Articulation Agreement of 86 courses already approved by the South Carolina Commission on Higher Education for transfer from two- to four-year public institutions shall be applicable to all public institutions, including two-year institutions and institutions within the same system. In instances where an institution does not have synonymous courses to ones on this list, it shall identify comparable courses or course categories for acceptance of general education courses on the statewide list.

### Admissions Criteria, Course Grades, GPAs, Validations

2. All four-year public institutions shall issue annually in August a transfer guide covering at least the following items:
  - A. The definition of a transfer student and requirements for admission both to the institution and, if more selective, requirements for admission to particular programs.
  - B. Limitations placed by the institution or its programs for acceptance of standardized examinations (e.g., SAT, ACT) taken more than a given time ago, for academic course work taken elsewhere, for course work repeated due to failure, for course work taken at another institution while the student is academically suspended at his/her home institution, and so forth.
  - C. Institutional and, if more selective, programmatic maximums of course credits allowable in transfer.
  - D. Institutional procedures used to calculate student applicants’ GPAs for transfer admission. Such procedures shall describe how nonstandard grades (withdrawal, withdrawal failing, repeated course, etc.) are evaluated; and they shall also describe whether all course work taken prior to transfer or just course work deemed appropriate to the student’s intended four-year program of study is calculated for purposes of admission to the institution and/or programmatic major.
  - E. Lists of all courses accepted from each technical college (including the 72 courses in the Statewide Articulation Agreement) and the course equivalencies (including “free elective” category) found on the home institution for the courses accepted.
  - F. Lists of all articulation agreements with any public South Carolina two-year or other institution of higher education, together with information about how interested parties can access these agreements.
  - G. Lists of the institution’s Transfer Officer(s) personnel together with telephone and fax numbers and office address.
  - H. Institutional policies related to “academic bankruptcy” (i.e., removing an entire transcript or parts thereof from a failed or underachieving record after a period of years has passed) so that re-entry into the four-year institution with course credit earned in the interim elsewhere is done without regard to the student’s earlier record.
  - I. “Residency requirements” for the minimum number of hours required to be earned at the institution for the degree.
3. Course work (individual courses, transfer blocks, statewide agreements) covered within these procedures shall be transferable if the student has completed the course work with a “C” grade (2.00 on a 4.00 scale) or above, but transfer of grades does not relieve the student of the obligation to meet any GPA requirements or other admissions requirements of the institution or program to which application has been made.
  - A. Any four-year institution which has institutional or programmatic admissions requirements for transfer students with cumulative grade point averages (GPAs) higher than 2.00 on a 4.00 scale shall apply such entrance requirements equally to transfer students from regionally accredited South Carolina public institutions regardless of whether students are transferring from a four-year or two-year institution.
  - B. Any multi-campus institution or system shall certify by letter to the commission that all course work at all of its campuses applicable to a particular degree program of study is fully acceptable in transfer to meet degree requirements in the same degree program at any other of its campuses.
4. Any course work (individual courses, transfer blocks, statewide agreements) covered within these procedures shall be transferable to any public institution without any additional fee and without any further encumbrance such as a “validation examination,” “placement examination/instrument,” “verification instrument,” or any other stricture, notwithstanding any institutional or system policy, procedure, or regulation to the contrary.

### Transfer Blocks, Statewide Agreements, Completion of the A.A./A.S. Degree

5. The following Transfer Blocks/Statewide Agreements taken at any two-year public institution in South Carolina shall be accepted in their totality toward meeting baccalaureate degree requirements at all four-year public institutions in relevant four-year degree programs, as follows:
  - Arts, Humanities, and Social Sciences: Established curriculum block of 46-48 semester hours

- Business Administration: Established curriculum block of 46-51 semester hours
  - Engineering: Established curriculum block of 33 semester hours
  - Arts and Sciences, curriculum II: Established curriculum block of 48-51 semester hours
  - Teacher Education: Established curriculum block of 38-39 semester hours for early childhood, elementary, and special education students only. Secondary education majors and students seeking certification who are not majoring in teacher education should consult the Arts, Humanities, and Social Sciences or the Math and Science transfer blocks, as relevant, to assure transferability of course work
  - Nursing: By statewide agreement, at least 60 semester hours shall be accepted by any public four-year institution toward the baccalaureate completion program (BSN) from graduates of any associate degree program in nursing (ADN), provided that the program is accredited by the National League of Nursing and that the graduate has successfully passed the National Licensure Examination (NCLEX) and is a currently licensed registered nurse.
6. Any "unique" academic program not specifically or by extension covered by one of the statewide transfer blocks/agreements listed in #4 above shall either create its own transfer block of 35 or more credit hours with the approval of CHE staff or shall adopt either the Arts/Social Science/Humanities or the Science/Mathematics block by September 1996. The institution at which such program is located shall inform the staff of the CHE and every institutional president and vice president for academic affairs about this decision.
7. Any student who has completed either an Associate of Arts or Associate of Science degree program at any public two-year South Carolina institution which contains within it the total course work found in either the Arts/Social Sciences/Humanities Transfer Block or the Math/Science Transfer Block shall automatically be entitled to junior-level status or its equivalent at whatever public senior institution to which the student might have been admitted. (Note: As agreed by the Committee on Academic Affairs, junior status applies only to campus activities such as priority order for registration for courses, residence hall assignments, parking, athletic event tickets, etc., and not in calculating academic degree credits.)

### Related Reports and Statewide Documents

8. All applicable recommendations found in the commission's report to the General Assembly on the School-to-Work Act (approved by the commission and transmitted to the General Assembly on July 6, 1995) are hereby incorporated into the procedures for transfer of course work among two- and four-year institutions.
9. The policy paper entitled State Policy on Transfer and Articulation, as amended to reflect changes in the numbers of transfer blocks and other Commission action since July 6, 1995, is hereby adopted as the statewide policy for institutional good practice in the sending and receiving of all course credits to be transferred.

### Assurance of Quality

10. All claims from any public two- or four-year institution challenging the effective preparation of any other public institution's course work for transfer purposes shall be evaluated and appropriate measures shall be taken to reassure that the quality of the course work has been reviewed and approved on a timely basis by sending and receiving institutions alike. This process of formal review shall occur every four years through the staff of the Commission on Higher Education, beginning with the approval of these procedures.

### Statewide Publication and Distribution of Information on Transfer

11. The staff of the Commission on Higher Education shall print and distribute copies of these Procedures upon their acceptance by the commission. The staff shall also place this document and the Appendices on the commission's Home Page on the Internet under the title "Transfer Policies."
12. By September 1 of each year, all public four-year institutions shall on their own Home Page on the Internet under the title "Transfer Policies":
- A. Print a copy of this entire document (without appendices).
  - B. Print a copy of their entire transfer guide.
  - C. Provide to the staff of the commission in satisfactory format a copy of their entire transfer guide for placing on the commission's Home Page on the Internet.
13. By September 1 of each year, the staff of the State Board for Technical and Comprehensive Education shall on its Home Page on the Internet under the title "Transfer Policies":
- A. Print a copy of this document (without appendices).
  - B. Provide to the commission staff in format suitable for placing on the commission's Home Page of the Internet a list of all articulation agreements that each of the sixteen technical colleges has with public and other four-year institutions of higher education, together with information about how interested parties can access those agreements.
14. Each two-year and four-year public institutional catalog shall contain a section entitled "TRANSFER: STATE POLICIES AND PROCEDURES." Such section at a minimum shall
- A. Publish these procedures in their entirety (except Appendices)
  - B. Designate a chief Transfer Officer at the institution who shall
    - provide information and other appropriate support for students considering transfer and recent transfers
    - serve as a clearinghouse for information on issues of transfer in the State of South Carolina
    - provide definitive institutional rulings on transfer questions for the institution's students under these procedures
    - work closely with feeder institutions to assure ease in transfer for their students.
  - C. Designate other programmatic Transfer Officer(s) as the size of the institution and the variety
  - D. Refer interested parties to the institutional Transfer Guide of the state's four-year institutions

- D. Refer interested parties to the institutional transfer guides of the state's four-year institutions.
- E. Refer interested parties to the institution's and the Commission on Higher Education's Home Pages on the Internet for further information regarding transfer.

### Other Admissions Opportunities

A variety of admissions opportunities are available for those students who do not meet regular freshman or transfer requirements stated above. Please see the Admissions Office for complete details.

#### Admission as a Nondegree Candidate

Applicants who wish to attend the University for one semester or on some limited basis may be approved to do so upon submitting an application accompanied by an explanation of their educational goals. The admissions office reserves the right to determine the proper category of admission and to determine what credentials may be required.

**Special Students.** This category is for part-time applicants who are not interested in earning a degree at USC. A maximum of 30 semester hours may be earned in this category. Applicants who have been officially denied admission as degree-seeking students are not eligible for admission as special students. Courses completed as special students carry full University credit; however, none of the hours is applicable to a degree until the student applies and qualifies for admission to a degree program. Usually no credentials are required if the applicant has no plan to seek a degree.

**Senior Citizens.** A senior citizen (age 60 or above) may enroll in courses at USC Salkehatchie tuition-free on a space available basis. They must pay the application fee and technology fee and purchase textbooks. A special form documenting their eligibility must be obtained from the Registrar's Office.

**Concurrent.** High-school juniors and seniors who have excelled in their studies may enroll in appropriate courses at the University upon recommendation of their counselors or principal and with approval of the USC department in which courses are to be taken. Interested students must submit high-school records that show exceptional performance. Concurrent students must have a minimum high-school GPA of 3.0.

**Auditor.** An auditor may apply as a special student (see above).

**Military Special.** Certification of active duty military status is required.

Persons attending the University in any of these categories will be nondegree candidates. Credit earned while attending as a nondegree candidate may be used toward a degree only after the student has applied for and been accepted into a degree program. An applicant denied admission to any degree category is not eligible for admission as a special student. The period of enrollment in these categories is limited by either time or number of allowable credits. The official acceptance letter explains all enrollment restrictions for the category in question. Nondegree students are not eligible for financial aid, veterans benefits, or on-campus housing during the fall or spring terms. Rooms on the campus may be available to students in the summer whether or not they are working for degrees.

