

Transfer Student Advisory Council

Meeting Agenda

April 2, 2019
11:00-12:30 p.m.

Committee Charge:

1. Review and disseminate national literature on transfer student success.
2. Research, develop, and implement best practice for transfer students' retention and graduation.
3. Review the needs of transfer students from recruitment through graduation, with special emphasis on their retention and degree completion.
4. Coordinate efforts across multiple offices and departments to improve communication and streamline transfer support efforts.
5. Coordinate communication to transfer students.
6. Evaluate the current transfer experience at the University. Create and distribute a survey for transfer students.
7. Review and utilize data and/or assessment from students, OIRAA, Data Analytics, Admissions, etc. related to transfer student data trends.
8. Review policies and procedures related to transfer student experience and make recommendations where appropriate.
9. Publish a report and offer a forum presentation on the state of supporting transfer students to the UofSC campus community.

Meeting Facilitator: Amanda Lucas

Invitees: Mike Dial (UAC), Representative(s) from Office of Undergraduate Admissions), Aaron Marterer (University Registrar), Jackie Bonilla (Orientation), Amanda Therrell (On Your Time Initiatives), Dana Talbert (Student Success Center), Andrea Williams (Gamecock Gateway), Association of Transfer Students Organization representative (TBD), Kathy Smiling (HRSM), Nikki Knutson (Data Analytics), Dawn Hiller (CAS), Claire Robinson (UAC)

I. Call to order

- a) Dr. Sandra Kelly, Ph.D., vice provost and dean of undergraduate studies

II. Introductions

III. Topics

- a) Charge review.
- b) Current data analytics related to the transfer student population.
- c) Article Review with Top Challenges related to transfer students at UofSC discussion
 - 1. What does a successful transfer student experience look like at UofSC?
 - 2. What does an unsuccessful transfer student experience look like at UofSC?
 - 3. What can we as a council do to impact transfer student success?
- d) Transfer Friendliness Questionnaire from Gardner Institute
- e) Transfer Student Survey: Current and New
- f) Selection of standard meeting time

IV. Adjournment

Transfer Student Advisory Council

April 2, 2019

Osborne 101

Present: Amanda Lucas (UAC), Marla Mamrick (Data Analytics), Mike Dial (UAC), Ed Black (Admissions), Alison Scheide (Admissions), Aaron Marterer (Registrar), Kathy Smiling (HRSM), Katie Jerald (Admissions), Teresa Florentin (Admissions), Dana Talbert (Student Success Center), Dawn Hiller (Arts and Sciences), Andrea Williams (Student Success Center), Jackie Bonilla (Orientation), Amanda Therrell (On Your Time)

- I. Welcome
- II. Introductions
- III. Review of Council charges
 - a. Website and research repository coming soon
 - i. Utilize publications from the National Resource Center for the First Year Experience and Students in Transition
 - ii. https://sc.edu/about/offices_and_divisions/national_resource_center/publications/index.php Research of best practices related to retention and graduation
 - b. Retention and graduation at the same rate as freshmen
 - i. Currently a 5% difference
 - ii. Set up calls with other peer institutions that do great work with transfer students for us to learn from
 - c. Review needs of transfer students
 - i. Focus on retention and degree completion
 - ii. Hoping to have a representative from Association of Transfer Students on council in the future
 - d. Coordinate efforts across multiple departments
 - i. Learn more about other offices and their work with transfer students
 - ii. Identifying who works with transfer students in each office
 - iii. Talking points for advisors and campus partners
 - e. Coordinate communication to transfer students
 - i. Learn about how each office currently communicates with transfer students. Such as how, when, and web presence.
 - ii. Transfer advising website is live. Still a work in progress but can link to other resources and departments
 - f. Evaluate the current transfer experience
 - i. Survey of transfer students
 1. What offices send out surveys regarding transfer students?
 - ii. Create council survey by end of semester
 1. When is the best time to send survey?
 2. Need to not replicate data
 - g. Review and utilize data and assessment
 - i. Take information from survey and current assessment and make an action plan

