

Substantive Change Cover Sheet

Submit to SACSCOC,
Substantive Change, 1866
Southern Lane, Decatur, GA
30033. One copy only;
electronic media preferred. Do
not email submissions or send
copies to staff. Thank you.


Note:

1. Include a completed cover sheet with each submission; please don't submit a cover sheet only.
2. Submit substantive changes as separate submissions except as permitted by policy.
3. Submit substantive changes defined in policy only; others are not reviewable.
4. For best results, download this form and complete with [Adobe Reader](#). Hover mouse over fields for guidance.

INSTITUTIONAL INFORMATION

INSTITUTION (NO ABBREVIATIONS PLEASE)	CITY + STATE/PROVINCE
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SUBSTANTIVE CHANGE RESTRICTION

1. Is the institution currently on Warning, Probation, or Probation for Good Cause?	<input type="radio"/> Yes	<input type="radio"/> No
2. Was the institution placed on Warning, Probation, or Probation for Good Cause on or after September 3, 2020, and subsequently removed from sanction?	<input type="radio"/> Yes	<input type="radio"/> No
3. Is the institution currently under provisional certification for participation in federal financial aid programs?	<input type="radio"/> Yes	<input type="radio"/> No
If ANY are "Yes" the institution is on SUBSTANTIVE CHANGE RESTRICTION . Additional and/or different requirements may apply; consult policy.		

SUBMISSION INFORMATION

SUBSTANTIVE CHANGE TYPE (SELECT FROM DROP-DOWN LIST; SUBMIT ONLY TYPES DEFINED IN POLICY)	SUBMISSION DATE
SUBSTANTIVE CHANGE DESCRIPTION (BRIEF SUMMARY)	INTENDED IMPLEMENTATION

OFF-CAMPUS INSTRUCTIONAL SITES SUBMITTED IN THIS SUBSTANTIVE CHANGE

Site Name, Physical Address, City, State/Province, ZIP or Postal Code, and Country/Territory

1.	
2.	
3.	
4.	
5.	There are more than 5 sites in this submission → <input type="radio"/>

PROGRAMS SUBMITTED IN THIS SUBSTANTIVE CHANGE

Include credential AND discipline: e.g., Associate of Arts in English, Bachelor of Science in Physics, Certificate in Office Management, etc.

1.	
2.	
3.	
4.	
5.	There are more than 5 programs in submission → <input type="radio"/>

SUBMITTED	FOR OFFICE USE
I certify the information on this form is correct and accurately represents the current status of the institution at the time of submission.	
SUBMITTING LIAISON or CEO NAME	EMAIL ADDRESS

Revised 01/31/2022

[Check for current version](#)



Office of Executive Vice President for
Academic Affairs and Provost

March 15, 2022

Dr. Kevin Sightler, Director of Substantive Change
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, Georgia 30033-4097

Dear Dr. Sightler:

This letter serves as notification to the Southern Association of Colleges and School Commission on Colleges of a new dual degree program with Columbia College undertaken by the College of Engineering and Computing. The University of South Carolina, in partnership with Columbia College, will offer a dual bachelor's degree, effective Fall 2022.

Contact information for both parties to the agreement is listed as follows:

For University of South Carolina
Harris Pastides
Interim President
University of South Carolina – Columbia
206 Osborne Administration Building
Columbia, SC 29208

For Columbia College
Tom Bogart
President
Columbia College
1301 Columbia College Drive
Columbia, SC 29203

Upon completion of the program, students will earn a Bachelor of Science in Engineering in Chemical Engineering from the University of South Carolina Columbia, and a Bachelor of Science in Chemistry from the Columbia College. Students must meet the degree requirements of each institution and each institution will award separate degrees. No changes are being made to curriculum, admissions, or other university policies. This degree has been approved by the UofSC Board of Trustees.

The University of South Carolina is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award doctoral degrees. Our dual degree partner is also accredited by SACS Commission on Colleges to award bachelor's and master's degrees. The accreditation of University of South Carolina does not extend to or include Columbia College or its students. Further, although University of South

Carolina agrees to accept certain coursework from Columbia College to be applied toward an award from University of South Carolina, that coursework may not be accepted by other colleges or universities in transfer, even if it appears on a transcript from the University of South Carolina. The decision to accept coursework in transfer from any institution is made by the institution considering the acceptance of credits or coursework.

We do not anticipate any new costs associated with this dual degree program. The signed Memorandum of Understanding and contact information for the program representative at Columbia College is attached.

Please let us know if you have any questions regarding this notification.

Sincerely,

A handwritten signature in blue ink that reads "Stephen J. Cutler" with a small "es" at the end.