#### Readmission of Former Students

An application for readmission must be submitted by any former student who wishes to return to the University after missing a major (fall or spring) semester. Summer sessions do not count as a major semester in this instance. Applications for readmission are obtained from the Office of Undergraduate Admissions and when completed should be returned to the admissions office at the campus where the student expects to enroll. Readmission to the University and to the program in which the student was previously enrolled is not automatic. An interview may be requested and some basis for a favorable decision may be required.

Students who attend the University as special students (including probationary or nondegree candidates) are not considered for "readmission" because these students were not fully admitted to the University originally. If special students wish to return to the University as degree-seeking candidates, they must apply for regular admission as freshmen or transfer students, furnishing all official transcripts and any entrance test scores which may be required.

Students who leave the University in good standing, miss one or more major semesters, and attend another institution while away must submit the application for readmission and official transcripts of all college-level work attempted during their absence from the University. Such applicants must meet the same requirements as transfer students.

A student who leaves the University on suspension must apply for readmission upon completion of the period of suspension and qualify for readmission to the major program requested. To attempt to return to the University prior to the completion of the suspension period requires:

1. an application for readmission and a petition for reinstatement if a major semester has been missed; or
2. a petition for reinstatement if the attempt is being made after notification of suspension but prior to missing a major semester. A petition for reinstatement is made to the University college from which the student was suspended.

If students attend another college-level institution while suspended from the University, they must maintain a satisfactory average at that institution in order to retain the privilege of being considered for readmission at the conclusion of their suspension. The University

matriculation in order to retain the privilege of being considered for readmission at the conclusion of their suspension. The University does not transfer credit earned during a period of suspension, but the quality of grades could affect the decision on readmission.

Applications should be submitted before these deadlines:

Fall term: August 1

Spring term: December 1

Summer terms: two weeks prior to registration for the term.

Summer School Admission

New undergraduate students entering the University for the first time in a summer term who expect to continue studying toward a degree submit only one application. They must meet all requirements for admission as degree-seeking students before the beginning of the summer term. These students should not submit a separate application for the summer term.

**Summer Attendance Only.** Students who wish to attend the University for the summer only should apply as special students under the "Admission as a Nondegree Candidate" paragraph included in this section. Students enrolled in degree programs in another college who wish to take summer courses at USC as transients should seek written approval to take specific USC courses from a dean or department chair in their home college.

### Admission of International Students

The University of South Carolina welcomes the applications of qualified international students.\* At least 90 days before the beginning of the semester they wish to enter, students must send a complete application, including standardized test scores, school records, and financial statements, to the Office of Undergraduate Admissions.

International applicants must be proficient in the English language. A score of 550 or above on the paper version of the TOEFL (Test of English as a Foreign Language) is required (a score of 210 on the computerized version is required). TOEFL scores are not required for international students from countries where the primary language of instruction is English nor from graduates of high schools in the United States.

An English proficiency test will be administered to international students, except those from English-speaking countries, upon arrival at the University. All international students must demonstrate sufficient proficiency in written and oral English to progress at the University level. Students who are not proficient in English will be required to take noncredit, concentrated English language training until proficiency is demonstrated.

In some of our University programs, minimum Scholastic Assessment Test (SAT) scores are required for admission. It is therefore recommended that international students take the SAT before applying to the University.

In addition, freshman applicants must have completed a level of education equivalent to that of students entering from accredited secondary schools in the United States and have superior grades on their school work. Applicants who seek to enter from another college or university in the United States must meet transfer admission requirements.

International applicants will not be allowed to enroll in classes until they establish their ability to pay education expenses (approximately \$22,750 for each year of study). The policies of certain countries have created financial difficulties for their citizens studying at the University. Applicants from these countries will be so notified and required to make an advance deposit of expenses. Applicants from other nations must submit certification of financial support to satisfy this requirement. International students should not expect to obtain any financial assistance from the University.

\*Applicants who are not citizens or permanent residents of the United States.

### Placement Examinations

#### Advanced Placement by Examination

Baccalaureate degree candidates may qualify for degree credit and/or advanced placement through successful completion of the following exams:

1. The College Entrance Examination Board Advanced Placement Examinations™ are offered in American government and politics, American history, art history, art studio (drawing and general), biology, chemistry, comparative government and politics, computer science (A and AB), economics (macro and micro), English language and composition, English composition and literature, environmental science, European history, foreign languages (French, German, Latin, and Spanish), human geography, mathematics-calculus (AB and BC), music (theory and listening and literature), physics (B, C part 1, C part 2), psychology, and statistics. Questions concerning credit awards should be referred to the Office of Student Orientation and Testing Services located in Room 345, Russell House.
2. International Baccalaureate (IB) Higher Level Examinations in biology, business and organization, chemistry, computer science, economics, English, French, geography, German, history, Latin, mathematics, music, physics, psychology, and Spanish.
3. The College Level Examination Program (CLEP) subject examinations are offered in accounting (introductory), American government, American history, American literature, general biology, business law (introductory), calculus with elementary functions, chemistry (general), college algebra, college algebra-trigonometry, educational psychology, English literature, freshman college composition, information systems and computer applications, literature (analysis and interpretation), management (principles), marketing (principles), psychology (general), trigonometry, and Western civilization. CLEP examinations cannot be repeated. No credit is given for CLEP general or foreign language examinations.



4. Departmental examinations for chemistry and music, among others, are offered to new students prior to fall and spring registration. Contact the appropriate department for test schedule and information.
5. New student tests in foreign languages and mathematics are required of all freshmen. Transfer students may be required to take the same tests. The schedule of tests is mailed with orientation materials to new students prior to the opening of each semester and is available in the Office of Student Orientation and Testing Services.

Candidates who do not pass a particular test are not permitted to repeat that test. The required credits must be obtained instead by enrollment and satisfactory completion of the course(s) involved. Specific information about test content and policies may be obtained from the appropriate department.

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**Appendix F: USC Union SACSCOC Faculty Roster Union Roster**

**- Fall 2012, Spring 2013, Fall 2013**

UNIVERSITY OF SOUTH CAROLINA							
USC UNION							
FALL 2012							
USC UNION							
Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
1. ALEXANDER, MYLES M	P	ENGL102	U	3	RHETORIC & COMPOSITION	M.A.T. University of South Carolina - English	
2. ANDERSON, RICHARD C	P	FILM180	U	3	FILM CULTURE	M.A.T. University of South Carolina - Theatre	
		THEA170	U	3	FUNDAMENTALS IN ACTING		
		THEA200	U	3	UNDERSTANDING/APPRECIATION		
3. BISHOP, THOMAS E	P	MUSC129	U	1	UNIVERSITY CHORUS	B.A. Limestone College - Music Education	Approved to teach MUSC 129 at USC Union by the Associate Vice Provost for Regional Campuses and Continuing Education. Approved 1/15/03.
4. BOWLES, GERARD	P	ARTH105	U	3	HIST OF WESTERN ART I	M.F.A. East Tennessee State University - Art	
5. BUCHANAN, STEPHEN R	P	PEDU121	U	1	BEGINNING TENNIS	M.A. Appalachian State University - Psychology	
6. BURITICA DE MAYON, TER H	P	PSYC101	U	3	INTRO TO PSYCHOLOGY		
		SPAN109	U	3	BEGINNING SPANISH I	J.D. Universidad Santiago de Cali (Colombia) - Law	Two years experience as Spanish tutor and three years experience teaching Spanish at the college level.
7. CARTER, PHILLIP K	P	SPAN122	U	3	BASIC PROFICIENCY/SPAN		
		GEOL101	U	4	INTRO TO THE EARTH	M.S. University of Washington - Geological Sciences	
8. CHARLES, ALLAN D	P	HIST111	U	3	US HIST TO 1865	Ph.D. University of South Carolina - History	
		HIST409	U	3	SC HIST 1670-1865		
9. DALTON, TRAVIS C	P	CSCE102	U	3	GEN APPLICATIONS PROGRAM	M.B.A. Western Carolina University - Business Administration	<b>15 graduate hours in related subjects:</b> <a href="#">CIS 651</a> Information Systems Competitive Advantage; <a href="#">CIS 693</a> Small Business Computing; <a href="#">MGT 693</a> Project Management Applications; <a href="#">SETE 634</a> Technology in K-12; <a href="#">EDSE 773</a> Advanced Study of the Teaching of Computer Studies. <b>6 undergraduate hours:</b> <a href="#">CIS 251</a> Management Information Systems; <a href="#">CIS 304</a> Business Communications.
		MGMT376	U	3	ORGANIZATION BEHAVIOR		<b>30 graduate hours in related subjects:</b> <a href="#">MGT 605</a> Organizational Behavior Analysis; <a href="#">MGT 606</a> Quantitative Analysis for Business I; <a href="#">MGT 607</a> Strategic Management; <a href="#">MGT 693</a> Project Management Applications; <a href="#">MGMT 774</a> Firm & Its Environment; <a href="#">MGMT 770</a> Organization Behavior; <a href="#">FIN 601</a> Financial Management; <a href="#">ACCT 651</a> Managerial Accounting; <a href="#">MKT 601</a> Marketing Management; <a href="#">ECON 607</a> Managerial Economics.
10. FETEMIE, TARA	F	BIOL110	U	4	GENERAL BIOLOGY	M.S. University of South Carolina - Biology	
		BIOL232	U	3	ANATOMY		
11. FONTENOT, JOLIE C	F	ENGL463	U	3	BUSINESS WRITING	Ph.D. University of Texas at Austin - Communication Studies	
		SPCH140	U	3	PUBLIC COMMUNICATION		