- h. Review policies and procedures relating to transfer student experience and make recommendations
 - i. Dr. Kelly would be point person for policy changes
 - ii. What policies and procedures exist currently?
 - 1. Academic Bulletin policies
 - 2. College procedures
 - 3. Admissions policies
 - 4. Registrar policies
 - i. Publish a report and presentation on the state of supporting transfer students
 - i. Submit report to provost on findings
 - ii. Draft in December 2019, full report in March 2020
 - iii. Presentation in Fall or Spring, date TBD
- IV. Current data analytics related to transfer student population
 - a. Who is the “data steward” of the data points we need to collect?
 - b. 2010-2011 cohort snapshot
 - i. Based on 25 credit hours or more prior to enrollment
 - 1. May need to refine terms more
 - ii. Average time to graduation based on credits earned
 - 1. Define terminology
 - 2. Factors to consider: change of major, part time/full time status, major progression requirements
 - iii. System transfer included in transfer data or not?
 - iv. Have fun digging through this data
 - c. Fall 2019 data- Will be sent out from Teresa
 - i. 550 fall admits, up 72%
 - ii. 107 fall system transfer admits, up 613%
 - iii. Freshmen decisions went out early, so more focus can now be put on transfer processing
 - iv. Admissions processes all applicant types at the same time
 - d. What data should we identify and track?
- V. Things to consider with data in terms of definitions
 - a. **Who is a transfer student at UofSC?**
 - i. Freshmen with Associates
 - 1. Risk levels?
 - 2. Pull a list of students entered as freshmen with associates and see how they performed
 - ii. What is valuable? What can be collected easily?
 - iii. Graduation rates
 - 1. Look at majors chosen by students. This can affect time to degree
 - 2. Identify courses with high number of transfer students for Student Success Center to offer support for
 - iv. How to marry data with services we currently provide?
 - 1. 2010-2011 may not be the best to look at since so much has changed with advising and student services since then

- 2. Maybe look at the 2016 cohort for retention, GPA, change of major due to the availability of new services and technologies
 - v. How are fall cohorts built?
 - 1. Cohort classification does not change; it is only based on first term of enrollment
 - b. **Potential Recommendation:** Requirement of academic recovery for transfer students on probation (Academic Coaching)
 - i. Required for freshmen on probation
 - c. Is measuring an associate's degree relevant?
- VI. **Consensus: Fall 2016 cohort start for council review**
- VII. What does the Transfer Experience look like at UofSC?
 - a. Positive
 - i. Course articulation on transfer tables
 - ii. System transfers are now required to participate in orientation
 - iii. Gamecock Gateway
 - b. Negative/Challenges
 - i. Change of major at orientation
 - 1. Potentially not allow students to change until after orientation
 - 2. May depend on if student is changing within current college vs between colleges
 - 3. **Action Item: Provide more information upfront about major selection**
 - 4. Admissions thought: No extension of deadlines. Extending deadlines make things too hard on other offices such as Orientation and advising
 - ii. Not knowing resources (asking for resources that we already have). Not reading information given to them
 - 1. Transfer-specific enrollment guide in progress
 - 2. Admissions "next steps" list already in the application portal
- VIII. Questionnaire
 - a. Amanda will consolidate info from questionnaire for next meeting
- IX. **Selection of standard meeting time**
 - a. First Tuesday of the month from 11:00-12:30
 - b. Amanda will send out Outlook invite
- X. Next Meeting
 - a. Admissions and Registrar: Educate on processes from application to enrollment
 - i. Create talking points regarding late transfer admits
 - b. Surveys
- XI. Homework
 - a. If your office surveys transfer students, send survey and any relevant data to Amanda Lucas

Transfer Student Advisory Council

Meeting Agenda

May 7, 2019

11:00-12:30 p.m.

- I. Call to order
 - a) Dr. Claire Robinson, Assistant Dean for Undergraduate Advisement and Director of University Advising Center
- II. Approval of the Minutes
- III. Topics
 - a) Transfer Student Advisory Council Website Launch.
 - b) Presentation from Ed Black and Teresa Florentin regarding Admissions processes, policies and timelines
 - c) Presentation from Aaron Marterer regarding Transcript processing, policies and timelines.
 - d) Defining “transfer” student population for the council’s use for data review, reports and presentations.
 - e) Results of the Transfer Friendliness Questionnaire from Gardner Institute
 - f) Half Day Summer Retreat Proposal to focus on current transfer surveys and creation of a new one for Fall 2019.
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students. Handouts recommended.
- V. Adjournment

Next Meeting:

- 1) June 4, 2019 11:00-12:30. Begin to create a timeline from prospective student to first day of class.
- 2) Current data analytics related to the transfer student population. Marla Mamrick (Enrollment Analytics)

Council Homework/Action Points:

- 1) Continue to send Amanda any **survey results** you have on Transfer students (e.g. Orientation)
- 2) Continue to send Amanda any **research, articles, or best practice** you would like for resources on our council website.
- 3) Continue to send Amanda any communication efforts your office makes to transfer students.