Stephen Cutler
Interim Provost

Enclosure

SC/TH:jp

C: Trena Houp, Director of Academic Programs and eLearning
Donald Miles, Director of Institutional Effectiveness and Accreditation

STATE OF SOUTH CAROLINA

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AGREEMENT

COUNTY OF RICHLAND

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THIS AGREEMENT is made and entered into as of the 1st day of September by and between the University of South Carolina, hereinafter referred to as USC and Columbia College. Each is an educational institution and agency in the State of South Carolina.

WITNESSETH:

In consideration of the relationship between the parties and the mutual covenants and conditions contained herein, the parties hereto agree as follows:

1. Purpose.

1.01: The purpose of this Agreement is to provide for the mutual articulation of courses between Columbia College and USC. This agreement describes processes for establishing and maintaining equivalencies between courses offered at the two institutions and for the advising of students. The goal is to maintain viable 3 + 2 pathways where students can spend 3 years at Columbia College and 2 years at USC and earn a Bachelor's degree from each institution.

1.02: This agreement covers courses and degree programs for Columbia College's Bachelor of Science in Chemistry and USC's Bachelor of Science in Engineering with a major in Chemical Engineering. Additional courses and/or degree programs may be included by amendment to this agreement

2. Terms.

2.01: This Agreement shall be effective as of September 1, 2021 and shall be reviewed annually by representatives of the USC and Columbia College prior to the anniversary date hereof.

2.02: This Agreement shall remain in full force and effect until such time as either party gives notice of termination in accordance with the provisions of Paragraph 4 herein.

3. Duties and Responsibilities.

3.01: USC's College of Engineering and Computing shall accept for transfer certain USC-approved courses taught at Columbia College. Likewise, Columbia College's Division of Health, Mathematics and Sciences shall accept for transfer certain Columbia College-approved courses taught at USC. All courses covered by this agreement shall be annually reviewed and approved by USC's Dean of the College of Engineering and Computing and the Dean of Columbia College's Division of Health, Mathematics and Sciences or their designees.

3.02: The courses offered at Columbia College and covered by this agreement shall be taught by faculty having at least a Doctorate or Master's in the teaching discipline or Master's degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline). Alternate credentials are to be approved by the Dean of the USC's College of Engineering and Computing or their designee. Likewise, the courses offered at USC and covered by this agreement shall be taught by faculty having at least a Master's in the teaching discipline. Other faculty credentials are to be approved by the Dean of Columbia College.

3.03: Each institution shall designate appropriate members of its staff as Academic Advisors to counsel and assist students desiring to participate. The Deans of each institution, or their designees, shall assist with the advisement process by ensuring that Academic Advisors are informed of curriculum changes and by providing current major maps.

3.04: Columbia College students may apply for admission to USC and the College of Engineering and Computing through USC's Office of Admissions. Students must meet transfer admission requirements for USC and the College of Engineering and Computing.

3.05: Enrolled students shall receive transfer credit for the courses covered by this agreement in accordance with each institution's transfer credit policies.

3.06: Upon successful completion of an approved curriculum at Columbia College, the students shall be awarded a degree from Columbia College. Likewise, upon successful completion of an approved curriculum at USC, the students shall be awarded a degree from USC. The students shall apply for each degree from the respective institution separately.

4. Duration

This agreement will operate from the date of signing for five years and is subject to revision, modification, or termination at any time by mutual agreement. This agreement is renewable, but not automatic, on the same terms and conditions every five years unless written notification is given by either institution at least 90 days prior to the termination date.

5. Termination

This Agreement may be terminated by either party at any time upon three (3) months written notice; provided, however, that such termination shall not be effective until the end of the academic term (semester) then in progress at Columbia College.

6. Amendments to This Agreement.

The parties hereto agree to the full and complete performance of the mutual covenants contained herein and that this Agreement constitutes the sole, full, and complete agreement between the parties, save for the addenda noted in 3.01. No amendments, changes, additions, deletions, or modifications to or of this Agreement shall be valid unless reduced to writing, signed by the parties and attached hereto.

7. Governing Law.

This Agreement is entered into in the County of Richland, state of South Carolina, and is governed by and construed in accordance with the laws of South Carolina.

IN TESTIMONY WHEREOF, the hands and seals of the parties are affixed hereto.

UNIVERSITY OF SOUTH CAROLINA

COLUMBIA COLLEGE

By: _____
Secretary, Board of Trustees

By: Tom Bogart
Dr. Tom Bogart, President

Date: _____

Date: 10/14/21

And: Stephen J. Arthur
Provost

And: M Schep
Dr. Madeleine Schep, Provost

Date: 11/16/2021

Date: 10/14/2021

And: Harvard Hightower
Dean, College of Engineering and Computing

And: Julia P. Baler
Dean, Division of Health, Mathematics,
and Sciences

Date: 11/8/2021

Date: 10/14/21

And: John Alon
Chair, Department of Chemical Engineering

Date: 11/11/2021