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
<b>12. FOUTS, AVERY M</b>	F	PHIL102	U	3	INTRO TO PHILOSOPHY	Ph.D. Claremont Graduate University - Religion - Philosophy of Religion and Theology	<b>24 graduate hours in related subjects:</b> <u>PHIL 302</u> Plato; <u>PHIL 317</u> Wittgenstein; <u>PHIL 335</u> Logic I; <u>PHIL 310</u> Kent; <u>PHIL 316</u> Husserl; <u>PHIL 336</u> Logic II; <u>PHIL 333</u> Hume; <u>PHIL 491</u> Special Questions/Theodicy
		PHIL211	U	3	CONTEMP MORAL ISSUES		
		RELG110	U	3	INTRO RELIGIOUS STUDIES		
<b>13. GREER, MICHAEL B</b>	F	POLI201	U	3	AMERICAN NATIONAL GOVT	M.P.A. Clemson University - Public Administration	
<b>14. HANCE, NEILL M</b>	P	SPCH140	U	3	PUBLIC COMMUNICATION	M.F.A. University of North Carolina Greensboro - Drama	Past experience teaching Public Speaking courses
<b>15. HAUPTMAN, SAMANTHA</b>	F	THEA200	U	3	UNDERSTANDNG/APPRECIATN	Ph.D. University of South Carolina - Sociology; M.C.J. University of South Carolina - Criminal Justice	
		CRJU312	U	3	CORRECTIONS		
<b>16. HOLCOMBE, ROBERT E</b>	F	SOCY101	U	3	INTRODUCTORY SOCIOLOGY	M.Ed. University of South Carolina - Community and Occupational Programs in Education	
		UNIV101	U	3	STUDENT IN UNIVERSITY		
<b>17. HOLLAND-DAVIS, JESSICA T</b>	F	BIOL232L	U	1	ANATOMY LABORATORY	B.A. University of South Carolina - Experimental Psychology	Teaching assistant
<b>18. IVEY, RANDALL</b>	F	ENGL101	U	3	CRITICL READG&COMPOSITN	M.A. University of South Carolina - English	
		ENGL102	U	3	RHETORIC & COMPOSITION		
		ENGL360	U	3	CREATIVE WRITING		
<b>19. JONES, DEBRA H</b>	P	ECON221	U	3	PRIN OF MICROECONOMICS	M.B.A. Clemson University - Business Administration	Has had numerous works of short fiction published <b>9 graduate hours in related subjects:</b> <u>MBA 802</u> Managerial Economics; <u>ECON 314</u> Intermediate Microeconomics; <u>APEC 899</u> Selected Topics Applied Economics. <b>Related work experience:</b> Since 2005, owner and financial consultant at Jones & Co. Wealth Management, Inc. <b>Additional related degree:</b> Bachelor's degree in Business Administration with Finance/Economics concentration.
<b>20. KEATING, THOMAS P</b>	P	ECON221	U	3	PRIN OF MICROECONOMICS	M.B.A. The University of Toledo - International Business and Marketing	<b>19 graduate hours in related subjects:</b> <u>BEC 619</u> International Business Economics; <u>BEC 653</u> Seminar in Business Economics; <u>BEC 695</u> Interdisciplinary Business Seminar; <u>BEC 675</u> Research in Business Economics; <u>BEC 654</u> Business Logistics & Transactions
<b>21. KNIGHT, DONALD R</b>	P	ENGL101	U	3	CRITICL READG&COMPOSITN	Ph.D. University of South Carolina - English	
<b>22. LEMONS, STEPHEN A</b>	P	RELG301	U	3	OLD TESTAMENT	M.Div. Erskine Theological Seminary - Religious Studies	
<b>23. LOWE, STEPHEN H</b>	F	HIST101	U	3	EUR CIV:ANCIENT-MID 17TH	Ph.D. Michigan State University - History	
		HIST443	U	3	THE NEW SOUTH		
<b>24. LOWELL, JON R</b>	F	PSYC101	U	3	INTRO TO PSYCHOLOGY	Ph.D. University of South Carolina - Experimental Psychology	
<b>25. MAIRE, HELENE C</b>	F	PSYC405	U	3	COGNITIVE PSYCHOLOGY	Ph.D. Kansas State University - Chemistry	
		CHEM101	U	4	FUNDAMENTAL CHEMISTRY		
		CHEM105	U	4	CHEM & MODERN SOCIETY I		
		CHEM111	U	4	GENERAL CHEMISTRY		

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification	
26. MAYON, JOEL L	F	SPAN109	U	3	BEGINNING SPANISH I	M.A. Texas Tech University - Spanish		
		SPAN110	U	3	BEGINNING SPANISH II			
		SPAN122	U	3	BASIC PROFICIENCY/SPAN			
27. MOORE, WILLIAM E	P	UNIV101	U	3	STUDENT IN UNIVERSITY	Grad.Cert. University of Central Florida - Public Administration		
28. PIGEON, NORMAN B	P	MATH111	U	3	BASIC COLLEGE MATHEMATIC	M.S. U.S. Naval Postgraduate School - Oceanography	<b>31 graduate hours in related subjects:</b> <a href="#">MA 120</a> Vectors and Matrices with Geometric Applications; <a href="#">MA 230</a> Calculus of Several Variables; <a href="#">MA 073</a> Differential Equations; <a href="#">MA 261</a> Vector Mechanics; <a href="#">MA 332</a> Statistics 1; <a href="#">MA 125</a> Numerical Methods for Digital Computing; <a href="#">MA 333</a> Statistics 2; <a href="#">MA 421</a> Introduction to Digital Computing; <a href="#">MA 128</a> Numerical Methods for Partial Differential Equations.	
29. REDMAN, ROY R	P	MSCI210	U	3	OCEANS AND SOCIETY	M.B.A. Golden Gate University - Management	<b>3 graduate hours in related subject:</b> <a href="#">ACCTG 101</a> Managerial Accounting.	
		MSCI210L	U	1	OCEANS & SOCIETY LAB			
		ACCT225	U	3	INTRO TO FINANCIAL ACCT			
30. RUSH, HEATHER S	P	PSYC420	U	3	SURV DEVELOPMENTAL PSYC	M.S. Augusta State University - Psychology		
31. SAVAGE, JOHN S	P	FREN109	U	3	BEGINNING FRENCH I	M.A. Kent State University - Romance Languages and Classics - French		
32. SHAW, DENISE R	F	FREN110	U	3	BEGINNING FRENCH II	Ph.D. University of South Carolina - English	<b>3 graduate hours in related subject:</b> <a href="#">WOST 796</a> Topic: Motherhood. <b>6 graduate hours focused on women writers:</b> <a href="#">ENGL 737</a> British Women Writers; <a href="#">ENGL 738</a> American Women Writers. <b>Related work experience:</b> Affiliate faculty member in the Women's Studies department at USC Columbia since 2007.	
		FREN122	U	3	BASIC PROFICIENCY/FREN			
		ENGL101	U	3	CRITICL READG&COMPOSITN			
		WGST112	U	3	WOMEN IN SOCIETY			
33. SIMPSON, THOMAS W	F	MATH111	U	4	INTEN BASIC COLLEGE MATH	M.S. University of South Carolina - Mathematics		
		MATH115	U	4	PRECALCULUS MATHEMATICS			
		MATH122	U	3	CALCULUS FOR BA & SOC SC			
34. SUBLETT, CHARLES T	P	MATH142	U	4	CALCULUS II	M.A. Appalachian State University - History	<b>15 graduate hours in related subjects:</b> <a href="#">PS 510</a> Democratic & Totalitarian Systems (6 hrs); <a href="#">PS 458</a> International Organization and Law; <a href="#">PS 504</a> Problems in Constitutional Government in the US; <a href="#">PS 475</a> Government & Politics in Western Europe. <b>3 undergraduate hours completed during graduate school:</b> <a href="#">PS 201</a> American National Government.	
		POLI201	U	3	AMERICAN NATIONAL GOVT			
35. TAYLOR, WILLIAM D	P	CSCE101	U	3	INTRO-COMPUTER CONCEPTS	M.B.A. Jacksonville State University - Business Administration		
36. ULMER, JASON C	P	MGMT374	U	3	MGMT OF HUMAN RESOURCES	M.S. Southern Wesleyan University - Management		
37. WILKES, JANE	P	MATH111	U	3	BASIC COLLEGE MATHEMATIC	M.Ed. Converse College - Secondary Mathematics		

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
38. WINDSOR, KIMBERLY W	P	ENGL101	U	3	CRITICL READG&COMPOSITN	M.Ed. University of South Carolina - Secondary Education	<b>21 graduate hours in related subjects:</b> <u>ENGL 603</u> Seminar in Prose Composition; <u>ENGL R759</u> Southern Literature After 1900; <u>ENGL 650D</u> Fitzgerald-Teachers; <u>ENGL 712</u> Shakespeare II-The Tragedies; <u>ENGL 760</u> American Poetry Since 1900; <u>EDSE 728</u> Advanced Study of the Teaching of English in Secondary Schools; <u>EDSE 786</u> Teaching Literature in Secondary Schools.
		ENGL102	U	3	RHETORIC & COMPOSITION		

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Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
1. ALEXANDER, MYLES M	P	ENGL102	U	3	RHETORIC & COMPOSITION	M.A.T. University of South Carolina - English	
2. ANDERSON, RICHARD C	P	FILM180	U	3	FILM CULTURE	M.A.T. University of South Carolina - Theatre	
		THEA170	U	3	FUNDAMENTALS IN ACTING		
		THEA200	U	3	UNDERSTANDNG/APPRECIATN		
3. BISHOP, THOMAS E	P	MUSC129	U	1	UNIVERSITY CHORUS	B.A. Limestone College - Music Education	Approved to teach MUSC 129 at USC Union by the Associate Vice Provost for Regional Campuses and Continuing Education. Approved 1/15/03.
4. BOWLES, GERARD R	P	ARTH106	U	3	HIST OF WESTERN ART II	M.F.A. East Tennessee State University - Art	
		ARTH346	U	3	AFRICAN ART		
5. BUCHANAN, STEPHEN R	P	PEDU121	U	1	BEGINNING TENNIS	M.A. Appalachian State University - Psychology	
		PEDU122	U	1	VOLLEYBALL		
		PSYC101	U	3	INTRO TO PSYCHOLOGY		
		PSYC301	U	3	PSYCHOLOGY OF MARRIAGE		
6. BURITICA DE MAYON, TER H	P	SPAN109	U	3	BEGINNING SPANISH I	J.D. Universidad Santiago de Cali (Colombia) - Law	Two years experience as Spanish tutor and three years experience teaching Spanish at the college level.
		SPAN122	U	3	BASIC PROFICIENCY/SPAN		
7. CARTER, PHILLIP K	P	GEOL101	U	4	INTRO TO THE EARTH	M.S. University of Washington - Geological Sciences	
8. CHARLES, ALLAN D	P	HIST112	U	3	US HIST SINCE 1865	Ph.D. University of South Carolina - History	
		HIST410	U	3	SC HIST SINCE 1865		
9. CORLEY, SUSAN E	P	HIST111	U	3	US HIST TO 1865	M.Ed. Converse College - Secondary Education	<b>12 graduate hours in related subjects:</b> <u>HST 562</u> Europe 1870-1918; <u>HST 591</u> SP: US Diplomacy 1776-; <u>HST 511</u> Russian Revolution & USSR; <u>HST 591</u> SP: American Colonial History
		HIST112	U	3	US HIST SINCE 1865		