Transfer Student Advisory Council.

Committee charge: Members of the Transfer Student Advisory Council will lead and guide the following:

Transfer Student Advisory Council

May 7, 2019

Harper-Elliott 302

Present: Amanda Lucas (UAC), Marla Mamrick (Data Analytics), Mike Dial (UAC), Ed Black (Admissions), Alison Scheide (Admissions), Aaron Marterer (Registrar), Kathy Smiling (HRSM), Teresa Florentin (Admissions), Dana Talbert (Student Success Center), Dawn Hiller (Arts and Sciences), Andrea Williams (Student Success Center), Jackie Bonilla (Orientation), Amanda Therrell (On Your Time), Claire Robinson (UAC)

- I. Call to Order- Claire Robinson
 - a. Transfer students are front and center of a lot of initiatives on campus
 - b. Transfer Center? TBD. Great services in place, focus on coordination of services
- II. Approval of Minutes
 - a. Approved
- III. Transfer Student Advisor Council website launch
 - a. Added to Transfer Advising website
 - b. Data, articles, council charge
- IV. Admissions Processes, Policies, and Timelines- Ed Black and Teresa Florentin
 - a. See notes
- V. Transcript Processing, Policies, and Timelines- Aaron Marterer
 - a. See notes
- VI. Spring transfer admission puts a burden on almost every office on campus due to extremely tight turnaround times
 - a. Exception: If a student isn't enrolled in Fall classes and can provide complete transcripts early
 - b. Admissions try to promote fall admission, especially for out-of-state students
- VII. Defining the Transfer student population for the council's use for data review, reports, and presentations
 - a. Focus on how the students are coded internally rather than the intent of the student/where the student was coming from
 - b. Inclusion of System Transfers
 - c. Student Type: T and S
 - i. Includes Readmit Transfers- Do we want to include this group? They are included in Student Type T
 - d. How are we going to follow these students to get outcome data?
 - e. Do we want to do a different focus on fall admits vs spring admits?
- VIII. Readmit Transfers
 - a. Must attend orientation if they attended more than 2 years ago
 - b. Must meet transfer requirement and petition college if they don't meet USC GPA requirement for readmission
- IX. Half Day Retreat possibility to look at questionnaire results and develop surveys and look at communications

- a. Amanda will send out a Doodle poll to schedule
- X. Data
 - a. 250 transfers signed up for the first June session
 - b. Over 1000 admitted for Fall
- XI. Tabled:
 - a. For Summer 2020 orientation- email for students with a reminder of important things before orientation/after orientation
 - i. How to give the right information at the right time
 - b. Advisor outreach to admitted transfers

Transfer Student Advisory Council

Meeting Agenda

June 4, 2019
11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Fall 2019 Talking Points for Advisors & Staff.
 - b) Presentation from Jackie Bonilla with the Office of New Student Orientation regarding services, communication and data for our transfer student population.
 - c) Current data analytics related to the transfer student population. Marla Mamrick (Enrollment Analytics)
 - d) Half Day Summer Retreat agenda open discussion.
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students. Handouts recommended.
- V. Adjournment

Next Meeting:

- 1) June 28, 2019 9:00-2:00 Retreat Osborne 107C
- 2) July 2, 2019 11:00-12:30. Begin to create a timeline from prospective student to first day of class. Presentation from Dana Talbert with Student Success Center regarding services, communication and data for our transfer student population.

Council Homework/Action Points:

- 1) Continue to send Amanda any **survey results** you have on Transfer students (e.g. Orientation)
- 2) Continue to send Amanda any **research, articles, or best practice** you would like for resources on our council website.
- 3) Continue to send Amanda any communication efforts your office makes to transfer students.

Transfer Student Advisory Council

Meeting Agenda

July 2, 2019

11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Video from Transfer Orientation (Jackie Bonilla)
 - b) Presentation from Student Success Center regarding services, communication and data for our transfer student population. (Dana Talbert & Andrea Williams)
 - c) Discussion of Statewide Articulation Agreement List (Alison Scheide)
 - d) Next steps for communication audit (Amanda Lucas)
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students. Handouts recommended.
- V. Adjournment

Next Meeting:

- 1) August 6, 2019 11:00-12:30. Financial Aid Presentation from Joey Derrick. Creation of department questions for survey.