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
10. DALTON, TRAVIS C	P	CSCE102	U	3	GEN APPLICATIONS PROGRAM	M.B.A. Western Carolina University - Business Administration	<b>15 graduate hours in related subjects:</b> <a href="#">CIS 651</a> Information Systems Competitive Advantage; <a href="#">CIS 693</a> Small Business Computing; <a href="#">MGT 693</a> Project Management Applications; <a href="#">SETE 634</a> Technology in K-12; <a href="#">EDSE 773</a> Advanced Study of the Teaching of Computer Studies. <b>6 undergraduate hours:</b> <a href="#">CIS 251</a> Management Information Systems; <a href="#">CIS 304</a> Business Communications.
		MGMT376	U	3	ORGANIZATION BEHAVIOR		
11. FETEMIE, TARA	F	BIOL101	U	3	BIOLOGICAL PRINCIPLES I	M.S. University of South Carolina - Biology	
		BIOL110	U	4	GENERAL BIOLOGY		
		BIOL242	U	4	HUMAN PHYSIOLOGY		
12. FONTENOT, JOLIE C	F	SPCH140	U	3	PUBLIC COMMUNICATION	Ph.D. University of Texas at Austin - Communication Studies	
		SPCH230	U	3	BUS & PROF SPEAKING		
		SPCH331	U	3	ORGANIZATNL COMMUNICATN		
13. FOUTS, AVERY M	F	PHIL102	U	3	INTRO TO PHILOSOPHY	Ph.D. Claremont Graduate University - Religion - Philosophy of Religion and Theology	<b>24 graduate hours in related subjects:</b> <a href="#">PHIL 302</a> Plato; <a href="#">PHIL 317</a> Wittgenstein; <a href="#">PHIL 335</a> Logic I; <a href="#">PHIL 310</a> Kent; <a href="#">PHIL 316</a> Husserl; <a href="#">PHIL 336</a> Logic II; <a href="#">PHIL 333</a> Hume; <a href="#">PHIL 491</a> Special Questions/Theodicy
		RELG202	U	3	INTRO TO REASON/FAITH		
		RELG203	U	3	COMPARATIVE RELIGION		
		RELG399	U	3	INDEPENDENT STUDY		
		POLI201	U	3	AMERICAN NATIONAL GOV'T		
14. GREER, MICHAEL B	F	POLI370	U	3	INTRO-PUBLIC ADMIN	M.P.A. Clemson University - Public Administration	
		SPCH140	U	3	PUBLIC COMMUNICATION		
15. HANCE, NEILL M	P	SPCH140	U	3	PUBLIC COMMUNICATION	M.F.A. University of North Carolina Greensboro - Drama	Past experience teaching Public Speaking courses
16. HAUPTMAN, SAMANTHA	F	CRJU101	U	3	AMER CRIMINL JUSTC SYS	Ph.D. University of South Carolina - Sociology; M.C.J. University of South Carolina - Criminal Justice	
		CRJU312	U	3	CORRECTIONS		
		CRJU323	U	3	VIOLENCE IN AMERICA		
		SOCY340	U	3	INTRO TO SOCIAL PROBLEMS		
		UNIV101	U	3	STUDENT IN UNIVERSITY		
17. HOLCOMBE, ROBERT E	F	UNIV101	U	3	STUDENT IN UNIVERSITY	M.Ed. University of South Carolina - Community and Occupational Programs in Education	



Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
18. HOLLAND-DAVIS, JESSICA T	F	BIOL101L	U	1	BIOL PRINCIPLES I LAB	B.A. University of South Carolina - Experimental Psychology	Teaching assistant
19. IVEY, RANDALL	F	ENGL101	U	3	CRITICL READG&COMPOSITN	M.A. University of South Carolina - English	
		ENGL102	U	3	RHETORIC & COMPOSITION		
		ENGL288	U	3	ENGLISH LITERATURE		
20. JONES, DEBRA H	P	CSCE102	U	3	GEN APPLICATIONS PROGRAM	M.B.A. Clemson University - Business Administration	<b>6 graduate hours in related subjects:</b> <u>MBA 804</u> Managerial Accounting and Information Systems; <u>MBA 861</u> Information Systems. <b>Related work experience:</b> Computer technology instructor at Piedmont Technical College (since 2001) and Greenville Technical College (since 2005). Three years work experience as IT manager.
		ECON222	U	3	PRIN OF MACROECONOMICS		<b>9 graduate hours in related subjects:</b> <u>MBA 802</u> Managerial Economics; <u>ECON 314</u> Intermediate Microeconomics; <u>APEC 899</u> Selected Topics Applied Economics. <b>Related work experience:</b> Since 2005, owner and financial consultant at Jones & Co. Wealth Management, Inc. <b>Additional related degree:</b> Bachelor's degree in Business Administration with Finance/Economics concentration.
21. KEATING, THOMAS P	P	ECON222	U	3	PRIN OF MACROECONOMICS	M.B.A. The University of Toledo - International Business and Marketing	<b>19 graduate hours in related subjects:</b> <u>BEC 619</u> International Business Economics; <u>BEC 653</u> Seminar in Business Economics; <u>BEC 695</u> Interdisciplinary Business Seminar; <u>BEC 675</u> Research in Business Economics; <u>BEC 654</u> Business Logistics & Transactions
22. KNIGHT, DONALD R	P	ENGL101	U	3	CRITICL READG&COMPOSITN	Ph.D. University of South Carolina - English	
		ENGL102	U	3	RHETORIC & COMPOSITION		
23. LEMONS, STEPHEN A	P	RELG302	U	3	NEW TESTAMENT	M.Div. Erskine Theological Seminary - Religious Studies	
24. LOWE, STEPHEN H	F	HIST102	U	3	EUR CIV:FRM MID 17TH CEN	Ph.D. Michigan State University - History	
		HIST405	U	3	RISE OF INDUST AMERICA		
		HIST443	U	3	THE NEW SOUTH		
25. LOWELL, JON R	F	PSYC101	U	3	INTRO TO PSYCHOLOGY	Ph.D. University of South Carolina - Experimental Psychology	
		PSYC399	U	3	INDEPENDENT STUDY		
		PSYC405	U	3	COGNITIVE PSYCHOLOGY		
26. MAIRE, HELENE C	F	CHEM102	U	4	FUNDAMENTAL CHEMISTRY II	Ph.D. Kansas State University - Chemistry	
		CHEM105	U	4	CHEM & MODERN SOCIETY I		
		CHEM112	U	4	GENERAL CHEMISTRY		
27. MAYON, JOEL L	F	SPAN109	U	3	BEGINNING SPANISH I	M.A. Texas Tech University - Spanish	
		SPAN110	U	3	BEGINNING SPANISH II		
28. MOORE, WILLIAM E	P	UNIV101	U	3	STUDENT IN UNIVERSITY	Grad.Cert. University of Central Florida - Public Administration	
29. PIGEON, NORMAN B	P	MSCI210	U	3	OCEANS AND SOCIETY	M.S. U.S. Naval Postgraduate School - Oceanography	
		MSCI210L	U	1	OCEANS & SOCIETY LAB		

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
30. REDMAN, ROY R	P	MGMT371	U	3	PRINCIPLES OF MANAGEMENT	M.B.A. Golden Gate University - Management	<b>21 graduate hours in related subjects:</b> <u>MGT 104</u> Marketing Management; <u>QA 369</u> Introduction to Management Science Methods; <u>ECON 392</u> Managerial Economics; <u>BUS 205</u> Organizational Behavior & Management Principles; <u>MGT 300</u> Managerial Analysis and Communication; <u>FL 155</u> Managerial Finance; <u>MGT 362</u> Business Policy & Strategy.
31. REYES, KENDALL G	F	PEDU119	U	1	SOCCER	M.Ed. Francis Marion University - Instructional Accommodation	Certified Soccer Coach
32. RUSH, HEATHER S	P	PSYC101	U	3	INTRO TO PSYCHOLOGY	M.S. Augusta State University - Psychology	
		PSYC405	U	3	COGNITIVE PSYCHOLOGY		
		PSYC420	U	3	SURV DEVELOPMENTAL PSYC		
33. SAVAGE, JOHN S	P	FREN109	U	3	BEGINNING FRENCH I	M.A. Kent State University - Romance Languages and Classics - French	
		FREN110	U	3	BEGINNING FRENCH II		
		FREN122	U	3	BASIC PROFICIENCY/FREN		
34. SHAW, DENISE R	F	ENGL285	U	3	THEMES AMERICAN WRITING	Ph.D. University of South Carolina - English	
35. SIMPSON, THOMAS W	F	MATH111I	U	4	INTEN BASIC COLLEGE MATH	M.S. University of South Carolina - Mathematics	
		MATH221	U	3	BASIC CNCPTS-ELE MATH I		
		MATH241	U	3	VECTOR CALCULUS		
		STAT201	U	3	ELEMENTARY STATISTICS		Past experience teaching Elementary Statistics
36. SUBLETT, CHARLES T	P	POLI201	U	3	AMERICAN NATIONAL GOVT	M.A. Appalachian State University - History	<b>15 graduate hours in related subjects:</b> <u>PS 510</u> Democratic & Totalitarian Systems (6 hrs); <u>PS 458</u> International Organization and Law; <u>PS 504</u> Problems in Constitutional Government in the US; <u>PS 475</u> Government & Politics in Western Europe. <b>3 undergraduate hours completed during graduate school:</b> <u>PS 201</u> American National Government.
37. TAYLOR, WILLIAM D	P	CSCE101	U	3	INTRO-COMPUTER CONCEPTS	M.B.A. Jacksonville State University - Business Administration	
38. ULMER, JASON C	P	MGMT376	U	3	ORGANIZATION BEHAVIOR	M.S. Southern Wesleyan University - Management	
39. WINDSOR, KIMBERLY W	P	ENGL101	U	3	CRITICL READG&COMPOSITN	M.Ed. University of South Carolina - Secondary Education	<b>21 graduate hours in related subjects:</b> <u>ENGL 603</u> Seminar in Prose Composition; <u>ENGL R759</u> Southern Literature After 1900; <u>ENGL 650D</u> Fitzgerald-Teachers; <u>ENGL 712</u> Shakespeare II-The Tragedies; <u>ENGL 760</u> American Poetry Since 1900; <u>EDSE 728</u> Advanced Study of the Teaching of English in Secondary Schools; <u>EDSE 786</u> Teaching Literature in Secondary Schools.
		ENGL102	U	3	RHETORIC & COMPOSITION		