Council Homework/Action Points:

- 1. Compilation of recommendations for Provost's Office.

Transfer Student Advisory Council

July 2, 2019

School of Journalism and Mass Communications Conference Room

Present: Amanda Lucas (UAC), Ed Black (Admissions), Alison Scheide (Admissions), Teresa Florentin (Admissions), Dana Talbert (Student Success Center), Andrea Williams (Student Success Center), Patricia Davis (Student Success Center)

1. Welcome
 - a. Approval of June 4 minutes
2. Student Success Center
 - a. Overview
 - i. Course-Specific Academic Support
 - ii. Success Connect
 - iii. Academic Engagement
 - iv. Transfer and Special Student Populations
 - b. Transfer Student Success
 - i. Encourage 'Success Consultations' in the first semesters
 - ii. Transfer student organization and honor society
 - iii. Problem-solving and resource finding
 - c. Communication
 - i. Monthly newsletters
 - ii. Welcome letters
 - iii. Navigate appointment campaigns
 1. Goal setting group appointments
 - a. First few weeks of the semester
 2. Transfer students who receive a faculty progress report
 - iv. Campus-wide stations "Gamecock Greeting Crew" to help direct new students around campus in first 3 days of classes
 - v. Pizza, Planners, and Peers welcome week event
 - d. 18-19 Usage Data- Unique Students
 - i. 150 transfer consultations
 - ii. 326 peer tutoring
 1. Likely higher than SI due to the types of courses served by SI
3. Statewide Articulation Agreement List
 - a. About 20 courses on the list that don't have direct equivalents and Carolina Core designation
 - b. Who is responsible for pathway documents?
4. Communication Audit
 - a. Handoff strategy between UAC and SSC after admittance
 - b. Follow up after Orientation dates?
 - c. Utilize June and July "dead zone" to refresh information
 - d. Having information coming from the relevant department

- i. Orientation reminders coming from Admissions?
- 5. Retreat Takeaways
 - a. Most important information students must know to be successful/graduate
 - b. No collective survey. Need for collective survey evident.
 - i. Global questions
- 6. Action Item: Look at draft transfer student survey. Develop 3-5 global questions for your department.
 - a. Target: Incoming Fall 2019 transfer students
 - b. Timeline for Distribution: After drop/add, a second assessment in Spring
 - c. Pre and post survey?
 - d. Intervention or assessment?
- 7. Survey for students with 120 hours or more? Is there value in reaching out to graduating transfer students?
 - a. Reframe questions from incoming survey
- 8. Next Meeting
 - a. SSC will be out/light
 - b. Joey Derrick from Financial Aid
 - c. Statewide Articulation Agreements

Transfer Student Advisory Council

Meeting Agenda

August 6, 2019
11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Video from Transfer Orientation (Jackie Bonilla)
 - b) Presentation from Financial Aid (Joey Derrick)
 - c) Discussion of Statewide Articulation Agreement List (Alison Scheide)
 - d) Review of Department Survey Questions (?)
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students. Handouts recommended.
- V. Adjournment

Next Meeting:

1. September 3, 2019 11:00-12:30. Compilation of recommendations for Provost's Office.

Council Homework/Action Points:

Transfer Student Advisory Council

Meeting Agenda

September 3, 2019

11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Presentation from Financial Aid (Joey Derrick)
 - b) Discussion of Statewide Articulation Agreement Course List (Alison Scheide)
 - c) Review of Department Survey Questions (Amanda Lucas)
 - d) Jump Start Updates (Amanda Therrell)
 - e) Announcements (Council) Department Reports & Initiatives on Transfer Students
- a) Council members to provide reports and updates from their departments as related to transfer students.
Handouts recommended.
- IV. Adjournment

Next Meeting:

1. October 1, 2019 11:00-12:30. Compilation of recommendations for Provost's Office.
2. Transfer Orientation Recap/Video from Transfer Orientation (Jackie Bonilla)

Council Homework/Action Points:

Review survey questions for decision on sending out with this fall 2019 cohort. (Provost Action Item).

Once we receive the results, what do we want to do with the results? (Provost Action Item).

Transfer Student Advisory Council

September 3, 2019

School of Journalism and Mass Communications Conference Room

Present: Amanda Lucas (UAC), Alison Scheide (Admissions), Jackie Bonilla (Orientation), Dawn Hiller (Arts and Sciences), Joey Derrick (Financial Aid), Mike Dial (UAC), Andrea Williams (Student Success Center), Amanda Therrell (On Your Time), Lauren Writer (National Resource Center for First Year Experience and Students in Transition), Kathy Smiling (HRSM), Claire Robinson (UAC), Patricia Davis (Student Success Center)

1. Welcome
 - a. Approval of July 3 minutes
2. Financial Aid (Joey Derrick)
 - a. It's complicated
 - i. Definition of Transfer Student for Financial Aid
 1. Any student who has attended another institution at any time. Any term of entry. Even change of campus.
 - ii. Aid Awarded to Transfer Students
 1. 71% Loans
 2. 14% Grants
 3. 15% Scholarships (state programs)
 4. Only 2% of aid is institutional
 - iii. Federal Student Aid Programs
 1. Based on the concept of an annual award
 2. Aid received at previous institution must be considered
 3. Mid-year transfers must be reported to NSLDS to monitor late awarding activity at another school
 - a. Both when they start and up to 90 days into the term
 4. Programs do not start over with us. Most programs have a limited time in which they can be used
 5. No leeway or allowances on federal programs
 6. Federal student aid does not transfer between schools, not even other USC campuses
 - iv. State Aid Programs
 1. LIFE Scholarship: Prior academic work assessed by Undergraduate Admissions. All coursework is considered. Spring transfers are awarded based on work completed prior to Fall term.
 - a. LIFE eligibility is only assessed prior to the Fall term, no mid-year assessment
 - b. Dual enrollment counts in the LIFE GPA
 - c. Little leeway in GPA calculations
 2. Palmetto Fellows: CHE approves the award at the new institution. No institutional role in the transfer of Palmetto Fellows.

3. Appeals go to CHE. Only extremely extenuating circumstances are considered. Appeals are rarely approved
- v. Outreach and Processing
 1. Outreach via email as early as possible to university and FAFSA email. Send out checklist
 - a. Makes the processing easier when the student is admitted.
 2. Fall Transfers: Very similar to freshmen- automated process
 3. Spring Transfers: Semi-manual process
 4. Financial Aid will make aid adjustments as needed
 - a. Student is notified what changes were made and why
3. Mid-Year Transfers
 - a. Positive messaging and more thought about services/programming?
 - b. It's never going to be as hard as it is right now
 - c. "You're Admitted! Now What?" virtual info session from Admissions
4. Statewide Articulation Agreement Course List (Alison Scheide)
 - a. List of 86 courses that are guaranteed to transfer to any public institution in SC
 - b. Approximately 20 courses that transfer but how they are applied to a degree is not clear
 - c. 6 courses do not have a direct equivalent but have been given Carolina Core designation from Arts and Sciences.
 - d. Tie-in with Aaron's idea on standardization of 00xT classes for Carolina Core
 - i. Should not be a College exception but an automatic designation
 - e. This list of courses is heavily promoted at the Technical College level
 - i. Standardization of how we handle these courses could be a good committee recommendation
5. Review of Department Survey Questions (Amanda Lucas)
 - a. Review of questions
 - b. Suggestion of when to deliver survey
 - i. Focus on Fall 2019 cohort first
 - ii. Eventually survey entire transfer student population
 - iii. Will students have enough experiences to complete the survey in Fall? Would Spring yield more informed responses.
 - c. Focus on questions that we can take action on
 - i. Example: We can't do a lot of about opinions about financial aid so is it worth surveying?
 - d. Incentive for completing survey
 - i. Trying to prevent venting/encouraging those with positive experiences to complete
 - ii. Parking permit?
6. Jump Start Updates (Amanda Therrell)
 - a. Pilot program- HRSM students, two classes (online), small cohort
 - i. Online was unexpected but actually worked out really well for the students
 - ii. Students did well in classes
 - iii. Students seemed happy with experience
 - iv. Survey

1. Pre-Survey
 2. Post-Survey (late-Fall)
 3. Non-participants will also be surveyed
 - v. Optional mentor program with upperclassmen in the same majors
 1. Students do want this partnering
 - vi. Social events with Tau Sigma and Association of Transfer Students
 - b. Moving forward- Summer 2020
 - i. More room to target students earlier in their admissions process
 - ii. HRSM and SJMC and possibly others
 1. Online classes preferred but not required
7. Announcements
 - a. Mike Wade is the new Associate Director for Diversity, Inclusion and Access in Admissions. Start date is September 30
 - b. Transfer Student Communications review
 - i. Sept 26- 9:30-11- CH 352
 - c. Fall 2019 Admissions report being finalized
 - d. Using existing survey data to accompany our council recommendations
 - e. National Transfer Student Week- Oct 21-15
 - i. Student Success Center/Tau Sigma coordinating programming
 - ii. Buttons, posters, electronic board slides