## UNIVERSITY OF SOUTH CAROLINA

## PALMETTO COLLEGE

## FALL 2013

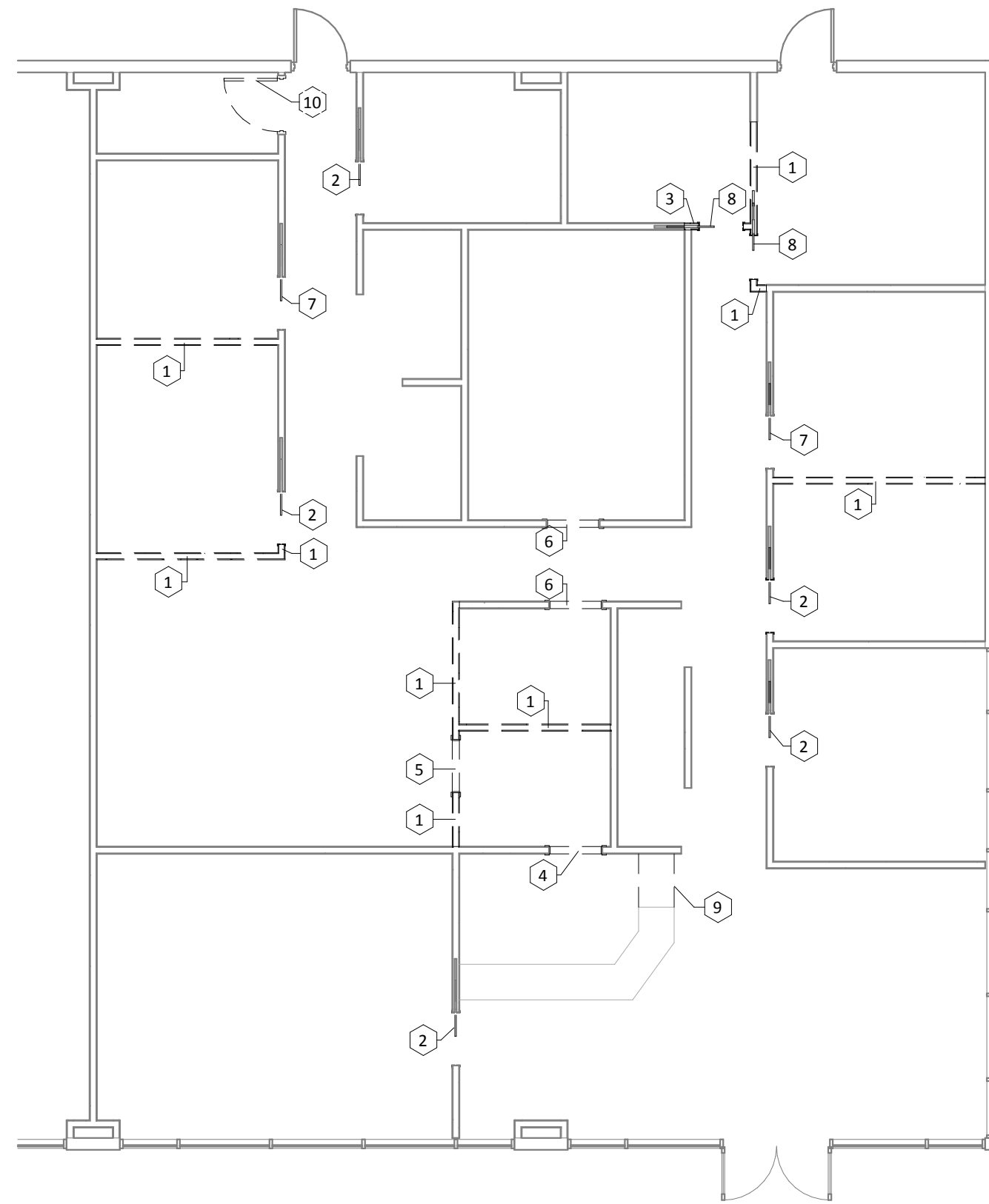
## USC UNION

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
1. ASHFORD, SHANNON	P	STAT201	U	3	Elementary Statistics	M.A. Columbia University - Quantitative Methods in the Social Sciences; M.P.P. Harvard University - Financial Markets and Analysis	
2. BISHOP, THOMAS E	P	MUSC129	U	1	University Chorus	B.A. Limestone College - Music Education	Approved to teach MUSC 129 at USC Union by the Associate Vice Provost for Regional Campuses and Continuing Education. Approved 1/15/03.
3. BOWLES, GERARD R.	P	ARTH105	U	3	History of Western Art I	M.F.A. East Tennessee State University - Art	
4. BUBRISKI-MCKENZIE, ANNE	F	SOCY101	U	3	HNRS: Introductory Sociology	Ph.D. University of Central Florida - Sociology	
5. BUCHANAN, STEPHEN R.	F	SOCY350	U	3	Juvenile Delinquency & Justice		
	P	PEDU121	U	1	Beginning Tennis	M.A. Appalachian State University - Psychology	
6. BURITICA DE MAYON, TERE H	P	PEDU122	U	1	Volleyball		
	P	PSYC101	U	3	HNRS: Intro to Psychology		
	P	SPAN109	U	3	Beginning Spanish I	J.D. Universidad Santiago de Cali (Colombia) - Law	Two years experience as Spanish tutor and three years experience teaching Spanish at the college level.
7. CHARLES, ALLAN D.	P	SPAN110	U	3	Beginning Spanish II		
	P	SPAN122	U	3	Basic Proficiency in Spanish		
	P	HIST101	U	3	Eur Civ: Ancient -Mid 17th Cent	Ph.D. University of South Carolina - History	
8. CROCKER, JOHN C	P	HIST451	U	3	History of American Medicine		
	F	ENGL101	U	3	Critical Reading & Comp	M.A. Winthrop University - English	
9. DALTON, TRAVIS C.	P	CSCE101	U	3	Intro to Computer Concepts	M.B.A. Western Carolina University - Business Administration	<b>15 graduate hours in related subjects:</b> <a href="#">CIS 651</a> Information Systems Competitive Advantage; <a href="#">CIS 693</a> Small Business Computing; <a href="#">MGT 693</a> Project Management Applications; <a href="#">SETE 634</a> Technology in K-12; <a href="#">EDSE 773</a> Advanced Study of the Teaching of Computer Studies. <b>6 undergraduate hours:</b> <a href="#">CIS 251</a> Management Information Systems; <a href="#">CIS 304</a> Business Communications.
	P	CSCE102	U	3	General Applicat Programming		
	P	MGMT376	U	3	Organization Behavior		<b>30 graduate hours in related subjects:</b> <a href="#">MGT 605</a> Organizational Behavior Analysis; <a href="#">MGT 606</a> Quantitative Analysis for Business I; <a href="#">MGT 607</a> Strategic Management; <a href="#">MGT 693</a> Project Management Applications; <a href="#">MGMT 774</a> Firm & Its Environment; <a href="#">MGMT 770</a> Organization Behavior; <a href="#">FIN 601</a> Financial Management; <a href="#">ACCT 651</a> Managerial Accounting; <a href="#">MKT 601</a> Marketing Management; <a href="#">ECON 607</a> Managerial Economics.