Transfer Student Advisory Council

Meeting Agenda

October 1, 2019
11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Presentation from New Student Orientation (Jackie Bonilla)
 - b) Compilation of recommendations for Provost's Office (Amanda Lucas/Council)
 - c) Announcements (Council)
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students. Handouts recommended.
 - b) Important Dates: October 21-25 National Student Transfer Week
- V. Adjournment

Next Meeting: November 5, 2019 11:00-12:30

- 1. Final edits of Survey with established timeline and assessment plan with results.
- 2. Review of Provost Recommendations

Council Homework/Action Points:

Review Provost recommendations for Spring Forum scheduling.

Transfer Student Advisory Council

October 1, 2019

School of Journalism and Mass Communications Conference Room

Present: Amanda Lucas (UAC), Alison Scheide (Admissions), Jackie Bonilla (Orientation), Danielle Rymer (Financial Aid), Mike Dial (UAC), Andrea Williams (Student Success Center), Patricia Davis (Student Success Center), Mike Wade (Admissions), Teresa Florentin (Admissions), Dana Talbert (Student Success Center), Marla Mamrick (Enrollment Analytics), Claire Robinson (UAC), Dawn Hiller (Arts and Sciences)

- I. Call to Order and Introduction of new members
 - a. Danielle Rymer- Assistant Director for Training and Professional Development, Financial Aid
 - b. Mike Wade- Associate Director for Diversity, Inclusion, and Access, Admissions
- II. Approval of Minutes
- III. New Student Orientation (ONSO)
 - a. Transfer Orientation video
 - i. Interviews with current students about their transfer experience and resources for adjusting to campus, importance of orientation for connecting to campus resources, what does it mean to be a Gamecock
 - b. Transfer Presentation
 - i. Data Results
 - ii. Peer Comparison
 - iii. Next Steps/Things to Consider
- IV. Recommendations for Provost's Office- Amanda's Observations
 - a. What we can do/Action Items
 - i. Transfer Student Survey- discuss in November
 - ii. Optimized degree audits as early as possible
 1. Knowledge of courses that are transferrable (not failed/less than C-)
 - b. What we need help with/Recommendations
 - i. Carolina Core universal degree applicability (Aaron's suggestion)
 1. Flexibility with courses that don't have exact equivalents
 2. Upfront assurances about credit transfer
 - ii. Increased promotion of established 2+2 programs
 1. Capturing information of programs we have and store in one central webpage
 - iii. How to handle change of major at Orientation
- V. Change of Major Process at Orientation
 - a. Admissions:
 - i. Students have a change of major request form in their student portal through Admissions
 1. No communication on how to navigate this (Why are you doing this? What made you decide to do this?)
 2. How to handle information transfer to advisors?

- ii. Outside of Orientation
 - 1. Communication prior to Orientation about changing major?
 - 2. Who to refer students to for advisement?
 - iii. During Orientation
 - 1. Admissions staff are at RAC and Teresa and Katie are on call for records issues
 - 2. Getting major changed and registration in a timely fashion is difficult
 - 3. Students trying to get into majors they don't qualify for/are full
 - iv. After Orientation
 - 1. Information still comes from Admissions and student needs to be re-advised
 - v. Knowledge about selecting majors
 - 1. Consistency of how students can access staff in all academic departments to ask questions?
 - b. Should we allow Change of Major? Should there be a cutoff?
 - i. Benefit for student and advisor
 - ii. Financial Aid implications?
- VI. Transfer Retention
 - a. Finding graduation gaps
 - b. Work in Progress
 - i. TSAC council initiatives and individual projects
 - c. Impact
 - i. Increase graduation
 - ii. Decrease major changes
 - d. Recommendations
 - i. Carolina Core
 - ii. Major Changes at Orientation
 - iii. 2+2 Programs

Transfer Student Advisory Council

Meeting Agenda

November 5, 2019

11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Review of Provost Recommendations (Amanda Lucas/Council)
 - b) Breakout sessions for recommendations teams.
 - c) Announcements (Council)
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students.
Handouts recommended.
- V. Adjournment

Next Meeting: November 3, 2019 11:00-12:30

- 1. Final edits of Survey with established timeline and assessment plan with results.

Council Homework/Action Points:

Review Provost recommendations for Spring Forum scheduling.

Transfer Student Advisory Council

November 5, 2019

School of Journalism and Mass Communications Conference Room

Present: Amanda Lucas (UAC), Alison Scheide (Admissions), Mike Dial (UAC), Andrea Williams (Student Success Center), Patricia Davis (Student Success Center), Mike Wade (Admissions), Teresa Florentin (Admissions), Marla Mamrick (Enrollment Analytics), Tracy Skipper (NRC-FYESIT), Kathy Smiling (HRSM), Dawn Hiller (Arts and Sciences)

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Announcements
 - a. Fall 2020 Transfer Application (Teresa Florentin)
 - i. New change of when application opens. Students were applying too early and losing interest or getting angry about not having a decision immediately/having to wait for their grades to post for a decision
 - ii. Application now opens February 1 for Summer and Fall 2020
 1. All complete work is due within 2 weeks of application, final Spring 2020 grades due either May 15 (summer) or June 1 (Fall)
 - b. Fall 2019 Admissions report (Teresa Florentin)
 - i. Does not include System Transfers
 - ii. Resident vs non-resident, applied vs accepted vs enrolled
 1. Business and Nursing have different deadlines due to being competitive majors. Credentials due sooner, decisions issued later
 - a. Business depends on how many freshmen commit
 - b. Nursing depends on how many are currently in upper division
 - iii. Trends in enrollment decline

1. Expected decline with Business and Nursing due to deadlines
 2. Hard to predict other departments trends
 3. Hard to predict with students updating terms or being admitted into second choice majors
- c. National Transfer Student Week (Patricia Davis)
- i. Will start planning for Fall 2020 much earlier
 - ii. Dispel some of the myths/misconceptions about transfer students
 - iii. 9 events throughout the week
 1. Tabling- 42 students (Mon) and 55 students (Tue) and 37 (Wed)
 2. Transfer Focus Group- 4 students shared their transfer experience and ideas for improvement
 3. Transfer student social- 30 students
 - iv. Transfer students know that we're listening and trying to make changes
 1. 2 advising appointment model
 2. Programming
 3. Student orgs
 - v. Observations- most transfer students didn't have a transfer plan and didn't have long term plans to end up at UofSC. Many transfer from 4-year schools.
- d. HRSM advising hosted transfer-specific drop-in hours before start of Fall 2019 semester (Kathy Smiling)
- i. Follow up to Orientation advising. Official advisement not done at this appointment.
 - ii. Go over the information given at Orientation/answer general questions
 - iii. Well attended (no exact numbers provided at this meeting)
- e. Transfer Advising Professional Development Series (Amanda Lucas)
- i. For Undergraduate Academic Advisors in the UAC

- ii. Transfer Advising certification
 - 1. Advisors need to develop an advisement plan to be certified
- iii. Plan to have more rigid transfer advising certification/plans for Fall 2020. This was a soft launch

b) Review of Provost Recommendations

- a. Carolina Core policy- upfront assurance about degree applicability vs credit transferability
 - i. Mike Dial, Aaron Marterer, Dana Talbert, Kathy Smiling, Danielle Rymer, Lauren Writer
- b. Major change at Orientation- involve Exploratory Advising at Orientation in an official capacity
 - i. Claire Robinson, Teresa Florentin, Jackie Bonilla, Patricia Davis, Dawn Hiller
 - ii. Communication to encourage major change prior to orientation. Change of major still allowed at Orientation
 - iii. Mary Wagner has spoken with colleagues at other schools who don't allow it at Orientation, but they have a system in place to assist students who want to change
 - iv. We would want to have a system in place before we make any changes to the current system
- c. Expanding 2+2 programs with Technical Colleges
 - i. Amanda Lucas, Alison Scheide, Mike Wade, Andrea Williams, Amanda Therrell, Marla Mamrick
- d. Transfer Survey
 - i. Amanda Lucas, Claire Robinson, Mike Dial