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
10. FETEMIE, TARA	F	BIOL110	U	4	General Biology	M.S. University of South Carolina - Biology	
	F	BIOL232	U	3	Anatomy		
	F	WGST113	U	3	Women's Health		
11. FONTENOT, JOLIE C	F	ENGL463	U	3	Business Writing	Ph.D. University of Texas at Austin - Communication Studies	
	F	SPCH140	U	3	Public Communication		
	F	SPCH380	U	3	Persuasive Communication		
	F	SPCH331	U	3	Organizational Communication		
12. FOUTS, AVERY M	F	PHIL102	U	3	HNRS:Intro to Philosophy	Ph.D. Claremont Graduate University - Religion - Philosophy of Religion and Theology	<b>24 graduate hours in related subjects:</b> <a href="#">PHIL 302</a> Plato; <a href="#">PHIL 317</a> Wittgenstein; <a href="#">PHIL 335</a> Logic I; <a href="#">PHIL 310</a> Kent; <a href="#">PHIL 316</a> Husserl; <a href="#">PHIL 336</a> Logic II; <a href="#">PHIL 333</a> Hume; <a href="#">PHIL 491</a> Special Questions/Theodicy
	F	PHIL110	U	3	HNRS:Intro to Logic I		
13. GREER, MICHAEL B	F	RELG372	U	3	Religion and Existentialism	M.P.A. Clemson University - Public Administration	
	F	POLI201	U	3	American National Government		
	P	SPCH140	U	3	Public Communication		
14. HANCE, NEILL M	P	THEA170	U	3	Fundamentals of Acting	M.F.A. University of North Carolina Greensboro - Drama	Past experience teaching Public Speaking courses
	P	THEA200	U	3	Understanding & Apprec Theatre		
	F	UNIV101	U	3	HNRS:The Student in the Unvrsty		
15. HOLCOMBE, ROBERT ERNES	F	UNIV101	U	3	HNRS:The Student in the Unvrsty	M.Ed. University of South Carolina - Community and Occupational Programs in Education	
	F	UNIV101	U	3	HNRS:The Student in the Unvrsty		
16. HOLLAND-DAVIS, JESSICA T	F	BIOL232L	U	1	Anatomy Laboratory	B.A. University of South Carolina - Experimental Psychology	Teaching assistant
17. IVEY, RANDALL	F	ENGL101	U	3	Critical Reading & Comp	M.A. University of South Carolina - English	
	F	ENGL102	U	3	HNRS:Rhetoric and Composition		
	F	ENGL360	U	3	Creative Writing		Has had numerous works of short fiction published
18. KEATING, THOMAS P	P	ECON221	U	3	HNRS:Prncpls of Microeconomics	M.B.A. The University of Toledo - International Business and Marketing	<b>19 graduate hours in related subjects:</b> <a href="#">BEC 619</a> International Business Economics; <a href="#">BEC 653</a> Seminar in Business Economics; <a href="#">BEC 695</a> Interdisciplinary Business Seminar; <a href="#">BEC 675</a> Research in Business Economics; <a href="#">BEC 654</a> Business Logistics & Transactions
	P	ECON415	U	3	Economics of American Industry		
19. LEMONS, STEPHEN A	P	RELG374	U	3	Religion in the South	M.Div. Erskine Theological Seminary - Religious Studies	
	P	RELG374	U	3	Religion in the South		
20. LOWE, STEPHEN H	F	HIST111	U	3	US History to 1865	Ph.D. Michigan State University - History	
	F	HIST405	U	3	The Rise of Industrial America		
21. LOWELL, JON RANDA	F	PSYC101	U	3	HNRS:Intro to Psychology	Ph.D. University of South Carolina - Experimental Psychology	
	F	PSYC430	U	3	Survey of Social Psychology		
22. MAIRE, HELENE C	F	CHEM101	U	4	Fundamental Chemistry I	Ph.D. Kansas State University - Chemistry	
	F	CHEM102	U	4	Fundamental Chemistry II		
	F	CHEM111	U	4	General Chemistry I		
	F	CHEM105	U	4	Chemistry and Modern Society I		
23. MAYON, JOEL L	F	SPAN109	U	3	Beginning Spanish I	M.A. Texas Tech University - Spanish	
	F	SPAN110	U	3	Beginning Spanish II		

Name	FT/PT	Course	U/G	Credit Hours	Course Title	Credentials	Clarification/Justification
24. MITRA, DAVID S.	P	MATH111	U	3	Basic College Mathematics	Ph.D. University of South Carolina - Mathematics	
	P	MATH111I	U	4	Intensive Basic College Math		
25. MOORE, WILLIAM E	P	UNIV101	U	3	HNRS:The Studnt in the Unvrsty	Grad.Cert. University of Central Florida - Public Administration	
26. PIGEON, NORMAN B.	P	MATH111I	U	4	Intensive Basic College Math	M.S. U.S. Naval Postgraduate School - Oceanography	<b>31 graduate hours in related subjects:</b> <a href="#">MA 120</a> Vectors and Matrices with Geometric Applications; <a href="#">MA 230</a> Calculus of Several Variables; <a href="#">MA 073</a> Differential Equations; <a href="#">MA 261</a> Vector Mechanics; <a href="#">MA 332</a> Statistics 1; <a href="#">MA 125</a> Numerical Methods for Digital Computing; <a href="#">MA 333</a> Statistics 2; <a href="#">MA 421</a> Introduction to Digital Computing; <a href="#">MA 128</a> Numerical Methods for Partial Differential Equations.
27. REDMOND, MELISSA L	F	UNIV101	U	3	HNRS:The Studnt in the Unvrsty	M.B.A. Charleston Southern University - Business Administration	
28. RUSH, HEATHER S	P	PSYC101	U	3	HNRS:Intro to Psychology	M.S. Augusta State University - Psychology	
	P	PSYC420	U	3	HNRS:Surv of Developmntal Psyc		
29. SAVAGE, JOHN S	P	FREN109	U	3	Beginning French I	M.A. Kent State University - Romance Languages and Classics - French	
	P	FREN110	U	3	Beginning French II		
30. SCHWEIZER, STEVEN L	P	POLI201	U	3	American National Government	Ph.D. University of Missouri Columbia - Political Science	
31. SIMPSON, BRANDON D.	P	PSYC101	U	3	HNRS:Intro to Psychology	M.A. Webster University - Counseling - Professional Mental Health Counseling	
32. SUBLETT, CHARLES T	P	HIST111	U	3	US History to 1865	M.A. Appalachian State University - History	
33. TAYLOR, WILLIAM D.	P	RCAM151	U	3	Computr Literacy & Application	M.B.A. Jacksonville State University - Business Administration	
34. ULMER, JASON CHAD	P	MGMT374	U	3	Management of Human Resources	M.S. Southern Wesleyan University - Management	
35. WINDSOR, KIMBERLY W	P	ENGL101	U	3	Critical Reading & Comp	M.Ed. University of South Carolina - Secondary Education	<b>21 graduate hours in related subjects:</b> <a href="#">ENGL 603</a> Seminar in Prose Composition; <a href="#">ENGL R759</a> Southern Literature After 1900; <a href="#">ENGL 650D</a> Fitzgerald-Teachers; <a href="#">ENGL 712</a> Shakespeare II-The Tragedies; <a href="#">ENGL 760</a> American Poetry Since 1900; <a href="#">EDSE 728</a> Advanced Study of the Teaching of English in Secondary Schools; <a href="#">EDSE 786</a> Teaching Literature in Secondary Schools.
	P	ENGL102	U	3	HNRS:Rhetoric and Composition		

**Appendix G: USC Union - New Laurens Site Floor Plan**



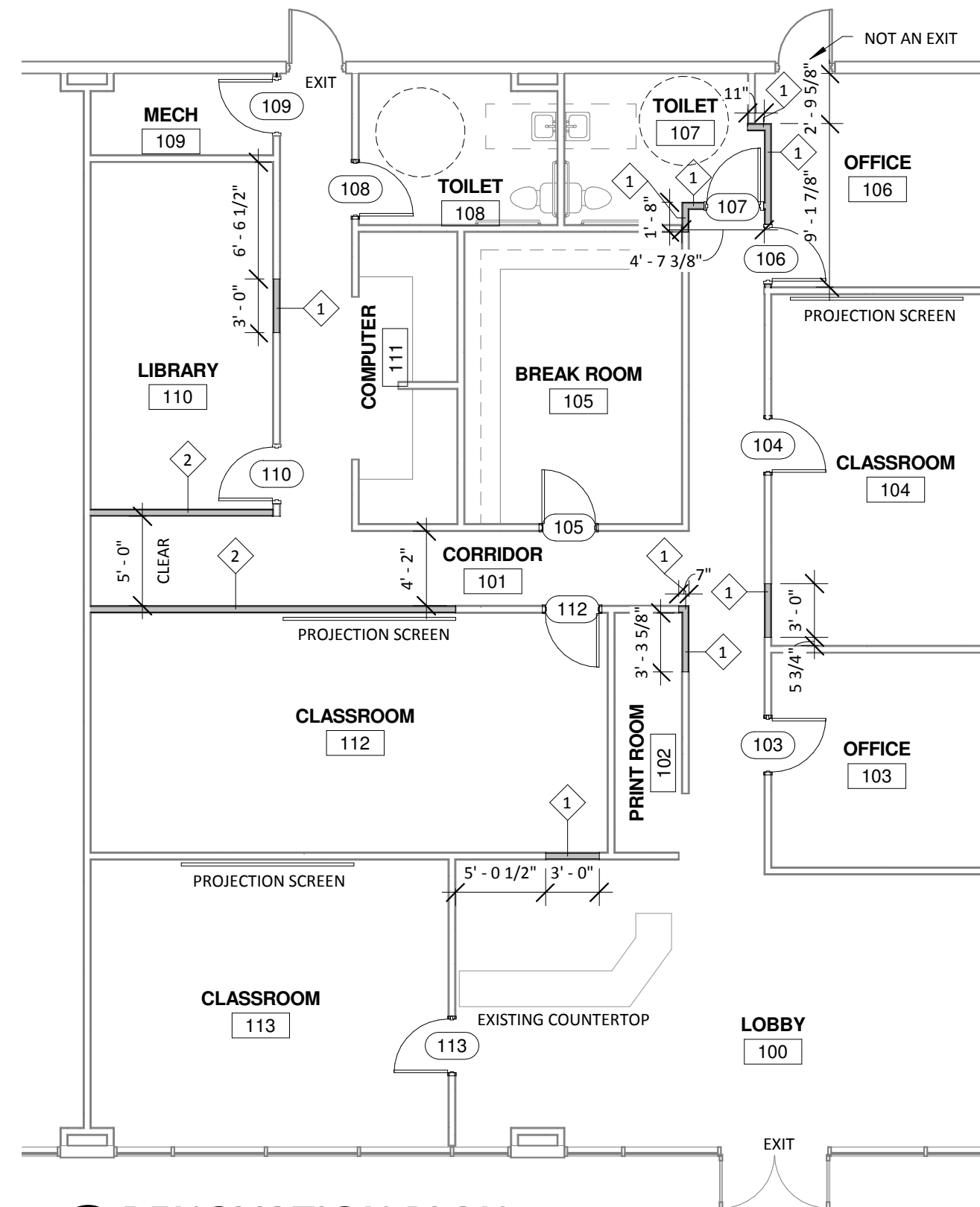
**1 DEMOLITION PLAN**  
SCALE: 1/8" = 1'-0"

**DEMOLITION GENERAL NOTES**

- ALL MATERIALS THAT HAVE BEEN DEMOLISHED SHALL BE REMOVED IMMEDIATELY AND DISPOSED OF PROPERLY. NO DEMOLISHED MATERIALS SHALL BE STOCKPILED.
- THE CONTRACTOR SHALL MAKE A PERSONAL INSPECTION OF THE SITE AND INSPECT EVERYTHING REQUIRED BY THE DRAWINGS AND SPECIFICATIONS PRIOR TO COMMENCING WORK. NOTIFY THE ARCHITECT OF ANY INCONSISTENCIES IN THE DRAWING.
- PROTECT OWNERS PROPERTY AND PERSONS AT ALL TIMES. THIS INCLUDES ALL DEMO AND DISMANTLING AND REMOVAL OF WALLS, EQUIPMENT, PIPING, ETC. WHICH MAY INTERFERE WITH NEW CONSTRUCTION.
- ANY ITEMS THAT ARE NOT SHOWN TO BE DEMOLISHED THAT ARE DAMAGED SHALL BE REPAIRED BY CONTRACTOR.
- COORDINATE ANY SYSTEM SHUTDOWN WHICH MAY BE REQUIRED FOR NORMAL DAILY OPERATION WITH THE OWNER.
- PRIOR TO COMMENCING WITH THE DEMOLITION, THE CONTRACTOR SHALL ASCERTAIN FROM THE OWNER WHETHER OR NOT THE OWNER WISHES TO RETAIN ANY ITEMS. ANY SUCH ITEMS BE REMOVED WITH CARE AS TO PREVENT UNNECESSARY DAMAGE. PATCH AND PAINT ALL AREAS OF GYP. BOARD THAT ARE DAMAGED DURING DEMOLITION.

**DEMOLITION KEYED NOTES**

- DASHED WALLS TO BE REMOVED, EITHER A PORTION OR COMPLETELY.
- DEMOLISH POCKET DOOR AND FRAME, PREPARE OPENING TO ACCEPT NEW DOOR. VERIFY WITH OWNER AND ARCHITECT IF POCKET DOOR IS TO BE DISPOSED OR SALVAGED.
- DEMOLISH PORTION OF WALL AND PREPARE OPENING FOR NEW DOOR.
- DEMOLISH EXISTING OPENING AND PREPARE OPENING TO BE CLOSED OFF WITH MATCHING MATERIALS.
- DEMOLISH EXISTING OPENING.
- DEMOLISH EXISTING OPENING AND PREPARE OPENING TO ACCEPT NEW DOOR.
- DEMOLISH POCKET DOOR AND FRAME, PREPARE OPENING TO BE CLOSED WITH MATCHING MATERIALS.
- DEMOLISH EXISTING POCKET DOOR.
- DEMOLISH PORTION OF EXISTING COUNTER TOP AND CASEWORK TO ALLOW ACCESS.
- DEMOLISH DOOR AND FRAME, PREPARE OPENING TO ACCEPT NEW DOOR. VERIFY WITH OWNER AND ARCHITECT IF DOOR IS TO BE DISPOSED OR SALVAGED.



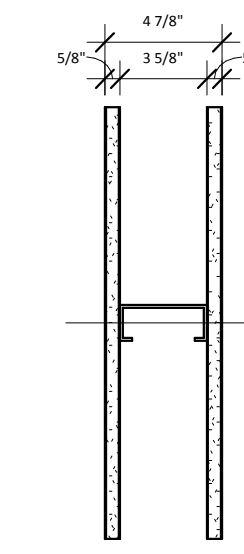
**2 RENOVATION PLAN**  
SCALE: 1/8" = 1'-0"

**LEGEND**

- EXISTING WALL TO REMAIN
- 8 NEW 36" DOORS / FRAMES

**NOTE:**

- FIELD VERIFY ALL DIMENSIONS
- EXISTING WALLS THAT ARE TO BE UPGRADED TO A 1 HOUR RATING MUST BE EXTENDED TO DECK ABOVE. ALL PENETRATIONS MUST BE FIRE CAULKED. ALL HVAC PENETRATIONS MUST HAVE FIRE DAMPERS.

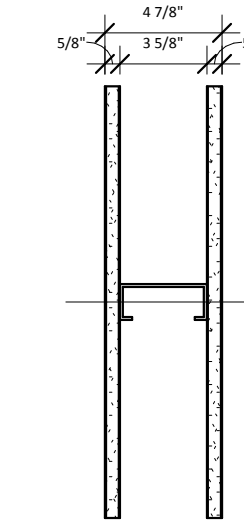


**WALL TYPE 1**

FRAMING:  
3 5/8" METAL STUDS @ 16" O.C.  
22 GA MINIMUM

SHEATHING:  
5/8" GYPSUM BOARD EACH SIDE

PARTITION HEIGHT:  
EXTEND TIGHT TO CEILING ABOVE OR INFILL OPENING



**WALL TYPE 2**

FRAMING:  
3 5/8" METAL STUDS @ 16" O.C. 22 GA MINIMUM

SHEATHING:  
5/8" TYPE "X" GYPSUM BOARD BOTH SIDES

PARTITION HEIGHT:  
EXTEND FULL HEIGHT TO STRUCTURE

FIRE RESISTANCE RATING:  
1 HOUR FIRE RESISTANCE RATING PER ULF U419

**WALL TYPE LEGEND**

SCALE: 1 1/2" = 1'-0"

**BUILDING CODE SUMMARY**

Name of Project: USC - LAURENS  
Address: 507 N. HARPER ST. LAURENS, S.C. 29360  
Proposed Use: HIGHER EDUCATION BUSINESS  
Owner or Authorized Agent: USC - UNIVON Phone # 864.429.8728  
Owned By:  City/County  Private  State  
Code Enforcement Jurisdiction:  City LAURENS  County

LEAD DESIGN PROFESSIONAL: Michael Keeshen, Architect 864.527.0460 mike.keeshen@gmcnetwork.com  
DESIGNER FIRM NAME PHONE # E-MAIL  
Project Mgr Goodwyn, Mills & Cawood Matthew King 864.527.0460 matthew.king@gmcnetwork.com

YEAR EDITION OF CODE: 2012 International Existing Building Code  
 New Construction  Renovation (Existing Bldg.)  Upfit  Alteration

**BUILDING DATA**

Construction Type:  I-B  II-B  
Sprinklers:  No  Yes  
Standpipes:  No  Yes  
Fire District:  No  Yes  
Building Height: 1 Story  
Mezzanine:  No  Yes  
High Rise:  No  Yes

FLOOR	EXISTING	NEW	REN/UPFIT
FIRST FLOOR	3,000	0	3,000
TOTAL	3,000	0	3,000

**ALLOWABLE AREA**

Primary Occupancy:  Business  
Mixed Occupancy:  No

**FIRE PROTECTION REQUIREMENTS**

Life Safety Plan Sheet #, if provided: N/A

**BUILDING ELEMENT**

Corridor Separation	0 HR RATED CONSTRUCTION WHEN SERVING 30 OR LESS OCCUPANTS
Tenant Separation	NA

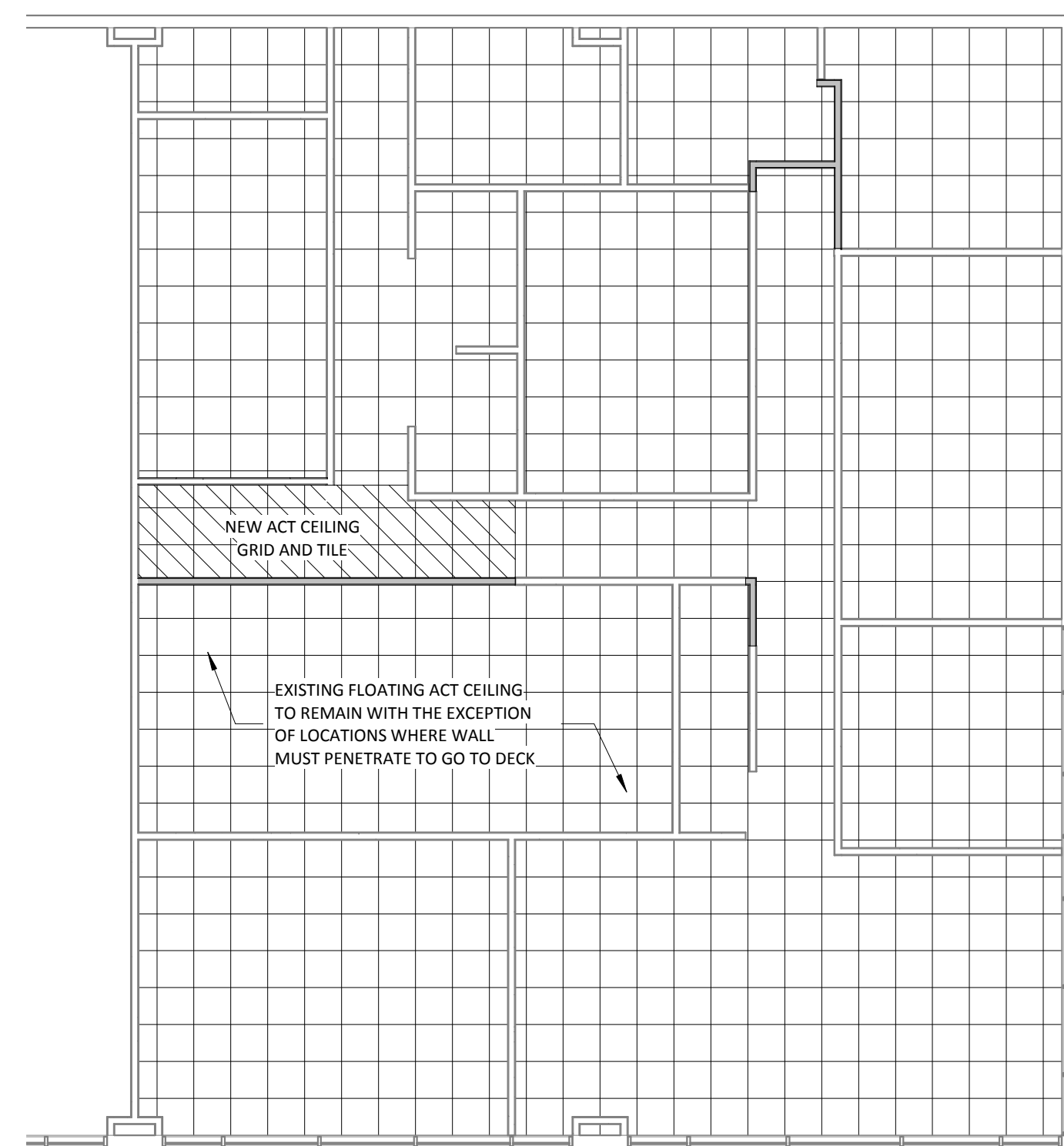
**LIFE SAFETY SYSTEM REQUIREMENTS**

Emergency Lighting:  No  Yes  
Exit Signs:  No  Yes  
Fire Alarm:  No  Yes  
Smoke Detection Systems:  No  Yes