IV. Department Reports & Initiatives on Transfer Students

- a) Post-Admission Communication
 - a. Checklist confusion

- i. Admissions checklist vs Self Service Carolina checklist
- b. Struggle of getting communication out to students based on variance of admission decision dates
 - i. How to get the right information at the right time when not everyone has decisions at the same time?
 - ii. Use of admissions portal to have information available 24/7. But is it information overload? Too much information too early?
- c. Point-person for student questions/concerns?
 - i. Hard when so many offices are in play and there isn't a single person who can fix all problems
- b) University of Wisconsin- Madison: Transfer Thursday
 - a. Prospective students invited for pre-transfer advising and major-specific information
- c) College of Arts and Sciences: Interested in 2+2 with SCTC and 2 year campuses
- d) Fall 2016 cohort run through National Student Clearinghouse to see where they had been previously enrolled
 - a. Midlands Tech-36% (486)
 - i. Bulk had AAS degrees, most not transfer friendly
 - b. Trident Tech- 6% of population (93)
 - c. 282 total colleges
- e) Maintaining 2+2/major specific course transfer information
 - a. Housed on academic colleges websites vs one central website?
 - b. Currently housed on Admissions website
- f) Transferability of AA/AS degrees

V. Adjournment

Transfer Student Advisory Council

Meeting Agenda

December 3, 2019

11:00-12:30 p.m.

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Review of breakout sessions from subcommittees.
 - b) Discussion for possible meeting day/time for first quarter of 2020.
 - c) Announcements (Council)
- IV. Department Reports & Initiatives on Transfer Students
 - a) Council members to provide reports and updates from their departments as related to transfer students.
Handouts recommended.
- V. Adjournment

Council Homework/Action Points:

Review Provost recommendations for Spring Forum scheduling.

Transfer Student Advisory Council

December 3, 2019

School of Journalism and Mass Communications Conference Room

Present: Amanda Lucas (UAC), Alison Scheide (Admissions), Mike Dial (UAC), Andrea Williams (Student Success Center), Patricia Davis (Student Success Center), Dawn Hiller (Arts and Sciences), Jackie Bonilla (Orientation), Aaron Marterer (Registrar), Danielle Rymer (Financial Aid), Tracy Skipper (NRC-FYESIT), Claire Robinson (UAC)

- I. Call to order
- II. Approval of the Minutes
- III. Topics
 - a) Review of breakout sessions from subcommittees.
 - a. 2+2 Initiatives
 - i. Recommendations
 1. Central website for 2+2 to increase promotion of established programs
 2. TSAC maintain 2+2 database
 3. Advisement-centric template for MOUs
 - ii. Current Status of Transfer Agreement
 1. Information is not consistently promoted
 2. Many Colleges/Schools want to develop 2+2
 - iii. Concerns
 1. Being clear with language that participation in 2+2 does not guarantee admission
 2. Palmetto College involvement
 - a. Education has a 2+2 with Palmetto College campuses
 - iv. Next Steps

1. Draft a website
- b. Carolina Core Policy
- i. Provide upfront assurance to transfer courses that don't have direct equivalents to UofSC classes
 - ii. Recommendations
 1. 001T courses should meet the requisite Carolina Core requirements if they match in a single department
 2. Split some designators into multiple designators
 - a. FRLG: separate language courses from culture courses
 - b. HUMA: separate fine arts (AIU) from other humanities where one specific Carolina Core designator doesn't fit
 3. Other designators
 - a. SCIN = SCI designator
 - b. SSOC = GSS designator
 4. Students may need to still take additional courses if needed by their major
 5. Takes guesswork away from advisors
 - iii. Concerns
 1. Advertisement of Carolina Core equivalents for classes that aren't 1-1 matches (Aaron is fine with it, but we need to be thoughtful about how we word this policy)
 - a. Philosophy of Carolina Core vs. Transparency of transfer credit/working within the best interest of the student
 - b. Root this policy in the transparency aspect as much as possible
 - c. Subject Matter Expert is making the decision in equivalencies

iv. Next Steps/Questions

1. We need data (scope, percentages, breakdown, impact) to validate the policy
 - a. % of students coming in with 001T(exclude AP/IB) or number of 001T on transcripts currently
 - b. Number of 001T courses with Carolina Core designators
 - c. Number of courses in course equivalency table have direct equivalents
 - d. % of Carolina Core courses in CAS
 - e. Breakdown of HUMA and FRLG instances
 2. Reach out to Colleges/Schools for opinions
 3. Who do we bring this policy to?
 - a. AADC
- c. Survey
- i. Will meet via email
- d. Major Change at Orientation
- i. Waiting to meet until new updates have been announced.
 - ii. Ideally meeting before the end of the year
- b) Discussion for possible meeting day/time for first quarter of 2020.
- a. Same time as this semester
- c) Announcements (Council)