**EXIT REQUIREMENTS**

NUMBER AND ARRANGEMENT OF EXITS

2 EXIT CLEARLY MARKED IN THE SPACE



**3 NEW RCP**  
SCALE: 1/8" = 1'-0"

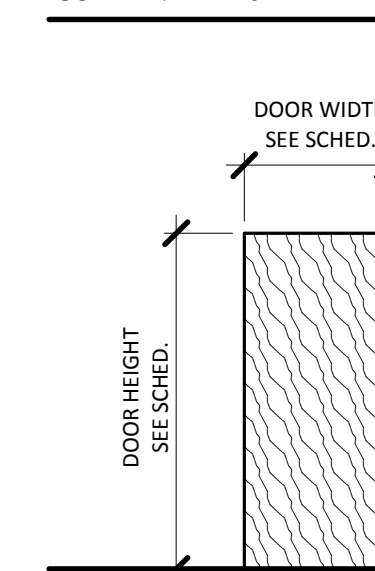
DOOR SCHEDULE														
Door Number	Type	Door			Frame		Details - Sheet A-101			Fire Rating	Hardware Set	Comments		
		Width	Height	Thickness	Material	Finish	Head	Jamb	Sill					
103	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
104	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
105	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
106	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
107	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
108	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
109	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
110	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
112	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	
113	WD-1	3'-0"	7'-0"	0'-1 3/4"	WOOD	STN	HM	PNT	H1	J1	S1	1 HOUR	MATCH EXISTING	

**GENERAL RCP NOTES**

- CUT BACK EXISTING CEILING WHERE INDICATED BY 1 HOUR RATING LINE TO ALLOW WALL TO PENETRATE THE CEILING AND EXTEND TO DECK ABOVE.
- CONTRACTOR SHALL REPLACE ANY DAMAGED TILES OR GRID.
- HATCHED AREA DENOTES AREA OF CEILING TO BE DEMOLISHED AND REPLACED WITH NEW CEILING GRID AND TILE TO MATCH EXISTING.

**DOOR TYPES**

SCALE: 1/4" = 1'-0"

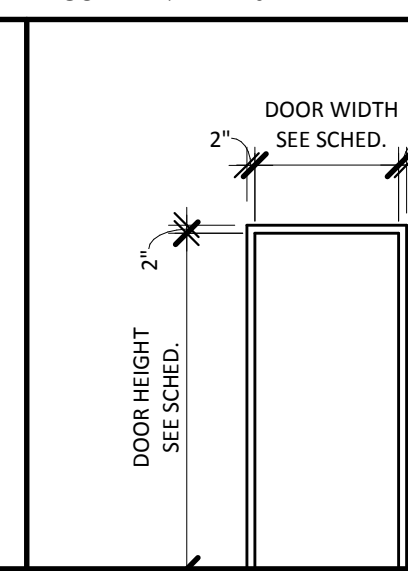


**WD-1**

NEW FLUSH SOLID CORE WOOD VENEER DOOR

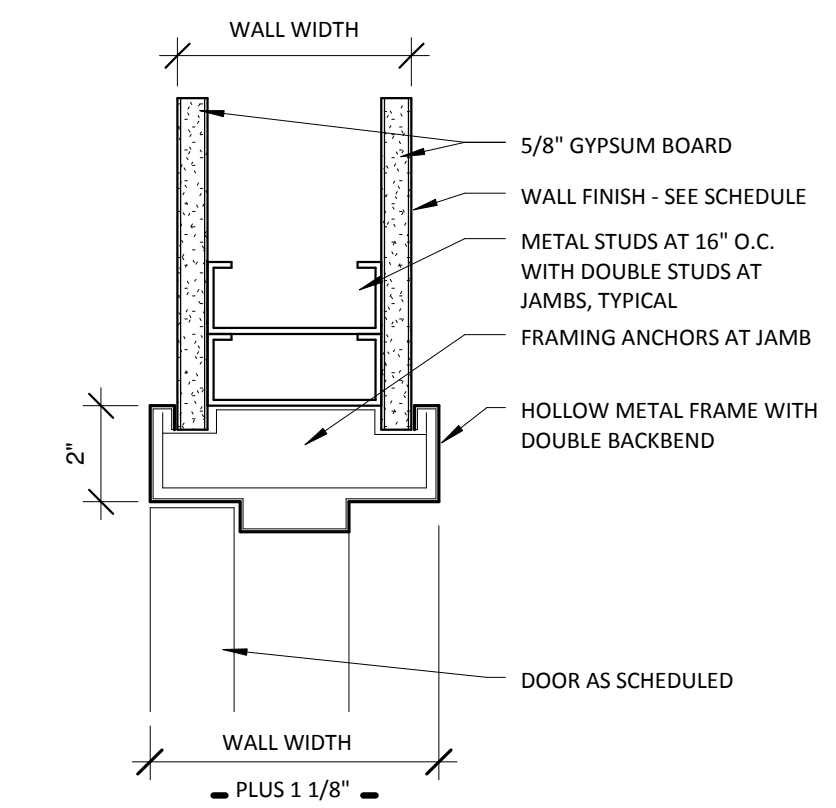
**FRAME TYPES**

SCALE: 1/4" = 1'-0"

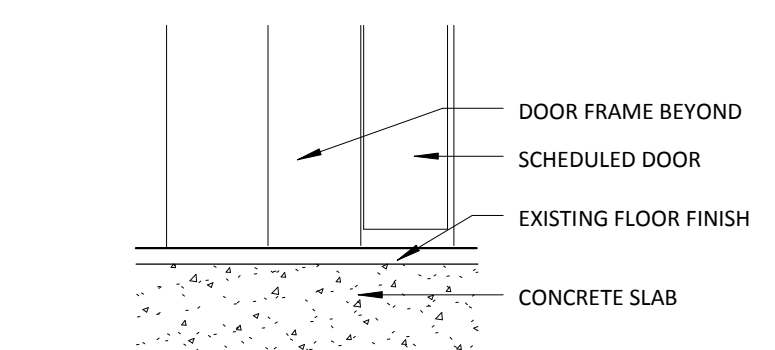


**F1**

NEW HOLLOW METAL FRAME



**H1 / J1**



**S1**

ISSUE	DATE
PERMIT SET	09/20/13

USC - LAURENS

507 N. Harper, Laurens, S.C.

GMC # AGRE130026

PERMIT SET

DEMOLITION AND RENOVATION FLOOR PLANS

A-101  
sheet of

GOODWYN MILLS CAWOOD

101 East Washington Street | Greenville, SC 29601  
Tel 864.527.0460 | GMCNETWORK.COM

## **Appendix H: SACSCOC Letters**





February 2, 2012

Dr. Philip S. Moore  
Director, Institutional Assessment  
and Compliance  
University of South Carolina - Columbia  
1710 College Street  
Columbia, SC 29208

Dear Dr. Moore:

This is to certify that the University of South Carolina – Columbia in Columbia, South Carolina, is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate's, Bachelor's, Master's, Educational Specialists, and Doctoral degrees.

The institution was initially accredited in 1917 and was last reviewed and reaffirmed in 2011. The reaffirmation review covered the main campus and all extended sites. The institution's accreditation extends to all programs offered on the institution's main campus as well as those offered at all extended program sites wherever located (including Lancaster, Salkehatchie, Sumter and Union). The institution is scheduled to receive its next reaffirmation of accreditation review in 2021.

Sincerely,

Belle S. Wheelan, Ph.D.  
President

BSW:rb



March 15, 2012

Dr. Philip S. Moore  
Director, Institutional  
Assessment and Compliance  
University of South Carolina - Columbia  
1710 College Street  
Columbia, SC 29208

Dear Dr. Moore:

This letter will verify that the following instructional locations are included in the scope of accreditation of the University of South Carolina – Columbia.

Lancaster – 476 Hubbard Drive, Lancaster SC 29720-5615  
Beaufort – 801 Carteret Street, Beaufort SC 29720-4601  
Aiken – Savanna River Site, Building 703 41 A, Aiken SC 29808-0001  
Greenville – University Center, 225 S. Pleasantburg Drive, Greenville SC 29607-2544  
Charleston – Lowcountry Graduate Center, 5300 International Boulevard, #100, N.  
Charleston SC 29418-6937  
Charlotte – Charlotte School of Law Building, 2145 Suttle Avenue, Charlotte NC 28208-  
5237  
Greenville – Greenville Hospital System, 701 Grove Road, Greenville SC 29605-5611

Best regards,

Belle S. Wheelan, Ph.D.  
President

BSW/SLA:efk

cc: Dr. Harris Pastides, President  
Dr. Barry D. Goldstein